Village of Hobart Village Office 2990 S. Pine Tree Rd, Hobart, WI www.hobart-wi.org - www.buildinhobart.com Notice is hereby given according to State Statutes that the BOARD OF REVIEW of the Village of Hobart will meet Thursday, May 9, 2024. NOTICE OF POSTING: Posted this 3<sup>rd</sup> day of May at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.

## **MEETING NOTICE – BOARD OF REVIEW**

Date/Time: Thursday, May 9, 2024 (9:00 A.M.) Location: Village Office, 2990 South Pine Tree Road

- 1. Call to Order/Roll Call
- 2. Certification of the meeting law agenda requirements and approval of the agenda
- 3. Approval of Minutes May 31, 2023
- 4. Confirmation of appropriate BOR and Open Meeting Notices
- 5. Select a Chairperson and Vice-Chairperson for BOR
- 6. Verify that at least one BOR member has met the mandatory training requirements
- 7. Verify that the Village has an ordinance or the confidentiality of income and expense information provided to the Assessor under Wis. Stat. § 70.47(7)(af)
- 8. Adoption of policy regarding the procedure for sworn telephone testimony and sworn written testimony
- 9. Adoption of policy regarding the procedure for waiver of BOR hearing requests
- 10. Receipt of the Assessment Roll and sworn statements from the Clerk
- 11. Verify with the Assessor that open book changes are included in the assessment roll
- 12. Review the Assessment Roll and perform statutory duties:
  - a. Examine the roll,
  - b. Correct description or calculation errors,
  - c. Eliminate double assessed property.
- 13. Certify all corrections of error under Wis. Stat. § 70.43
- 14. Allow taxpayers to examine assessment data
- 15. Consideration of the following:
  - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause
  - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court
  - c. Requests to testify by telephone or submit a sworn written statement
  - d. Subpoena requests
  - e. Act on any other legally allowed or required BOR matters
- 16. Review notices of intent to file objection
- 17. Hear Objections
- 18. Schedule additional BOR Dates
- 19. Adjourn (to future date if necessary)

BOARD MEMBERS: Rich Heidel, Dave Dillenburg, Tim Carpenter, Vanya Koepke, Tammy Zittlow

**NOTE:** All agenda and minutes of Village meetings are online: www.hobart-wi.org. Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.