



## **MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time: Tuesday September 3<sup>rd</sup> 2024 (6:00 P.M.)**

**Location: Hobart Village Office (2990 South Pine Tree Road)**

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:00 pm. Dave Dillenburg, Vanya Koepke, Melissa Tanke(attending via telephone), Tammy Zittlow, and Rich Heidel were present.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Koepke SECOND: Dillenburg VOTE: 5-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

### **4. PUBLIC HEARINGS** – None.

### **5. CONSENT AGENDA**

**A. Payment of Invoices; B. VILLAGE BOARD: Minutes of August 20<sup>th</sup> 2024 (Regular)** - ACTION: To approve the consent agenda as presented. MOTION: Dillenburg SECOND: Koepke VOICE VOTE: 5-0.

### **6. ITEMS REMOVED FROM CONSENT AGENDA** – None.

### **7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)** -No one spoke.

**A. DISCUSSION AND ACTION – Resolution 2024-10 (A RESOLUTION CREATING SPECIAL REVENUE FUND 14 FOR THE PURPOSE OF ACCOUNTING FOR REVENUES AND EXPENDITURES FOR THE VILLAGE'S GARBAGE AND RECYCLING PROGRAM)** ACTION: To approve Resolution 2024-10 as presented. MOTION: Dillenburg SECOND: Zittlow VOICE VOTE: 5-0.

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

**A. INFORMATION – August Budget Report** was presented by Administrator Kramer.

**B. INFORMATION – June and July 2024 Hobart-Lawrence Police Department Monthly Reports-** These reports were discussed by the Village Board and Police Chief Renkas.

Police Commission will be held on Tuesday, September 9.

Planning & Zoning will be held on Wednesday, September 11.

Site Review – It is likely there will be no meeting.

Public Works- No meeting.

The Budget Board meeting will be scheduled for the end of October and will be held at Fire Station 1 due to In Person Absentee Voting being held in the Board Room at the Village Hall.

### **9. COMMITTEE REPORTS AND ACTIONS**

Hobart is hosting the next HALOs meeting on September 17, 2024. It will be held at Fire Station 1.

### **10. OLD BUSINESS** – None.

### **11. NEW BUSINESS**

**A. DISCUSSION AND ACTION – 2025-2029 Capital Projects Plan**

The final draft of the proposed plan calls for an estimated \$1.07 million in Capital projects in 2025. The plan also includes a 10-year road improvement plan. This is the second and final reading for the proposal. ACTION: To approve 2025-2029 Capital Projects Plan as presented. MOTION: Heidel SECOND: Koepke VOICE VOTE: 5-0.

**B. DISCUSSION AND ACTION – Proposed Cost of Living Adjustment (COLA) and Performance Pay Adjustment (PPA)**

Under the new compensation policy, an annual COLA will be established by the Village Board, at its first meeting in September, following a recommendation from the Village Administrator. This recommendation will consider such factors as the Village's financial condition, the Consumer Price Index, and comparable wage increases of other municipalities and the State of Wisconsin. The Board will also establish the PPA for the 2025 compensation determination. ACTION: To approve Proposed Cost of Living Adjustment (COLA) of 3.5% and Performance Pay Adjustment (PPA) of 1% as presented. MOTION: Heidel SECOND: Zittlow VOICE VOTE: 5-0.

**C. DISCUSSION AND ACTION – Proposal for Pickleball Courts at Four Seasons Park**

The Village received one (1) proposal from Northeast Asphalt for installation of the courts. ACTION: To approve staff to proceed in discussions with Northeast Asphalt to define the actual costs and design for two (2) and four (4) Pickleball Courts at Four Seasons Park for submittal to the Park and Recreation Committee. MOTION: Heidel SECOND: Dillenburg VOICE VOTE: 5-0.

**D. DISCUSSION AND ACTION – Proposal for Creation of Dog Park on Riverdale Drive**

The Village received one (1) proposal from Northeast Asphalt for installation of the park. ACTION: To reject the Proposal for Creation of a Dog Park on Riverdale Drive and direct the Park and Recreation Committee to design this area as a green space in conjunction with a future trail to include using the current driveway permit. MOTION: Heidel SECOND: Zittlow VOICE VOTE: 5-0.

**E. DISCUSSION - Items for future agenda consideration or Committee assignment**

Budget.

Wood Permit to allow for removal in the right of way.

ACTION: To recess prior to going into closed session (7:39 PM). MOTION: Heidel SECOND: Koepke VOICE VOTE:5-0.

**F. ADJOURN to CLOSED SESSION (7:53 PM):** ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale-Transfer of Property/TID Projects/Development Agreements, and 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Koepke ROLL CALL VOTE: 4-0.

**NOTE:** Tanke left the meeting prior to the closed session and did not attend.

**G. CONVENE into open session (9:48 PM):** MOTION: Dillenburg SECOND: Zittlow ROLL CALL VOTE: 4-0.

**H. ACTION from closed session –** ACTION: To approve the attachment of the following Village property to adjacent tax parcel HB-537 for the purpose of development: Part of the Grantor's property located in part of Lot 1 of Certified Survey Map Number 9008, Document Number 2849609, being part of the Southeast 1/4 of the Northwest 1/4, Section 11, Township 24 North, Range 19 East, Village of Hobart, Brown County, Wisconsin, described as follows: Commencing at the Center 1/16 Corner on the North 1/2 line of Section 11; thence N89°43'21"W, 652.87 feet on the north line of said Southeast 1/4 of the Northwest 1/4 to the northwest corner of said Lot 1; thence S01°10'48"E, 22.23 feet on the west line of said Lot 1 to the south right of way of Centerline Drive, the POINT OF BEGINNING; thence S64°40'00"E, 91.35 feet on said south right of way; thence S00°00'00"E, 227.00 feet on a line that is 270.00 feet east of and parallel with the east right of way Larsen Orchard Parkway; thence N90°00'00"W, 77.08 feet to the said west line of said Lot 1; thence N01°10'48"W, 266.14 feet on said west line to the Point of Beginning. As shown and dimensioned on the attached Exhibit A. Said described lands contain 19,626 sq.ft. or 0.451 acres more or less. MOTION: Dillenburg SECOND: Zittlow ROLL CALL VOTE: 4-0.

**12. ADJOURN (9:49 PM):** MOTION: Koepke SECOND: Dillenburg VOICE VOTE: 4-0.

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk