



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday May 21st 2024 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:03 pm. Rich Heidel, David Dillenburg, Vanya Koepke, Tammy Zittlow and Melissa Tanke were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda with item 11-C being removed. MOTION: Dillenburg SECOND: Zittlow VOICE VOTE: 5-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS

5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)

A. Payment of Invoices; B. VILLAGE BOARD: Minutes of May 7th 2024 (Regular); C. PLANNING AND ZONING COMMISSION: Minutes of April 10th 2024 - ACTION: To approve the consent agenda MOTION: Dillenburg SECOND: Tanke VOTE: 5-0

6. ITEMS REMOVED FROM CONSENT AGENDA – None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

No one spoke under Citizen's Comments.

A. DISCUSSION AND ACTION – Resolution 2024-07 (A RESOLUTION CHANGING THE NAME OF QUAIL RIDGE CIRCLE TO QUAIL RIDGE COURT WITHIN THE BARNARD WOODS PLAT) - The resolution approved on May 7th is being brought back with some modifications requested by Brown County. ACTION: To approve Resolution 2024-07 MOTION: Heidel SECOND: Tanke VOTE: 5-0

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

Village Administrator Kramer informed the Board that the Site Review Committee would meet May 22nd and again in June, and that the Public Works and Utilities Advisory Committee would meet June 10th.

A. INFORMATION - 2024-2025 Liquor & Cigarette License Applications

B. INFORMATION – Monthly Investment Report

9. COMMITTEE REPORTS AND ACTIONS

A. DISCUSSION AND ACTION - Consider Preliminary Plat for Sanctuary Estates Subdivision, Parcel HB-353, 1300 Block of S. Pine Tree Rd. (Planning and Zoning Commission) (Page 33)

Lexington Homes, Inc. is proposing a 23-lot subdivision in the 1300 Block of S. Pine Tree Rd. (parcel HB-353). The plat that has been submitted is the preliminary plat that would have 23 single-family lots, and 1 Outlot (largely for storm water and environmental sensitive areas). Public access into this subdivision will be from a new public roadway leading from S. Pine Tree Road. The name of the subdivision has been changed to Enclave since the Planning and Zoning Commission meeting. ACTION: To approve the preliminary plat for the Enclave Estates Subdivision MOTION: Heidel SECOND: Zittlow VOTE: 5-0

10. OLD BUSINESS - None

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Proposed Change in Village Office Hours - Staff is requesting the Board approve a change in the Village Office hours, whereby the office would close at 11 AM on Fridays. The proposal would not change the current 40 hour per week schedule for employees in the office. Considerable discussion was held on the proposal. ACTION: To approve the closing of the Village Office on Friday at 11:00 AM, starting on June 21st MOTION: Dillenburg SECOND: Tanke VOTE: 5-0

B. DISCUSSION AND ACTION – Authorization to Hire Additional Summer Help in Public Works Department - Staff is seeking authorization to hire one (1) additional summer employee for the Public Works Department. The proposal would have a negligible impact on the budget. ACTION: To approve the hiring of one (1) additional summer employee in the Public Works Department for 2024 MOTION: Dillenburg SECOND: Zittlow VOTE: 5-0

C. DISCUSSION AND ACTION – Redesign of Village Website – This item was removed from the agenda earlier in the meeting.

D. DISCUSSION AND ACTION – Ordinance 2024-07 (AN ORDINANCE TO REPEAL AND RECREATE SECTIONS OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 12 (PERMIT APPLICATION DEE STRUCTURE) OF CHAPTER 250 (REGULATION OF SPECIAL EVENTS)) - The purpose of this Ordinance is to bring the Special Events Ordinance (Chapter 250) into compliance with the annual fee schedule adopted by the Village Board. ACTION: To approve Ordinance 2024-07 MOTION: Zittlow SECOND: Koepke VOTE: 5-0

E. DISCUSSION - Items for future agenda consideration or Committee assignment - None

ACTION: To recess prior to going into closed session (7:05 PM). MOTION: Heidel SECOND: Dillenburg VOTE:5-0

F. ADJOURN to CLOSED SESSION (7:20 PM): ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel; 2) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 3) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Zittlow VOTE: 5-0

G. CONVENE into open session (8:40 PM) – MOTION: Heidel SECOND: Dillenburg VOTE: 5-0

H. ACTION from closed session – None

12. ADJOURN (8:41 PM) – MOTION: Heidel SECOND: Koepke VOTE: 5-0

Respectfully submitted by Village Administrator Aaron Kramer