



MEETING MINUTES – VILLAGE BOARD (Regular)

Date/Time: Tuesday August 20th 2024 (6:00 P.M.)

Location: Hobart Village Office (2990 South Pine Tree Road)

ROUTINE ITEMS TO BE ACTED UPON:

1. Call to Order/Roll Call. The meeting was called to order by Rich Heidel at 6:04 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke, and Rich Heidel were present. Excused: Tammy Zittlow.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Dillenburg SECOND: Tanke VOICE VOTE: 4-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

4. PUBLIC HEARINGS – None.

5. CONSENT AGENDA

A. Payment of Invoices B. VILLAGE BOARD: Minutes of August 6th 2024 (Regular); C. PUBLIC WORKS AND UTILITIES ADVISORY COMMITTEE: Minutes of July 8th 2024 - ACTION: To approve the consent agenda as presented. MOTION: Dillenburg SECOND: Koepke VOICE VOTE: 4-0.

6. ITEMS REMOVED FROM CONSENT AGENDA – None.

7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)

No one spoke.

8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS

A. INFORMATION – 2024 Equalized Values

The Village of Hobart experienced another significant increase in its Equalized Value (“value”) last year. The 2024 overall value of the Village is \$1,675,587,900, which is eleven percent higher than 2023’s value of \$1,514,933,400. This increase was the third consecutive year of a double-digit percentage increase. The Village has not seen a decrease in its equalized valuation since 2010. The vast majority in the total equalized value is residential (\$1.268 billion, 10 percent increase over 2023), followed by commercial (\$345.8 million, 19 percent increase) and industrial (\$46.1 million, 4 percent).

Administrator Kramer reviewed the 2024 Equalized Values with the Board.

B. INFORMATION – 2024 Village Estimated Population

The most recent estimate of the Village’s population from the Department of Administration shows Hobart has an estimated population of 10,905, as of January 1st 2024. This is a one-year increase of 97 residents (1 percent) and 694 residents (6.8 percent) over the 2020 census. Wisconsin’s total population is estimated at 5,989,250 which is a change of 95,532 persons and 1.62%. The Hobart-Lawrence Police Department now provides services to a population of 17,841, an eight (8) percent increase (1,324) from the 2020 census (16,517).

The population increase was discussed with the Board.

C. INFORMATION – August Investment Report

The Investment Report was presented to the Board by Administrator Kramer.

9. COMMITTEE REPORTS AND ACTIONS

Public Works was held last night.

Site Review will likely be held in September.

Planning and Zoning will likely be held in September.

Next Village Board meeting is September 3.

The recycling event was held on Saturday and was a huge success. Staff is looking into holding 2 events in 2025; one in late Spring and one in early Fall.

Garbage and recycling is going to come out of the General Fund. It will be in a segregated account so it will stand on its own.

The next HALOs meeting will be held by Hobart on September 17.

10. OLD BUSINESS – None.

11. NEW BUSINESS

A. DISCUSSION AND ACTION – Proposed 2025-2029 Capital Projects Plan and 10-year Road Improvement Plan

The proposed plan calls for \$1.074 million in projects in 2025, with the majority in roads (\$434,000) and Public Works (\$304,000). Staff recommend a review (first reading) this evening and final action (second reading) on the proposed plan at the September 3rd Board meeting.

The first reading of the Proposed 2025-2029 Capital Projects Plan and 10-year Road Improvement Plan was held.

B. DISCUSSION AND ACTION – Master Services Agreement with Amplitel Technologies

This contract is for the Village's IT needs and runs from September 1st 2024 to September 1st 2025. The projected cost is \$7,625 per month (see attached breakdown of cost allocation). - ACTION: To approve the Master Services Agreement with Amplitel Technologies as presented. MOTION: Heidel SECOND: Koepke VOICE VOTE: 4-0.

C. DISCUSSION AND ACTION - POLICY 2024-01 (COMPENSATION PROGRAM AND JOB PERFORMANCE REVIEW)

The purpose of this policy is to establish new guidelines for compensation adjustments and job performance reviews for all employees other than the Hobart-Lawrence Police Department (HLPD). - ACTION: To approve policy 2024-01, Compensation Program and Job Performance Review with one change as noted. MOTION: Koepke SECOND: Heidel VOICE VOTE: 4-0.

D. DISCUSSION AND ACTION – Proposed Salary for Working Foreman Position

The Board approved the position earlier this year, but did not establish a salary. Staff is requesting the salary be set at \$29.50 per hour. - ACTION: To approve the Proposed Salary for the Working Foreman Position as presented. MOTION: Dillenburg SECOND: Tanke VOICE VOTE: 4-0.

E. DISCUSSION AND ACTION – Proposed Changes to the Village Sick Leave Policy

Under this proposal, starting next year, employees would be able to carry over up to two (2) days of sick leave to the following calendar year by notifying the Village Treasurer prior to November 1st. This would allow an employee to have up to eight (8) days of sick leave available in 2025. Starting in 2026, employees would be able to place a limited number of unused sick days, based on their length of employment with the Village, in a "Sick Bank" for post-employment health related expenses

The proposed changes to the Village Sick Leave Policy were discussed. No action was taken.

F. DISCUSSION - Items for future agenda consideration or Committee assignment

The Pickle Ball Court RFP and the Dog Park RFP will be brought to the next meeting.

Financial Advisory Services RFP will be brought to the next meeting.

Capital Draft will be presented at the next meeting.

The COLA will be brought to the next Village Board Meeting.

ACTION: To recess prior to going into closed session (7:29 PM). MOTION: Heidel SECOND: Koepke VOICE VOTE:4-0.

G. ADJOURN to CLOSED SESSION (7:38 PM): ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Dillenburg ROLL CALL VOTE: 4-0.

H. CONVENE into open session (8:34 PM) – MOTION: Dillenburg SECOND: Heidel ROLL CALL VOTE: 4-0.

I. ACTION from closed session – None.

12. ADJOURN (8:34 PM) – MOTION: Heidel SECOND: Koepke VOICE VOTE: 4-0.

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk