



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday July 2nd 2024 (6:00 P.M.)

Location: Hobart Fire Station #1 (2703 South Pine Tree Road)

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:00 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, Tammy Zittlow, and Rich Heidel were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Dillenburg SECOND: Koepke VOICE VOTE: 5-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS

A. PUBLIC HEARING - Consider a Conditional Use Permit for a residential based wellness facility for substance and alcohol addiction residents located at 4735 Fonda Fields Ct., HB-2485 & HB-2492

Summit Behavioral Health, LLC (Green Bay Recovery Center) had been proposing to purchase the property located at 4735 Fonda Fields Ct., (HB-2485, HB-2492, & HB-2493) and operate a residential based wellness facility for substance and alcohol addiction residents at this location. Their application was withdrawn on June 13th. The Board is being asked to officially close the Public Hearing and take no further action on this matter.

President Rich Heidel opened the Public Hearing at 6:04 pm.

Appearing before the board:

Donna Severson, 362 Cross Pointe Court.

President Heidel addressed public comments made at the meeting and on social media and explained the Conditional Use process. Trustee Melissa Tanke addressed public comments made at both meetings.

John Rather, 697 Mapleview Court

President Rich Heidel closed the Public Hearing at 6:19 pm.

No action taken.

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of June 18th 2024 (Regular) and June 24th 2024 Special; C. SITE REVIEW COMMITTEE: Minutes of May 22nd 2024; D. PARK AND RECREATION COMMITTEE: Minutes of April 29th 2024 - ACTION: To approve the consent agenda with item D removed. MOTION: Dillenburg SECOND: Zittlow VOICE VOTE: 5-0.

6. ITEMS REMOVED FROM CONSENT AGENDA

D. PARK AND RECREATION COMMITTEE: Minutes of April 29th 2024 – Dillenburg asked that the wording be change from “old railroad path from Oneida to Pamperin Park” to the “old railroad path from Outagamie county to Pamperin Park”. ACTION: To approve amended minutes of the Park and Recreation Committee Minutes of April 29th, 2024. MOTION: Heidel SECOND: Koepke VOICE VOTE: 5-0.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

Appearing before the board:

James Goral, 515 Silas Drive.

Donna Severson, 362 Cross Pointe Court.

A. DISCUSSION AND ACTION – Resolution 2024-09 (A RESOLUTION OFFICIALLY NAMING THE TIM CARPENTER MEMORIAL NATURE PRESERVE)

The Village-owned property is located in Centennial Centre.

ACTION: To approve Resolution 2024-09 with the word 'the' added at the end of the resolution. MOTION: Heidel SECOND: Zittlow VOICE VOTE: 5-0.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

The office will close for the July 4th holiday and will be open on Friday, July 5 from 7-11.

Planning and Zoning will be held on July 17.

Board of Appeals will be held on July 10.

Site Review will be held on July 24.

Public Works and Utility will be held on Monday, July 8.

Staff is working on ordinances: Dumpsters, Special Events, and Operator and Liquor Licenses.

Road construction projects are on schedule. With minor delays due to rain.

A. INFORMATION – 2nd Quarter School Resource Officer Report. This information is provided as information only.

9. COMMITTEE REPORTS AND ACTIONS

A. DISCUSSION AND ACTION – Request for Proposals (RFP) for Pickleball Courts at Four Seasons Park (Park and Recreation Committee)

The final draft of the RFP was forwarded out of the June 24th Park and Recreation Committee meeting. Administrator Kramer reviewed the RFP as forwarded from the Park and Recreation Committee.

ACTION: To approve issuing the Request for Proposals (RFP) for Pickleball Courts at Four Seasons Park. MOTION: Heidel SECOND: Tanke VOICE VOTE: 5-0.

B. DISCUSSION AND ACTION – Request for Proposals (RFP) for Riverdale Dog Park

This park would be located on Village-owned property on Riverdale Drive (County Highway J). The final draft of the RFP was forwarded out of the June 24th Park and Recreation Committee meeting. Administrator Kramer reviewed the RFP as forwarded from the Park and Recreation Committee. Director Lancelle explained the plan for the dog park.

ACTION: To approve issuing the Request for Proposals (RFP) for Riverdale Dog Park. And to pursue the permit process with WPS for electrical service. MOTION: Heidel SECOND: Koepke VOICE VOTE: 5-0.

Appearing before the board:

Roberta Rather, 697 Mapleview Ct

10. OLD BUSINESS- None.

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Proposed Changes to the Village Employee (Non-Police) Compensation Plan and Program

The Village uses a format whereby across-the-board salary increases are approved as part of the annual budget process. This new proposal would establish a two-tier compensation plan – a Cost-of-Living Adjustment (COLA) and a Performance Pay Adjustment (PPA)

– in addition to creating a performance review process beginning later this fall. Administrator Kramer reviewed the current compensation plan and the proposed changes.

Appearing before the board:

Roberta Rather, 697 Mapleview Ct
John Rather, 697 Mapleview Ct

Staff was directed to create a formal policy and bring back the Village Employee (Non-Police) Compensation Plan and Program to the Village Board to be voted on.

B. DISCUSSION AND ACTION – Reevaluation/Market Adjustment Contract

This contract would be for a reevaluation of the Village in 2026. The contract calls for a payment of \$18,675 in 2025, then the balance of \$56,025 in 2026.

ACTION: To approve the Reevaluation/Market Adjustment Contract contingent upon changing the word Appraiser to Assessor in the entire contract. MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 5-0.

C. DISCUSSION - Items for future agenda consideration or Committee assignment

None.

ACTION: To recess prior to going into closed session (7:37 PM). MOTION: Heidel SECOND: Koepke VOTE:5-0.

D. ADJOURN to CLOSED SESSION (7:55 PM): ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 5-0.

E. CONVENE into open session (8:52 PM): MOTION: Heidel SECOND: Zittlow ROLL CALL VOTE: 5-0.

F. ACTION from closed session – None.

12. ADJOURN (8:53 PM) – MOTION: Dillenburg SECOND: Zittlow VOICE VOTE: 5-0.

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk