



Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday May 21<sup>st</sup> 2024 at 6:00 P.M. at the Village Office (2990 South Pine Tree Road). NOTICE OF POSTING: Posted this 17<sup>th</sup> day of May, 2024 at the Hobart Village Office and on the village website.

## **MEETING NOTICE – VILLAGE BOARD (Regular)**

**Date/Time:** Tuesday May 21<sup>st</sup> 2024 (6:00 P.M.)

**Location:** Hobart Village Office (2990 South Pine Tree Road)

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

### **4. PUBLIC HEARINGS**

**5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

**A. Payment of Invoices (Page 3); B. VILLAGE BOARD: Minutes of May 3<sup>rd</sup> 2024 (Regular) (Page 19); C. PLANNING AND ZONING COMMISSION: Minutes of April 10<sup>th</sup> 2024 (Page 23)**

### **6. ITEMS REMOVED FROM CONSENT AGENDA**

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

**A. DISCUSSION AND ACTION – Resolution 2023-07 (A RESOLUTION CHANGING THE NAME OF QUAIL RIDGE CIRCLE TO QUAIL RIDGE COURT WITHIN THE BARNARD WOODS PLAT) (Page 25)**

The resolution approved on May 7<sup>th</sup> is being brought back with some modifications requested by Brown County.

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

**A. INFORMATION - 2024-2025 Liquor & Cigarette License Applications (Page 26)**

**B. INFORMATION – Monthly Investment Report (Page 27)**

### **9. COMMITTEE REPORTS AND ACTIONS**

**A. DISCUSSION AND ACTION - Consider Preliminary Plat for Sanctuary Estates Subdivision, Parcel HB-353, 1300 Block of S. Pine Tree Rd. (Planning and Zoning Commission) (Page 33)**

Lexington Homes, Inc. is proposing a 23-lot subdivision in the 1300 Block of S. Pine Tree Rd. (parcel HB-353). The plat that has been submitted is the preliminary plat that would have 23 single-family lots, and 1 Outlot (largely for storm water and environmental sensitive areas). This plat follows the recent approval of the newly created single-family residential district in the PDD#2: Orlando / Packerland Planned Development District. By ordinance, all single-family lots shall have a minimum of 55' of lot width and 7,500 square feet of lot area. Public access into this subdivision will be from a new public roadway leading from S. Pine Tree Rd.

### **10. OLD BUSINESS**

### **11. NEW BUSINESS**

**A. DISCUSSION AND ACTION – Proposed Change in Village Office Hours (Page 38)**

Staff is requesting the Board approve a change in the Village Office hours, whereby the office would close at 11 AM on Fridays. The proposal would not change the current 40 hour per week schedule for employees in the office.

**B. DISCUSSION AND ACTION – Authorization to Hire Additional Summer Help in Public Works Department**

Staff is seeking authorization to hire one (1) additional summer employee for the Public Works Department. The proposal would have a negligible impact on the budget.

**C. DISCUSSION AND ACTION – Redesign of Village Website (Page 40)**

The Board is being asked to approve a proposal to redesign the Village’s website (buildinhobart.com), with funding (\$18,000) to come from ARPA and the two Tax Increment Districts.

**D. DISCUSSION AND ACTION – Ordinance 2024-07 (AN ORDINANCE TO REPEAL AND RECREATE SECTIONS OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 12 (PERMIT APPLICATION DEE STRUCTURE) OF CHAPTER 250 (REGULATION OF SPECIAL EVENTS)) (Page 42)**

The purpose of this Ordinance is to bring the Special Events Ordinance (Chapter 250) into compliance with the annual fee schedule adopted by the Village Board.

**E. DISCUSSION - Items for future agenda consideration or Committee assignment**

**F. ADJOURN to CLOSED SESSION:**

1. Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel
2. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements
3. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

**G. CONVENE into open session**

**H. ACTION from closed session**

**12. ADJOURN**

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Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), David Dillenburg, Vanya Koepke, Tammy Zittlow, Melissa Tanke

**UPCOMING BOARD MEETINGS**

- Tuesday June 4<sup>th</sup> 2024 (6:00 PM) – Regular Board Meeting at Village Office
- Tuesday June 18<sup>th</sup> 2024 (6:00 PM) – Regular Board Meeting at Village Office
- Tuesday July 2<sup>nd</sup> 2024 (6:00 PM) – Regular Board Meeting at Village Office

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: [www.hobart-wi.org](http://www.hobart-wi.org). Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk’s office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.

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## ALL BANK ACCOUNTS

## ALL Checks

Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
WPS	5/21/2024	WPS	
UTILITIES ALL BUILDINGS / ST. LIGHTING			Manual Check
003-00-62000-043-000		San Sewer - Power	78.92
		00001-LIFT STATION RIVERDALE	5011211304
003-00-62000-043-000		San Sewer - Power	95.54
		00004 - LIFT STATION RIVERDALE & HILLCRE	5011211304
002-00-60000-043-000		Water - Power/Utilities/Phone	29.27
		00007-FF & PLEASANT VALLEY	5011211304
002-00-60000-043-000		Water - Power/Utilities/Phone	139.16
		00009 - N. PINE TREE - WATER TOWER	5011211304
001-00-51600-040-000		Building / Plant - Utilities	124.81
		00010 - 471 FOUR SEASONS DRIVE SHELTER	5011211304
002-00-60000-043-000		Water - Power/Utilities/Phone	190.55
		00011-1229 PLEASANTVALLEY PUMPSTN	5011211304
003-00-62000-043-000		San Sewer - Power	334.72
		00012 - CONRAD DRIVE LIFT ST	5011211304
001-00-53100-094-000		DPW - Street Lights	6,749.19
		00013 - STREET LIGHTING	5011211304
001-00-51600-040-000		Building / Plant - Utilities	235.75
		00014 - 482 COUNTRY COURT FIRE #2	5011211304
001-00-51600-040-000		Building / Plant - Utilities	608.09
		00015 - 2990 S. PINE TREE / OFFICE	5011211304
002-00-60000-043-000		Water - Power/Utilities/Phone	156.81
		00018 - 1680 ADAM DR / METER STATION	5011211304
003-00-62000-043-000		San Sewer - Power	88.20
		00019 - MAGELLEN WAY LIFT STATION	5011211304
001-00-51600-040-000		Building / Plant - Utilities	172.32
		00025 - 3769 N. OVERLAND / DPW / SHOP	5011211304
001-00-51600-040-000		Building / Plant - Utilities	221.25
		00026 - 3769 N. OVERLAND RD / DPW OFFICE	5011211304
002-00-60000-043-000		Water - Power/Utilities/Phone	29.27
		00027 - HILLCREST EMERGENCY PUMP	5011211304
001-00-53100-094-000		DPW - Street Lights	34.13
		00040 - STREET LIGHT PLEASANT VALLEY	5011211304
001-00-53100-094-000		DPW - Street Lights	34.63
		00043 - STREET LIGHT N. PINE TREE	5011211304
001-00-53100-094-000		DPW - Street Lights	138.43
		00052 - STREET LIGHTS CENTENNIAL	5011211304

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Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-53100-094-000		DPW - Street Lights	30.52
00055 - ST LIGHT WINDEMER & TROUT CREEK		5011211304	
002-00-60000-043-000		Water - Power/Utilities/Phone	799.32
00058 - 1285 RIVERDALE DR - WTR BOOSTER		5011211304	
001-00-53100-094-000		DPW - Street Lights	419.73
00067 - CENT CENTRE & OVERLAND ST LGTS		5011211304	
001-00-53100-094-000		DPW - Street Lights	38.61
00081 - 1900 RIVERDALE DR SIGN		5011211304	
001-00-53100-094-000		DPW - Street Lights	44.93
00082 - 4600 HILLCREST SIGN		5011211304	
003-00-62000-043-000		San Sewer - Power	217.73
00090 - PACKERLAND DRIVE LFT STN		5011211304	
001-00-53100-094-000		DPW - Street Lights	30.36
00095 - CENTEN BLVD & LARSON ORCH PKWY		5011211304	
002-00-60000-043-000		Water - Power/Utilities/Phone	427.80
00099 - 750 CENTERLINE DR		5011211304	
002-00-60000-043-000		Water - Power/Utilities/Phone	707.83
00100-4685 NPINETREE WTRPMP STN-		5011211304	
002-00-60000-043-000		Water - Power/Utilities/Phone	304.95
00106 CENTCENTRE PRV		5011211304	
001-00-53100-094-000		DPW - Street Lights	61.07
00116 TRIANGLE AT CTH TS SW QUAD		5011211304	
001-00-51600-040-000		Building / Plant - Utilities	122.76
00121 SALT SHED N. OVERLAND RD		5011211304	
001-00-53100-094-000		DPW - Street Lights	145.90
00127 - N OVERLAND RD - 5006063		5011211304	
001-00-51600-040-000		Building / Plant - Utilities	1,632.83
00128 - 2703 S PINE TREE FIRE STATION #1		5011211304	
Total			14,445.38
<hr/>			
59456	5/21/2024	ASHWAUBENON AUTO REPAIR LLC	
MULTIPLE INVOICES			
001-00-52100-021-000		Police - Vehicle Maint	54.82
OIL CHANGE SQUAD SQUAD 182		65740	
001-00-52100-021-000		Police - Vehicle Maint	1,281.42
INST NEW BRAKES LIC#F1754		65839	
Total			1,336.24

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Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
59457	5/21/2024	BADGER METER INC. BEACON MBL HOSTING SERV UNIT	
002-00-60000-014-000		Water - Outside Services BEACON MBL HOSTING APRIL 2024	189.99
		80158751	
002-00-60000-014-000		Water - Outside Services ANNUAL LICENSE THRU APRIL 2025	420.00
		80158751	
		Total	609.99
59458	5/21/2024	BAILI SCHREIBER RETURN WRS FUNDS NOT QUALIFIED FOR WRS	
001-00-21521-000-000		WRS - Payable REFUND WRS FUNDS NOT QUALIFIED FOR WRS	206.13
		05062024	
		Total	206.13
59459	5/21/2024	BAYSIDE PRINTING LLC BUSINESS CARDS L. VANDENHEUVEL	
001-00-51422-006-000		Gen Office Supply BUSINESS CARDS L. VANDENHEUVEL	65.00
		144243	
		Total	65.00
59460	5/21/2024	BROWN COUNTY TREASURER - COURT PAYMENTS APRIL FINES / SURCHARGES	
001-00-23300-000-000		Municipal Court Deposits COURT FINES & SURCHARGES APRIL	1,458.94
		04302024	
		Total	1,458.94
59461	5/21/2024	CINTAS CORP MULTIPLE INVOICES	
001-00-51600-006-000		Building / Plant - Supplies FLOOR MATS 04/26/2024	40.08
		4190882495	
001-00-51600-006-000		Building / Plant - Supplies FLOOR MATS 03/29/2024	40.08
		4187996157	
001-00-51600-006-000		Building / Plant - Supplies MATS AT BUILDING 5/10/2024	40.08
		4192317836	
		Total	120.24
59462	5/21/2024	CULLIGAN GREEN BAY FIRE STATION #1 SOLAR SALT DELIVERED	
001-00-52200-039-000		Fire - Station Maintenance SOLAR SALT DELIVERED TO FIRE STATION #1	152.00
		546X03761102	

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Posted From: 5/21/2024 From Account:  
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Check Nbr	Check Date	Payee	Amount
<b>Total</b>			152.00
59463	5/21/2024	DANIEL A. FEUCHT EVIDENCE TECHNICIAN SCHOOL MAY 6-10	
001-00-52100-011-000		Police - Ed / Conf / Travel EVIDENCE TECHNICIAN SCHOOL MAY 6-10	1,200.00
		05102024	
<b>Total</b>			1,200.00
59464	5/21/2024	DIVERSIFIED BENEFIT SERVICES INC. MAY 105-HRA ADMIN SERVICES	
001-00-52100-033-000		Police - Health Reimbursement MAY HRA -14 OFFICERS	63.70
		409420	
001-00-51930-033-000		Insurance - Health Reimburse GENERAL- 9 EMPLOYEES	40.95
		409420	
<b>Total</b>			104.65
59465	5/21/2024	ERC INC MONTHLY EAP SERVICES	
001-00-52100-033-000		Police - Health Reimbursement MONTHLY SERVICES MAY	160.32
		ERC-0524-2412	
001-00-51930-033-000		Insurance - Health Reimburse MONTHLY SERVICES MAY	98.01
		ERC-0524-2412	
<b>Total</b>			258.33
59466	5/21/2024	FIRE SAFETY U.S.A. INC. HUSKY 500 TANK WITH 22 OZ VINYL AND 280S	
012-00-48120-000-000		Fire Department Donation HUSKY 500 TANK 22OZ VINYL & 280SBASE	1,040.00
		186321	
<b>Total</b>			1,040.00
59467	5/21/2024	FORSAKEN CUSTOMS LLC TINT-4-DOR, TRUCKS, SUV-CERAMIC FILM	
006-00-52109-006-000		K-9 - Supplies TINT-4-DOOR, TRUCKS, SUV-CERAMIC FILM	100.00
		11129	
<b>Total</b>			100.00
59468	5/21/2024	GENERAL CODE LLC SUPPLEMENT #17 -2	
001-00-51300-059-000		General Legal Expenses SUPPLEMENT NO.17 - QTY 2	1,550.00
		PG000036021	

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Posted From: 5/21/2024 From Account:  
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Check Nbr	Check Date	Payee	Amount
<b>Total</b>			1,550.00
59469	5/21/2024	GLOBO LANGUAGE SOLUTIONS LLC INTERPRETING SERVICES 4-1-2024	
001-00-59999-000-000		GEN FUND CONTINGENCY INTERPRETING FOR APRIL 2024	94.73
		7482be48a1	
001-00-51200-007-000		Municipal Court - Tech INTERPRETING -VIDEO SERVICE APRIL 2024	26.25
		7482be48a1	
<b>Total</b>			120.98
59470	5/21/2024	GREEN BAY METROPOLITAN SEWERAGE DISTRICT SEWERAGE TREATMENT CHARGES APRIL 24	
003-00-62000-080-000		San Sew - GBMSD Treatment APRIL 2024 TREATMENT INCLUDES ASIA FEES	87,613.19
		2504	
<b>Total</b>			87,613.19
59471	5/21/2024	GREEN BAY WATER UTILITY PURCHASED WATER APRIL	
002-00-60000-061-006		Purchased Water - GBWU ACCT#00039348-00 WATER USAGE APRIL	24,524.40
		05/24/2024	
<b>Total</b>			24,524.40
59472	5/21/2024	HANAWAY ROSS LAW FIRM MUNICIPAL PROSECUTION APRIL	
001-00-51200-059-000		Municipal Court Atty MUNICIPAL PROSECUTION APRIL 2024	2,073.92
		106	
<b>Total</b>			2,073.92
59473	5/21/2024	HSHS EWD 3- EVIDENCE DRAWS	
001-00-52100-008-000		Police - Blood Draws [REDACTED]	46.50
		#50726144 GUARANTOR ID480013	
001-00-52100-008-000		Police - Blood Draws [REDACTED]	46.50
		#50726144 GUARANTOR ID480013	
001-00-52100-008-000		Police - Blood Draws [REDACTED]	46.50
		#50726144 GUARANTOR ID480013	
<b>Total</b>			139.50
59474	5/21/2024	IDEALAIR HEATING & COOLING INC. DPW SHOP REPAIR OF HEATING SYSTEM	

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Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-51600-039-000		Building / Plant - Maintenance	1,937.90
		REPAIR TO HEATING SYSTEM EXPANSION TANK 68506	
Total			1,937.90
<hr/>			
59475	5/21/2024	JANET PETERSON	
REFUND PARK DEPOSIT FOR 4/13/2024			
010-00-44930-000-000		Rentals Park / Shelter / Hall	175.00
		REFUND PARK DEPOSIT FOR 4/13/2024 5/9/2024	
Total			175.00
<hr/>			
59476	5/21/2024	JENA LECHER	
REFUND PARK DEPOSIT 4/28/2024			
010-00-44930-000-000		Rentals Park / Shelter / Hall	175.00
		REFUND PARK DEPOSIT FRO 4/28/2024 5/6/2024	
Total			175.00
<hr/>			
59477	5/21/2024	JOE'S POWER CENTER INC	
SWITCH, INTERLOCK -SEAT			
001-00-53100-050-000		DPW - Equipment Repair	40.90
		SWITCH, INTERLOCK-SEAT 163088	
Total			40.90
<hr/>			
59478	5/21/2024	KIMPS ACE HARDWARE	
FASTENERS AND DRILL BITS			
001-00-53100-006-000		DPW - Supplies	5.40
		FASTENERS 410529	
001-00-53100-006-000		DPW - Supplies	34.97
		DRILL BITS - 3 410627	
Total			40.37
<hr/>			
59479	5/21/2024	MULTI MEDIA CHANNELS LLC	
ASHWAUBENON PRESS LEGAL ADVERTISEMENTS			
001-00-51420-008-000		Clerk-Treasurer - Legal Ads	36.87
		PUBLIC HEARING 05-07-24 197144	
001-00-51420-008-000		Clerk-Treasurer - Legal Ads	129.40
		ORDINANCE; SEWER HEARING; PUBLIC HEARING 195753	
001-00-51420-008-000		Clerk-Treasurer - Legal Ads	283.71
		OPEN BOOK; SEWER RATE HEARING; ORDINANCE 194491	
Total			449.98



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Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
59480	5/21/2024	NSIGHT TELSVCES PHONE LINES/ DATA LINES BUILDINGS	
001-00-52100-007-000		Police - Phone & Tech Support POLICE 05202024	211.99
001-00-51422-007-000		All Phones GENERAL 05202024	327.98
001-00-52200-007-000		Fire - Phone & Tech Support FIRE DEPARTMENT 05202024	282.61
002-00-60000-043-000		Water - Power/Utilities/Phone WATER 05202024	25.86
003-00-62000-043-000		San Sewer - Power SANITARY 05202024	25.86
Total			874.30
59481	5/21/2024	OUTAGAMIE COUNTY TREASURER DITCH CHARGES 2023 TAX ROLL	
001-00-42001-000-000		Pass Through Payments DITCH ASSESSMENT ON TAXES 2023 05212024	1,461.04
Total			1,461.04
59482	5/21/2024	PACKERLAND VETERINARY CENTER LTD STRAY ID:64238 SHORTHAIR FELINE	
001-00-54110-071-000		Humane Off - Animal Control ID 64268 HB241 SHORTHAIR FELINE 443335	185.00
Total			185.00
59483	5/21/2024	RAY ALLEN MANUFACTURING LLC F93:GEN 2 REMOTE	
006-00-52109-006-000		K-9 - Supplies F93: GEN 2 REMOTE R0079953	321.98
Total			321.98
59484	5/21/2024	RICH THOMSON REFUND PARK DEPOSIT 5/12/2024	
010-00-44930-000-000		Rentals Park / Shelter / Hall REFUND PARK DEPOSIT 5/12/2024 5132024	175.00
Total			175.00
59485	5/21/2024	ROBERT E. LEE & ASSOCIATES INC. WATER STUDY PROJ12320279 TID#1	

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Check Nbr	Check Date	Payee	Amount
002-00-60000-078-000		Water - Engineering	742.00
		WATER STUDY PROJ 12320279 TID#1 86303	
Total			742.00
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59486	5/21/2024	SCHROEDER'S FLOWERS INC. SYMPATHY ARRANGEMENT L. TERESINSKI	
001-00-51100-006-000		Village Board Supplies	111.95
		SYMPATHY - LEN TERESINSKI 04302024	
Total			111.95
<hr/>			
59487	5/21/2024	SECURIAN FINANCIAL GROUP INC LIFE INSURANCE PREMIUMS	
001-00-21532-000-000		Life Ins - Payable	733.81
		LIFE INSURANCE PREMIUMS JUNE2024	
001-00-51930-049-000		Insurance - Life	95.46
		LIFE INSURANCE PREMIUMS JUNE2024	
Total			829.27
<hr/>			
59488	5/21/2024	STATE OF WISCONSIN COURT FINES & SURCHARGES APRIL FINES & SURCHARGES	
001-00-23300-000-000		Municipal Court Deposits	4,328.66
		COURT FINES & SURCHARGES APRIL 04302024	
Total			4,328.66
<hr/>			
59489	5/21/2024	STORDEUR SANITATION INC. PUMP HOLDING TANK AT FIRE STATION#1	
001-00-52200-039-000		Fire - Station Maintenance	167.00
		PUMP HOLDING TANK AT FIRE STATION #1 216298	
Total			167.00
<hr/>			
59490	5/21/2024	SUBURBAN WILDLIFE SOLUTIONS LLC VILLAGE POND WORK	
007-00-64000-014-000		Storm Wat - Outside Services	2,550.00
		POND WORK THROUGHOUT VILLAGE 7233	
Total			2,550.00
<hr/>			
59491	5/21/2024	TECHNOLOGY ARCHITECTS INC. FINAL PAYMENT DUE	
001-00-51422-042-000		Info / Tech - Computer Support	612.80
		FINAL BALANCE DUE - CLOSE OUT STATEMENT 4/25/2024	

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<b>Total</b>			612.80
59492	5/21/2024	THE POLICE AND SHERIFFS PRESS ID CARD FOR MAIN	
001-00-52100-006-000		Police - Supplies ID CARD - MAIN	17.60
<b>Total</b>			17.60
59493	5/21/2024	UNIFORM SHOPPE G. PETERSON BLAUER SHIRT - 1	
001-00-52100-028-000		Police - Uniform Expense BLAUER SHIRT G. PETERSON - 1	64.95
<b>Total</b>			64.95
59494	5/21/2024	UNITED HEALTHCARE HEALTH PREMIUM JUNE	
001-00-21530-000-000		Health Ins - Payable JUNE HEALTH INS PREM	33,517.04
<b>Total</b>			33,517.04
59495	5/21/2024	VILLAGE OF HOWARD ANIMAL CONTROL RESPONSE TEAM	
001-00-54110-071-000		Humane Off - Animal Control ANIMAL CONTROL RESPONSE TEAM 3-CALLS	250.04
<b>Total</b>			250.04
59496	5/21/2024	WI DEPT OF JUSTICE - CRIME INFORMATION BUREAU BACKGROUND CHECKS	
001-00-44130-000-000		Operators & Background Checks 5-BACKGROUND CHECKS	35.00
<b>Total</b>			35.00
59497	5/20/2024	EXTREME ENTERTAINMENT BAND FOR SUMMER CELEBRATION 6-29-2024	
001-00-59999-000-000		GEN FUND CONTINGENCY BAND / SUMMER CELEBRATION JUNE 29,2024	1,200.00
<b>Total</b>			1,200.00
APR-H2O	5/21/2024	CULLIGAN GREEN BAY	
MAY-H2O			Manual Check

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## ALL Checks

Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-51600-039-000		Building / Plant - Maintenance	50.20
		OFFICE WATER/FILTER 546X03767802	
Total			50.20
JERRY-VISA	5/21/2024	AMAZON - VISA	
		HIGH VIS SHIRTS	Manual Check
001-00-53100-006-000		DPW - Supplies	169.98
		HIGH VISIBILITY SHIRTS 34258	
Total			169.98
JERRY-VISA	5/21/2024	AMAZON - VISA	
		CASE FOR SAMSUNG TABLET	Manual Check
001-00-52200-006-000		Fire - Supplies	29.99
		CASE FOR SAMSUNG TABLET 76005	
Total			29.99
JERRY-VISA	5/21/2024	KWIK TRIP - VISA	
		ICE	Manual Check
002-00-60000-006-000		Water - Supplies	5.38
		ICE 14062	
Total			5.38
JERRY-VISA	5/21/2024	MAPLEWOOD SHELL OIL - VISA	
		FIRE INCIDENT	Manual Check
001-00-52200-011-000		Fire - Ed / Conf / Travel	13.98
		FIRE INCIDENT 35044	
Total			13.98
JERRY-VISA	5/21/2024	SAMS CLUB - VISA	
		SODA SUPPLIES FOR OFFICE	Manual Check
001-00-51422-006-000		Gen Office Supply	253.42
		SODA / SUPPLIES FOR OFFICE 10822	
Total			253.42
JERRY-VISA	5/21/2024	T-ALTERATIONS - VISA	
		REPAIR JACKET ZIPPER	Manual Check
001-00-53100-006-000		DPW - Supplies	67.53
		REPAIR JACKET ZIPPER 51062	
Total			67.53

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## ALL Checks

Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
JERRY-VISA	5/21/2024	SHANKSLAWN - VISA	
		MOWER PARTS, BLADE SCAG, KNOB	
			Manual Check
001-00-53100-050-000		DPW - Equipment Repair	504.68
		SCAG MOWER PARTS / BLADES	48407
			Total
			504.68
JERRY-VISA	5/21/2024	ADVANCE AUTO PARTS	
		AIR FILTERS BATTERY FARM TRUCK	
			Manual Check
001-00-53100-021-000		DPW - Vehicle Maint.	153.24
		AIR FILTERS, BATTERY TRUCK/FARM	17524
			Total
			153.24
JERRY-VISA	5/21/2024	CAFE CON CREMA - VISA	
		BREAKFAST / DPW CREW	
			Manual Check
001-00-53100-011-000		DPW - ED / Conf / Travel	128.03
		DPW CREW BREAKFAST	20460
			Total
			128.03
JERRY-VISA	5/21/2024	AMAZON - VISA	
		BREAKER 100 AMP	
			Manual Check
001-00-53100-021-000		DPW - Vehicle Maint.	48.77
		100 AMP CIRCUIT BREAKER	66638
			Total
			48.77
OLSON-VISA	5/21/2024	AMAZON - VISA	
		MULTIPLE INVOICES	
			Manual Check
001-00-52100-006-000		Police - Supplies	26.21
		BATTERIES	11145
001-00-52100-006-000		Police - Supplies	43.12
		2- DOUBLE EPIPEN HOLDERS	29398
013-00-48130-000-000		Donation Police Department	51.98
		AQUARIUM LAMP	64249
013-00-48130-000-000		Donation Police Department	30.64
		CRAYONS -2	254818
013-00-48130-000-000		Donation Police Department	192.23
		FIDGET TOYS PACK STRESS RELIEF	83353
			Total
			344.18
OLSON-VISA	5/21/2024	TROUT CREEK VETERINARY CENTER - VISA	
		K9-NEUTER	
			Manual Check

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Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
006-00-52109-006-000		K-9 - Supplies	483.00
		K9-NEUTER	
		24055 - 11666	
		Total	483.00
<hr/>			
OLSON-VISA	5/21/2024	PAYPAL - VISA	
		THERAPY DOGS UNITED DONATION	Manual Check
006-00-52109-006-000		K-9 - Supplies	125.00
		THERAPY DOGS UNITED, INC	
		8907	
		Total	125.00
<hr/>			
OLSON-VISA	5/21/2024	ANIMAL REFERAL CENTER - VISA	
		BLUE PEARL PET HOSPITAL	Manual Check
006-00-52109-006-000		K-9 - Supplies	255.85
		BLUE PEARL PET HOSPITAL	
		82533	
		Total	255.85
<hr/>			
OLSON-VISA	5/21/2024	MIDWAY 41 STORAGE - VISA	
		STORAGE EVIDENCE	Manual Check
001-00-52100-006-000		Police - Supplies	250.00
		EVIDENCE STORAGE	
		0484	
		Total	250.00
<hr/>			
OLSON-VISA	5/21/2024	WALMART - VISA	
		TAB DIVIDERS	Manual Check
001-00-52100-006-000		Police - Supplies	6.49
		TAB DIVIDERS	
		0999	
		Total	6.49
<hr/>			
OLSON-VISA	5/21/2024	SP FORENSICS SOURCE VISA	
		TRAXTONE REFIL KIT AND ID TENT	Manual Check
001-00-52100-015-000		Police - New Equipment	112.67
		TRAXTONE REFILL KIT AND ID TENT	
		12534	
001-00-52100-015-000		Police - New Equipment	-35.40
		CREDIT RETURN	
		12348	
		Total	77.27
<hr/>			
OLSON-VISA	5/21/2024	IN ARROWHEAD SCIENT - VISA	
		SUPPLIES	Manual Check
001-00-52100-015-000		Police - New Equipment	118.26
		SUPPLIES	
		91902	

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Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
<b>Total</b>			118.26
<hr/>			
OLSON-VISA	5/21/2024	AED SUPERSTORE - VISA	
ADULT MASK & OXYGEN RESERVOIR			Manual Check
001-00-52100-006-000		Police - Supplies	168.96
ADULT MASK & OXYGEN RESERVOIR 55778			
<b>Total</b>			168.96
<hr/>			
OLSON-VISA	5/21/2024	TBL-PILOT INST.-VISA	
MULTIPLE INVOICES			Manual Check
001-00-52100-011-000		Police - Ed / Conf / Travel	167.75
DRONE TRAINING 47584			
001-00-52100-011-000		Police - Ed / Conf / Travel	167.75
DRONE TRAINING 41668			
001-00-52100-011-000		Police - Ed / Conf / Travel	167.75
DRONE TRAINING 70672			
001-00-52100-011-000		Police - Ed / Conf / Travel	167.75
DRONE TRAINING 13688			
<b>Total</b>			671.00
<hr/>			
OLSON-VISA	5/21/2024	AMAZON - VISA	
FLEX CUFFS - ASSOCIATED CHARGE CARD			Manual Check
001-00-52100-006-000		Police - Supplies	12.49
FLEX CUFFS 8647			
<b>Total</b>			12.49
<hr/>			
KRAMER-VISA	5/21/2024	AMAZON - VISA	
PROTECTOR COVERS / FINGERS - ELECTIONS			Manual Check
001-00-51440-006-000		Elections - Supplies	5.99
FINGER PROTECTORS 93998			
<b>Total</b>			5.99
<hr/>			
KRAMER-VISA	5/21/2024	AMAZON - VISA	
BLINDS FOR OFFICE			Manual Check
001-00-51422-006-000		Gen Office Supply	37.94
BLINDS FOR OFFICE 89349			
<b>Total</b>			37.94
<hr/>			
KRAMER-VISA	5/21/2024	D2 HOBART - VISA	
ELECTION EXPENSE			Manual Check

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Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-51440-006-000		Elections - Supplies	295.20
		ELECTION EXPENSE APRIL ELECTION 92047	
		Total	295.20
KRAMER-VISA	5/21/2024	SCOTT'S SUBS - VISA	
		ELECTION EXPENSE APRIL	Manual Check
001-00-51440-006-000		Elections - Supplies	279.99
		ELECTION EXPENSE APRIL 01733	
001-00-51440-006-000		Elections - Supplies	-11.90
		CREDIT TAX AMOUNT 01733	
		Total	268.09
KRAMER-VISA	5/21/2024	AMERSECURITY CABINET - VISA	
		SHARPS CABINET	Manual Check
001-00-59999-000-000		GEN FUND CONTINGENCY	2,467.75
		SECURE SHARPS CABINET 12220	
		Total	2,467.75
KRAMER-VISA	5/21/2024	GODADDY - VISA	
		PACKETS DISTRIBUTION	Manual Check
001-00-51422-006-000		Gen Office Supply	46.34
		PACKET DISTRIBUTION 21711	
		Total	46.34
KRAMER-VISA	5/21/2024	GALLAGHER'S PIZZA INC - VISA	
		2- LUNCH BUFFET	Manual Check
001-00-51410-006-000		Administrator - Supplies	33.00
		2-LUNCH BUFFET 86484	
		Total	33.00
KRAMER-VISA	5/21/2024	UW-GOVERNMENT OUTREACH - VISA	
		BOARD OF REVIEW MATERIALS	Manual Check
001-00-51100-011-000		Village board Ed / Conf / Trav	50.00
		BOARD OF REVEIW MATERIALS 01206	
001-00-51100-011-000		Village board Ed / Conf / Trav	50.00
		ADDITIONAL BOR MATERIALS 70592	
		Total	100.00
KRAMER-VISA	5/21/2024	AMAZON - VISA	
		4-PACK TACTICAL FLASHLIGHTS FOR ELECTION	Manual Check



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ALL Checks

Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
001-00-51440-006-000		Elections - Supplies	16.78
		4-PACK TACTICAL FLASHLIGHTS FOR ELECTION 72912	
		Total	16.78
KRAMER-VISA	5/21/2024	AMAZON - VISA	
		ACRYLIC WINDOW SIGN HOLDER	Manual Check
001-00-51422-006-000		Gen Office Supply	36.99
		ACRYLIC SIGN HOLDER 83269	
		Total	36.99
KRAMER-VISA	5/21/2024	MAILCHIMP - VISA	
		HEADLINES	Manual Check
001-00-51422-006-000		Gen Office Supply	54.00
		MAILCHIMP 11220	
		Total	54.00
RENKAS - VIS	5/21/2024	CANVA - VISA	
		BUSINESS CARDS	Manual Check
001-00-52100-006-000		Police - Supplies	149.90
		BUSINESS CARDS 4166	
		Total	149.90
RENKAS - VIS	5/21/2024	D2 OF HOBART	
		LUNCH	Manual Check
001-00-59999-000-000		GEN FUND CONTINGENCY	96.18
		LUNCH 5915	
		Total	96.18
		Grand Total	194,927.53

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## ALL BANK ACCOUNTS

## ALL Checks

Posted From: 5/21/2024 From Account:  
Thru: 5/21/2024 Thru Account:

## Amount

Total Expenditure from Fund # 001 - General Fund	72,105.10
Total Expenditure from Fund # 002 - Water Fund	28,692.59
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	88,454.16
Total Expenditure from Fund # 006 - K-9 Fund	1,285.83
Total Expenditure from Fund # 007 - Storm Water Fund	2,550.00
Total Expenditure from Fund # 010 - Parks & Recreation	525.00
Total Expenditure from Fund # 012 - Fire Department	1,040.00
Total Expenditure from Fund # 013 - Police Department	274.85
Total Expenditure from all Funds	194,927.53



## MEETING MINUTES – VILLAGE BOARD (Regular)

**Date/Time: Tuesday May 7<sup>th</sup> 2024 (6:00 P.M.)**

**Location: Hobart Village Office (2990 South Pine Tree Road)**

### ROUTINE ITEMS TO BE ACTED UPON:

1. Call to order/Roll Call. The meeting was called to order by Rich Heidel at 6:03 pm. Rich Heidel, David Dillenburg, Vanya Koepke, Melissa Tanke were present. Excused: Tammy Zittlow.
2. Certification of the open meeting law agenda requirements and approval of the agenda - ACTION: To certify the open meeting law agenda requirements and approval of the agenda. MOTION: Heidel SECOND: Koepke VOICE VOTE: 4-0.
3. Pledge of Allegiance - Those present recited the Pledge of Allegiance.

### 4. PUBLIC HEARINGS

**A. PUBLIC HEARING – To Consider a Conditional Use Permit (HB-1491-K-9, 3969 Valley Stream Circle) – 1,280 square foot accessory building on property.** The current property owner, Alex Maybrodsky, is proposing to construct a detached accessory building of 1,280 square feet on his property located at 3969 Valley Stream Circle. The current lot size of 59,633.64 square feet would allow up to 993 square feet of accessory building (1/60th of the lot square footage) by ordinance. This request would consist of a Conditional Use Permit as the new accessory building would not conform to the requirements identified in the zoning code. The two conditions that would require the CUP would be the request for an increase in maximum total accessory building square footage to 1,280 (287 square feet greater than the maximum noted in the ordinance) and the placement of the proposed building being closer to the street right-of-way than the rear plane of the principal structure exceeding the 864 square foot limit.

President Heidel opened the Public Hearing at 6:05pm

Appearing before the Board: No one spoke.

President Heidel closed the Public Hearing at 6:05pm.

Director Gerbers reviewed the Conditional Use Permit for HB-1491-K-9.

**B. ACTION on aforesaid agenda item - ACTION:** To approve a Conditional Use Permit (HB-1491-K-9, 3969 Valley Stream Circle) – 1,280 square foot accessory building on property contingent upon the following:

1. Planting of a minimum of 8 new arborvitae (or similar) a minimum of 3 feet in height along the side (east) and southeast corner of the new detached accessory building
2. All four building elevations of the new structure are constructed of materials similar to those on the existing residential dwelling on the property
3. Maximum of one detached accessory building be allowed on site

The CUP is approved on the basis of the configuration of the current buildings and lot, the amenities that would be realized with the building in that it would prevent another detached accessory building, the aesthetics blending in with the immediate neighborhood, and approval of the immediate neighbors.

MOTION: Dillenburg SECOND: Tanke VOICE VOTE: 4-0.

**C. PUBLIC HEARING – Ordinance 2024-05 (AN ORDINANCE TO REPEAL AND RECREATE A SECTION OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 342 (CONDITIONAL USES) OF ARTICLE XXXI (ADMINISTRATION AND ENFORCEMENT) OF CHAPTER 295 (ZONING))**

The purpose of this Ordinance is to provide more detailed information on the process and what is expected from the applicant during the Conditional Use Permit submittal and review process. It also creates more standardized conditions utilized during the review process.

President Heidel opened the Public Hearing at 6:12pm

Director Gerbers reviewed Ordinance 2024-05.

Appearing before the Board: No one spoke.

President Heidel closed the Public Hearing at 6:14pm.

**D. ACTION on aforesaid agenda item - ACTION:** To approve Ordinance 2024-05. **MOTION:** Koepke **SECOND:** Heidel **VOICE VOTE:** 4-0.

**E. PUBLIC HEARING – Establishing the 2024 Sewer Volume Rates**

The Hobart Village Board will hold a public hearing for the purpose of receiving public input on the sewer volume rates in accordance with a Village policy put in place to address increased rates from the Green Bay Metropolitan Sewerage District, Village operating costs, debt service, budget increases, and capital projects. Staff is recommending no change in the rates for 2024.

President Heidel opened the Public Hearing at 6:16pm

Appearing before the Board: Leroy Schlorf Jr, 1416 Riverdale Dr

President Heidel closed the Public Hearing at 6:18pm.

Administrator Kramer reviewed the 2024 sewer volume rates.

**F. ACTION on aforesaid agenda item - ACTION:** To implement the 2024 Sewer Volume Rates as proposed by staff. **MOTION:** Koepke **SECOND:** Dillenburg **VOICE VOTE:** 4-0.

**5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

**A. Payment of Invoices; B. VILLAGE BOARD: Minutes of April 16<sup>th</sup> 2024 (Regular); C. PLANNING AND ZONING COMMISSION: Minutes of March 13<sup>th</sup> 2024; D. PARK AND RECREATION COMMITTEE: Minutes of March 18<sup>th</sup> 2024; E. HOBART-LAWRENCE POLICE COMMISSION: Minutes of October 4<sup>th</sup> 2023.** **ACTION:** To approve the consent agenda as presented to include the quick report of manual entry checks. **MOTION:** Dillenburg **SECOND:** Tanke **VOICE VOTE:** 4-0.

**6. ITEMS REMOVED FROM CONSENT AGENDA – None.**

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

Appearing before the board: No one spoke.

**A. DISCUSSION AND ACTION – 2023 Audit and Financial Report**

The 2023 audit and financial reports will be presented to the Board for formal adoption. Administrator Kramer presented the Audit and Financial Report along with Elizabeth McMasters from CLA and accountant Brian Ruechel.

**ACTION:** To adopt the Audit and Financial Report as presented. **MOTION:** Dillenburg **SECOND:** Tanke **ROLL CALL VOTE:** 4-0.

**B. DISCUSSION AND ACTION – Resolution 2024-07 (A RESOLUTION CHANGING THE NAME OF QUAIL RIDGE FROM CIRCLE TO COURT WITHIN THE BERNARD WOODS PLAT) - ACTION:** To approve Resolution 2024-07. **MOTION:** Heidel **SECOND:** Koepke **VOICE VOTE:** 4-0.

## **8. VILLAGE ADMINISTRATOR’S REPORT/COMMUNICATIONS**

Planning & Zoning will be held on May 15.

Site Review may be held in May.

An RFP for Financial Services will be presented to the Board at their next meeting.

Road construction is underway.

### **A. INFORMATION**

**1. March 2024 Hobart-Lawrence Police Report** - Police Chief Renkas reviewed the report.

**2. School Resource Report** - Police Chief Renkas reviewed the report.

We are currently down 2 full time Public Works employees. We will be bringing solutions to the Board at the next meeting to address this deficit.

## **9. COMMITTEE REPORTS AND ACTIONS**

### **A. DISCUSSION AND ACTION – Park and Rec Committee (April 28<sup>th</sup> meeting)**

The Committee has forwarded a number of proposals for the Board to consider and take action on, including pickleball courts in Four Seasons Park, a dog park along Riverdale Drive, and a park adjacent to the new Fire Station on South Pine Tree Road.

**ACTION:** To accept the Park and Recreation Committee proposals as presented and ask that staff move forward with these items. **MOTION:** Heidel **SECOND:** Koepke **VOICE VOTE:** 4-0.

### **B. DISCUSSION AND ACTION – Changes to Four Seasons Park Rental Contract**

The Park and Rec Committee recently recommended that the Four Seasons Park Rental Contract be changed to require all Deposit and Rental Fees be due upon reservation of the facility.

**ACTION:** To approve changing the Four Seasons Park Rental Contract to require all Deposit and Rental Fees be due upon reservation of the facility. **MOTION:** Dillenburg **SECOND:** Koepke **VOICE VOTE:** 4-0.

## **10. OLD BUSINESS**

### **A. DISCUSSION AND ACTION – Election Contingency Plan & Emergency Response Procedures**

This document will serve as the emergency response/contingency plan in case of an unexpected circumstance that requires a change in the standard operating procedures on Election Day. The purpose of this document is to provide guidance for election staff and for the general safety of polling locations, all while maintaining the integrity of an election. This reflects the change in polling places. Clerk Vanden Heuvel discussed the Contingency Plan document with the Village Board.

**ACTION:** To approve the updated Election Contingency Plan & Emergency Response Procedures document with one noted change to Section A under Emergency Procedures. **MOTION:** Koepke **SECOND:** Heidel **VOICE VOTE:** 4-0.

## **11. NEW BUSINESS**

**A. DISCUSSION AND ACTION – Establish a Public Hearing for Ordinance 2024-06 (AN ORDINANCE TO AMEND SECTIONS OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTIONS 295-30 (CONDITIONAL USES) OF ARTICLE VI (R-1: RESIDENTIAL DISTRICT), 295-42 (CONDITIONAL USES) OF ARTICLE VII (R-2: RESIDENTIAL DISTRICT), 295-187 (CONDITIONAL USES) OF ARTICLE XVII (R-2-R: RURAL RESIDENTIAL DISTRICT), 295-55 (CONDITIONAL USES) OF ARTICLE VIII (R-3: RESIDENTIAL DISTRICT), 295-68 (CONDITIONAL USES) OF ARTICLE IX (R-4: SINGLE AND TWO-FAMILY RESIDENTIAL DISTRICT), 295-174 (CONDITIONAL USES) OF ARTICLE XVI (ER: ESTATE RESIDENTIAL DISTRICT), AND 295-187 (CONDITIONAL USES) OF ARTICLE XVII (R-2-R: RURAL RESIDENTIAL DISTRICT) OF CHAPTER 295 (ZONING))**

Staff is requesting the Public Hearing be held at the June 4<sup>th</sup> Board meeting.

**ACTION:** To hold a Public Hearing at the June 4, 2024 Board meeting to consider Ordinance 2024-06. **MOTION:** Heidel **SECOND:** Dillenburg **VOICE VOTE** 4-0.

**B. DISCUSSION AND ACTION – Establish a Public Hearing to Consider a Conditional Use Permit for a Community Living Arrangement (4735 Fonda Fields Court)**

Staff is requesting the Public Hearing be held at the June 4<sup>th</sup> Board meeting.

ACTION: To hold a Public Hearing at the June 4, 2024 Board meeting to consider a Conditional Use Permit for a Community Living Arrangement (4735 Fonda Fields Court). MOTION: Heidel SECOND: Koepke VOICE VOTE 4-0.

**C. DISCUSSION AND ACTION – John Deere Tractor Replacement**

The 2024 Capital budget included \$55,000 to replace and upgrade the existing 2014 John Deere tractor used for park and ditch mowing. Staff is recommending purchasing the John Deere 5075E for \$50,760.09 from Riesterer and Schnell of Pulaski.

ACTION: To approve the purchase of the John Deere 5075E for a cost not to exceed \$50,760.09 from Riesterer and Schnell of Pulaski. MOTION: Dillenburg SECOND: Tanke VOICE VOTE: 4-0.

**D. DISCUSSION - Items for future agenda consideration or Committee assignment**

RFP for the financial advisor  
ARPA funding.

ACTION: To recess prior to going into closed session(7:31 PM). MOTION: Heidel SECOND: Koepke VOICE VOTE: 4-0.

**E. ADJOURN to CLOSED SESSION (7:42 PM):** ACTION: To go into closed session 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: Sale of Property/TID Projects/Development Agreements, and 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation MOTION: Heidel SECOND: Koepke ROLL CALL VOTE: 4-0

**F. CONVENE into open session (8:27 PM) –** MOTION: Dillenburg SECOND: Heidel ROLL CALL VOTE: 4-0

**G. ACTION from closed session –** ACTION: To include Mark Stary in the Hobart-Lawrence Police Department Lateral Transfer Program MOTION: Tanke SECOND: Heidel VOTE: 4-0

**12. ADJOURN (8:28 PM)** – MOTION: Dillenburg SECOND: Koepke VOTE: 4-0

Respectfully submitted by Lisa Vanden Heuvel, Clerk



Village of Hobart Planning & Zoning Commission Minutes  
 Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI  
 Wednesday, April 10, 2024 – 5:30 pm

**1. Call to order/Roll Call.**

The meeting was called to order by Rich Heidel at 5:30 pm. Roll call: Tom Dennee, aye; Dave Dillenburg, aye; David Johnson, aye; John Rather attending via Telephone, aye.; Bob Ross, aye; Rich Heidel, aye.  
 Excused: Jeff Ambrosius.

**2. Certification of the open meeting law agenda requirements and approval of the agenda:** Motion by Tom Dennee to approve the agenda as presented, seconded by Dave Johnson. All in favor. Motion carried 6-0.

**3. Approval of Minutes of the March 13<sup>th</sup> 2024 meeting:** Motion by Bob Ross to approve the March 13, 2024 minutes as presented, seconded by Dave Johnson. All in favor. Motion carried 6-0.

**4. Public Comment on Non-Agenda Items:**

No one spoke.

**5. DISCUSSION AND ACTION - Consider a Conditional Use Permit (HB-1491-K-9, 3969 Valley Stream Circle) – 1,280 square foot accessory building on property:**

The current property owner, Alex Maybrodsky, is proposing to construct a detached accessory building of 1,280 square feet on his property located at 3969 Valley Stream Cir. The current lot size of 59,633.64 square feet would allow up to 993 square feet of accessory building (1/60<sup>th</sup> of the lot square footage) by ordinance. This request would consist of a Conditional Use Permit as the new accessory building would not conform to the requirements identified in the zoning code. The two conditions that would require the CUP would be the request for an increase in maximum total accessory building square footage to 1,280 (287 square feet greater than the maximum noted in the ordinance) and the placement of the proposed building being closer to the street right-of-way than the rear plane of the principal structure exceeding the 864 square foot limit.

Appearing before the commission:

Alex Maybrodsky, 3969 Valley Stream Circle.

Kirk Olsen, 3966 Valley Stream Circle.

Motion by Rich Heidel to recommend approval of this Conditional Use Permit requesting to increase the allowable square footage to a total of 1,280 be contingent upon the following:

1. Planting of a minimum of 8 new arborvitae (or similar) a minimum of 3 feet in height along the side (east) and southeast corner of the new detached accessory building.
2. All four building elevations of the new structure are constructed of materials similar to those on the existing residential dwelling on the property.
3. Maximum of one detached accessory building be allowed on site.

The CUP is approved on the basis of the configuration of the current buildings and lot, the amenities that would be realized with the building in that it would prevent another detached accessory building, the aesthetics blending in with the immediate neighborhood, and approval of the immediate neighbors.

Seconded by Dave Dillenburg. Motion carried 4-2. Johnson and Dennee.

**6. DISCUSSION AND ACTION - Modifications/ amendments to the Zoning Ordinance, Chapter 295, Article XXXI, Section 295-342 (Conditional Uses)**

With prior changes to Wisconsin State Statutes relating to Conditional Uses, the Village of Hobart is proposing modifications / amendments to Chapter 295, Article XXXI, Section 295-342; Conditional Uses to have this section of the Village Zoning Code be in compliance with the statutes. These proposed modifications to the ordinance mainly provide more detailed information on the process and what is expected from the applicant during the submittal and review process. It also creates more standardized conditions utilized during the review process.

Motion by Rich Heidel to recommend approval of the modifications/amendments to the Zoning Ordinance, Chapter 295, Article XXXI, Section 295-342; Conditional Uses subject to any changes identified by Village Attorney during their review.

Second by Tom Dennee. All in favor. Motion carried 6-0.

**7. Adjourn:**

Motion by Dave Johnson to adjourn at 6:36pm, seconded by Bob Ross. All in favor. Motion carried 6-0.

Respectfully submitted by Lisa Vanden Heuvel, Village Clerk.





## RESOLUTION 2024-07

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A RESOLUTION CHANGING THE NAME OF QUAIL RIDGE CIRCLE TO QUAIL RIDGE COURT WITHIN THE BARNARD WOODS PLAT

---

BY THE VILLAGE BOARD OF THE VILLAGE OF HOBART, WISCONSIN:

**WHEREAS**, the recorded "Barnard Woods" plat, recorded in Volume 20 of Plats, Page 267, Document 1895269, lists Quail Ridge as a "Circle",

**WHEREAS**, Quail Ridge currently is constructed as a cul-de-sac with no future extension of the roadway possible,

**WHEREAS**, the proper street designation would be "Court" with the current road configuration,

**NOW, THEREFORE, BE IT RESOLVED THAT**, the Village of Hobart Board of Trustees, hereby approves the road name change of Quail Ridge Circle to Quail Ridge Court effective immediately.

Adopted this 21<sup>st</sup> day of May, 2024

\_\_\_\_\_  
Richard Heidel, Village Board President

Attest:

\_\_\_\_\_  
Lisa Vanden Heuvel, Village Clerk

\_\_\_\_\_  
Aaron Kramer, Village Administrator

VILLAGE OF  
**HOBART**  
 GREATNESS IS GROWING  
**MEMORANDUM**



**TO:** Village Board of Trustees  
**FROM:** Lisa Vanden Heuvel, Clerk  
**RE:** 2024-2025 Liquor & Cigarette License Applications  
**DATE:** May 13, 2023

---

**BACKGROUND**

All Liquor and Cigarette Licenses expire June 30th of each year and the new licenses take effect July 1st. The following current license holders have submitted the required paperwork to complete the renewal process:

Combination Class "B" fermented malt beverage & "Class B" Liquor License:

1. D2 of Hobart – 530 Larson Orchard Parkway, Hobart WI  
Agent: Howard Johnston – 2743 St. Ann Drive, Green Bay WI
2. Fleet & Alice's Gas Light Inn - 915 Edgar Drive, Hobart WI  
Agent: David P. Jordan - 915 Edgar Drive, Hobart, WI
3. Thornberry Creek at Oneida - 4470 N. Pine Tree Road, Hobart WI  
Agent: Brandon Bunker – 3182 Trenton Lane, Green Bay WI
4. Long Drive Inn – 897 Riverdale Drive, Hobart WI  
Agent: Thomas Jackson – 2693 E. River Drive, Green Bay WI
5. White Eagle Bar & Grill LLC - 2994 W. Service Road, Hobart WI  
Agent: Wayne D. Metoxen - 254 Florist Drive, Hobart WI

Class "B" fermented malt beverage:

1. Scott's Subs Hobart – 550 Centennial Centre Boulevard  
Agent: Heather Leonard – 565 Sunlite Drive, Hobart WI

Cigarette & Tobacco License:

1. Jimmy O's Golf Shop – 897 Riverdale Drive, Hobart WI  
Agent: James Ostrowski – 1475 W Marhill Rd, Green Bay Wi
2. Thornberry Creek at Oneida – 4470 N. Pine Tree Road, Hobart WI  
Agent: Joe Hanrahan – 3481 Baywatch Dr, Green Bay WI

Background checks are being completed by the Hobart / Lawrence Police Department. We have not received any correspondence regarding any outstanding liquor/ beer distributor bills. Should there be any correspondence from a supplier; we will withhold the license until the outstanding invoices are paid.

---

**RECOMMENDATION**

This memo is for information only. No action required.

**VILLAGE OF HOBART INVESTMENT AGENCY**

**Account Number:** 61-G499-01-7  
**Statement Period:** 04/01/24 - 04/30/24

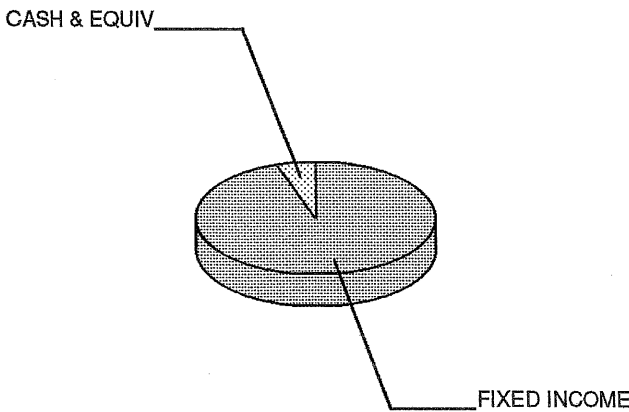
VILLAGE OF HOBART  
 AARON KRAMER  
 2990 S PINE TREE ROAD  
 HOBART WI 54155



**Relationship Manager**  
 Eric Wied 920-433-3275  
 Eric.Wied@associatedbank.Com  
**Investment Manager**  
 Pat Fry 920-433-7703  
 Pat.Fry@associatedbank.Com

**Portfolio Summary**

**Value of Portfolio**



Description	Market Value	% of Account
Cash & Equiv	88,889.17	4.8%
Fixed Income	1,762,266.06	95.2%
<b>Total Portfolio</b>	<b>\$ 1,851,155.23</b>	<b>100.0%</b>
Accrued Income	15,665.25	
<b>Total Valuation</b>	<b>\$ 1,866,820.48</b>	

**Market Reconciliation**

	Current Period	Year To Date
<b>Beginning Market Value</b>	<b>\$ 1,870,612.61</b>	<b>\$ 1,860,685.68</b>
Income		
Interest .....	7,665.31	29,600.89
Purchased Income .....	0.00	-1,948.27
Disbursements		
Fees/Expenses .....	-557.13	-2,222.36
Non-Cash Activity .....	1,481.81	8,799.96
Realized Gains/(Losses) .....	0.00	38.00
Change In Accrued Income .....	-1,926.92	-4,731.95
Unrealized Appreciation/(Depreciation) .....	-10,455.20	-23,401.47
<b>Ending Market Value</b>	<b>\$ 1,866,820.48</b>	<b>\$ 1,866,820.48</b>


**VILLAGE OF HOBART INVESTMENT AGENCY**
**Account Number:**  
**Statement Period:**
**61-G499-01-7**  
**04/01/24 - 04/30/24**
**Portfolio Investments**

Asset Description	Units	Market Value Cost	Est. Annual Income Accruals	Current Yield
<b>Cash and Equivalent</b>				
Principal Cash		-46,239.19 -46,239.19	0.00	0.00%
Income Cash		46,239.19 46,239.19	0.00	0.00%
Goldman Sachs Treasury Instruments Portfolio Fund 506	88,889.170	88,889.17 88,889.17	4,603.00 57.24	5.18%
<b>Total Cash and Equivalent</b>		<b>\$ 88,889.17</b> <b>\$ 88,889.17</b>	<b>4,603.00</b> <b>57.24</b>	<b>5.18%</b>
<b>Fixed Income</b>				
Cottage Grove Vlg WI Prom Nts Txbl A 5.000 04/01/2028	50,000.000	50,064.00 50,910.50	2,500.00 277.77	4.99%
Depere WI Prom Nts Txbl Ser B 4.950 09/01/2026	50,000.000	49,878.00 50,000.00	2,475.00 412.50	4.96%
Exxon Mobil Corp 2.275 08/16/2026	50,000.000	46,945.00 47,098.00	1,137.00 236.97	2.42%
FHLB 5.400 11/18/2025 Callable 08/18/2023 @ 100	50,000.000	49,780.50 49,896.00	2,700.00 1,222.50	5.42%
FFCB 3.780 08/15/2025 Callable 06/02/2023 @ 100	50,000.000	49,089.00 49,373.50	1,890.00 399.00	3.85%
FFCB 4.625 07/17/2026	50,000.000	49,508.50 50,053.50	2,312.00 668.05	4.67%
FFCB 5.540 08/28/2025 Callable 08/28/2024 @ 100	75,000.000	74,869.50 74,943.00	4,155.00 727.12	5.55%
FHLMC 0.8300 07/22/2026 Callable 10/22/2023 @ 100	50,000.000	45,523.50 45,336.00	415.00 114.12	0.91%
FHLMC 4.000 08/26/2025 Callable 09/26/2023 @ 100	53,000.000	52,153.06 52,025.33	2,120.00 382.77	4.06%
FHLMC 5.125 01/07/2028 Callable 01/07/2025 @ 100	50,000.000	49,581.00 49,987.50	2,562.00 747.39	5.17%
FNMA 5.020 01/06/2028 Callable 01/06/2025 @ 100	50,000.000	49,356.00 50,000.00	2,510.00 766.94	5.09%
FNMA 4.125 08/28/2025 Callable 02/28/23 @100	50,000.000	49,283.00 49,240.50	2,062.00 360.93	4.19%

**VILLAGE OF HOBART INVESTMENT AGENCY**

**Account Number:**  
**Statement Period:**

**61-G499-01-7**  
**04/01/24 - 04/30/24**

**Portfolio Investments**

<b>Asset Description</b>	<b>Units</b>	<b>Market Value Cost</b>	<b>Est. Annual Income Accruals</b>	<b>Current Yield</b>
FNMA 0.600 08/28/2025 Callable 08/28/2023 @ 100	75,000.000	70,677.00 70,191.75	450.00 78.75	0.64%
Madison WI Txbl Prom Nts Ser B 3.400 10/01/2026 Callable 10/01/2025 @ 100	50,000.000	48,079.00 48,457.00	1,700.00 141.66	3.54%
Menomonee Falls WI Txbl Ref Ser E 3.000 06/01/2025	50,000.000	48,744.00 48,397.00	1,500.00 625.00	3.08%
Nicollet Cnty MN Txbl Ref Cap Imp A 0.500 02/01/2025	50,000.000	48,233.00 47,553.00	250.00 62.49	0.52%
Olmsted Cnty MN Txbl Ref Ser A 1.050 02/01/2027	50,000.000	45,016.50 44,497.50	525.00 131.24	1.17%
Sioux Falls SD Sch Dist 49 5 Txbl .865 08/01/2025	50,000.000	47,358.50 46,720.50	432.00 108.12	0.91%
Tulsa Cnty OK Isd 3 Txbl Broken Arrow Board of Education 4.850 04/01/2026	50,000.000	49,738.00 49,532.50	2,425.00 202.08	4.88%
US Treasury Notes 3.000 07/31/2024	75,000.000	74,550.00 74,122.58	2,250.00 562.50	3.02%
US Treasury Notes 4.125 10/31/2027	75,000.000	73,293.75 74,275.42	3,093.00 8.40	4.22%
US Treasury Notes 4.500 11/15/2025	75,000.000	74,275.50 74,564.49	3,375.00 1,557.69	4.54%
US Treasury Notes 4.500 11/30/2024	75,000.000	74,631.00 74,445.27	3,375.00 1,410.86	4.52%
US Treasury Notes 4.625 02/28/2025	75,000.000	74,597.25 74,419.92	3,468.00 594.35	4.65%
US Treasury Notes 4.625 03/15/2026	75,000.000	74,415.75 74,909.37	3,468.00 443.01	4.66%
US Treasury Notes 4.125 06/15/2026	75,000.000	73,673.25 74,127.66	3,093.00 1,166.49	4.20%
US Treasury Notes 4.625 06/30/2025	75,000.000	74,511.00 74,692.36	3,468.00 1,162.60	4.66%
US Treasury Notes 4.375 08/15/2026	75,000.000	74,014.50 74,480.12	3,281.00 685.09	4.43%
US Treasury Notes 4.625 10/15/2026	75,000.000	74,437.50 74,424.71	3,468.00 151.63	4.66%

**VILLAGE OF HOBART INVESTMENT AGENCY**

Account Number:  
Statement Period:

61-G499-01-7  
04/01/24 - 04/30/24

**Portfolio Investments**

Asset Description	Units	Market Value Cost	Est. Annual Income Accruals	Current Yield
Wisconsin St Txbl Ref Ser 3 0.800 05/01/2026	50,000.000	45,989.50 45,411.00	400.00 199.99	0.87%
<b>Total Fixed Income</b>		<b>\$ 1,762,266.06</b> <b>\$ 1,764,085.98</b>	<b>66,859.00</b> <b>15,608.01</b>	<b>3.79%</b>
<b>Total Market Value</b>		<b>\$ 1,851,155.23</b> <b>\$ 1,852,975.15</b>	<b>71,462.00</b> <b>15,665.25</b>	<b>3.86%</b>
<b>Total Market Value Plus Accruals</b>		<b>\$ 1,866,820.48</b>		

**Income Activity**

	Date	Income Cash	Principal Cash
<b>Interest Income</b>			
Goldman Sachs Treasury Instruments Portfolio Fund 506 Int To 03/31/24	04/01/24	171.56	
Madison WI Txbl Prom Nts Ser B 3.400 10/01/2026 Callable 10/01/2025 @ 100 Int To 04/01/24 on 50,000	04/01/24	850.00	
Tulsa Cnty OK Isd 3 Txbl Broken Arrow Board of Education 4.850 04/01/2026 Int 04/06/23 To 04/01/24 on 50000	04/01/24	2,425.00	
US Treasury Notes 2.500 04/30/2024 Int To 04/30/24 on 75,000	04/30/24	937.50	
US Treasury Notes 4.125 10/31/2027 Int To 04/30/24 on 75,000	04/30/24	1,546.87	
US Treasury Notes 4.625 10/15/2026 Int 10/16/23 To 04/15/24 on 75000	04/15/24	1,734.38	
<b>Total Interest Income</b>		<b>\$ 7,665.31</b>	<b>\$ 0.00</b>
<b>Total Income</b>		<b>\$ 7,665.31</b>	<b>\$ 0.00</b>

**VILLAGE OF HOBART INVESTMENT AGENCY**

 Account Number:  
 Statement Period:

 61-G499-01-7  
 04/01/24 - 04/30/24

<b>Disbursement Activity</b>			
	<b>Date</b>	<b>Income Cash</b>	<b>Principal Cash</b>
<b>Fees/Expenses</b>			
Monthly Fee To 03/31/24	04/18/24		-557.13
<b>Total Fees/Expenses</b>		<b>\$ 0.00</b>	<b>\$ -557.13</b>
<b>Total Disbursements</b>		<b>\$ 0.00</b>	<b>\$ -557.13</b>

<b>Purchase Activity</b>			
	<b>Date</b>	<b>Income Cash</b>	<b>Principal Cash</b>
Goldman Sachs Treasury Purchases (3) 04/01/24 To 04/30/24	04/30/24		-82,665.31
<b>Total Purchases</b>		<b>\$ 0.00</b>	<b>\$ -82,665.31</b>

<b>Sale Activity</b>			
	<b>Date</b>	<b>Proceeds</b>	<b>Realized Gain/Loss</b>
Goldman Sachs Treasury Sales (1) 04/01/24 To 04/30/24	04/30/24	557.13	
US Treasury Notes 2.500 04/30/2024 Recd Proceeds on Maturity of 75,000 Par Value	04/30/24	75,000.00	
<b>Total Sales</b>		<b>\$ 75,557.13</b>	<b>\$ 0.00</b>

<b>Non-Cash Activity</b>		
	<b>Date</b>	<b>Cost</b>
Madison WI Txbl Prom Nts Ser B 3.400 10/01/2026 Callable 10/01/2025 @ 100 Accretion of Discount	04/01/24	180.00
Tulsa Cnty OK Isd 3 Txbl Broken Arrow Board of Education 4.850 04/01/2026 Accretion of Discount	04/01/24	101.00
US Treasury Notes 2.500 04/30/2024 Accretion of Discount	04/30/24	1,059.27

**VILLAGE OF HOBART INVESTMENT AGENCY**

Account Number:  
Statement Period:

61-G499-01-7  
04/01/24 - 04/30/24

<b>Non-Cash Activity</b>		
	<b>Date</b>	<b>Cost</b>
US Treasury Notes 4.125 10/31/2027 Accretion of Discount	04/30/24	37.14
US Treasury Notes 4.625 10/15/2026 Accretion of Discount	04/15/24	104.40
<b>Total Non-Cash Transactions</b>		<b>\$ 1,481.81</b>





**TO: Planning & Zoning Commission**

**RE: Consider Preliminary Plat for Sanctuary Estates Subdivision, Parcel HB-353, 1300 Block of S. Pine Tree Rd.**

**FROM: Todd Gerbers, Director of Planning & Code Compliance**

**DATE: May 15, 2024**

**ISSUE:** Review and discuss proposed 23 lot, Single Family Preliminary Plat, Parcel HB-353, 1300 Block of S. Pine Tree Rd.

**RECOMMENDATION:** Staff recommends approval

**GENERAL INFORMATION**

1. Owner: Lexington Homes, Inc.
2. Agent(s)/Petitioner(s): Troy Hewitt / Robert E. Lee & Associates, Inc.
3. Parcel(s): HB-353
4. Present Zoning: PDD #2: Orlando / Packerland Planned Development District

**ZONING REQUIREMENTS**

Lexington Homes, Inc. is proposing a 23-lot subdivision in the 1300 Block of S. Pine Tree Rd. (parcel HB-353). The plat that has been submitted is the preliminary plat that would have 23 single-family lots, and 1 Outlot (largely for storm water and environmental sensitive areas).

This plat follows the recent approval of the newly created single-family residential district in the PDD#2: Orlando / Packerland Planned Development District. By ordinance, all single-family lots shall have a minimum of 55’ of lot width and 7,500 square feet of lot area. There are some lots located along the interior curve of the proposed roadway or along the bulb of the cul-de-sac that are shown to have less than the 55 feet at the front property line. However, they are compliant with the Village Code as the PDD#2 zoning district states: “*Exception. Lots located on a cul-de-sac may be reduced so long as the lot width complies with the minimum 55 feet at the front setback line, and such lots maintain the minimum 7,500 square feet in area.*”. Based on this exception, these lots will all meet and exceed the 55 foot lot width as required in this zoning district.

Public access into this subdivision will be from a new public roadway leading from S. Pine Tree Rd.

This request is for the preliminary plat at this time with the review for the final plat will be brought back to the commission at a future meeting once completed.

**RECOMMENDATION/CONDITIONS**

Staff recommends approval of this Preliminary Plat as submitted.



- Rezoning Review
- Conditional Use Permit Review
- Planned Development Review
- CSM/Plat Review

Village of Hobart  
 Dept of Planning & Code  
 Compliance  
 2990 S Pine Tree Rd  
 Hobart WI 54155  
 Phone: (920) 869-3809  
 Fax: (920) 869-2048

**APPLICANT INFORMATION**

Petitioner: Troy Hewitt - Robert E. Lee & Associates, Inc. Date: 4/5/2024  
 Petitioner's Address: 1250 Centennial Centre Blvd City: Hobart State: WI Zip: 54155  
 Telephone #: 920-544-4436 Email: thewitt@releeinc.com

Status of Petitioner (Please Check):  Owner  Representative  Tenant  Prospective Buyer  
 Petitioner's Signature (required): Troy E. Hewitt Digitally signed by Troy E. Hewitt  
 DN: cn=Troy E. Hewitt, ou=Users, ou=REL, dc=hobart, c=WI  
 Reason: I am the author of this document  
 Date: 2024.04.05 11:00:00 -0500 Date: 4/5/2024

**OWNER INFORMATION**

Owner(s): Lexington Homes, Inc. Date: 4/5/2024  
 Owner(s) Address: 1256 Centennial Centre Blvd City: Hobart State: WI Zip: 54155  
 Telephone #: 920-662-1611 Email: jmarlow@lexingtonneighborhoods.com

Ownership Status (Please Check):  Individual  Trust  Partnership  Corporation

**Property Owner Consent: (required)**

By signature hereon, I/We acknowledge that Village officials and/or employees may, in the performance of their functions, enter upon the property to inspect or gather other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Neighborhood Services Department for incomplete submissions or other administrative reasons.

Property Owner's Signature: *Michelle R. Shupser* Date: 4/6/2024

**SITE INFORMATION**

Address/Location of Proposed Project: South Pine Tree Road Parcel #: HB-353  
 Proposed Project Type: Single Family Residential  
 Current Use of Property: Agriculture Zoning: PDD #2  
 Land Uses Surrounding Site:  
 North: Multi-Family  
 South: Single Family  
 East: Single Family  
 West: Agriculture

**\*\*Please note that a meeting notice will be mailed to all abutting property owners regarding your request prior to any Public Hearing.**

- Application fees are due at time of submittal. Make check payable to Village of Hobart.
- Please refer to the fee schedule for appropriate fee. FEE IS NON-REFUNDABLE



**PARCEL ID**  
HS-33  
Section 25, T23N-R19E  
Found Mag Wall with ID Washer

**ZONING**  
PDD #2: Ordland-Pedestrian  
Planned Development District

**SURVEYOR**  
Robert E. Lee & Associates, Inc.  
1250 Centennial Centre Boulevard  
Hobart, WI 54155

**APPROVING & OBJECTING AUTHORITIES**  
Village of Hobart  
Department of Administration  
Brown County

**MINIMUM LOT AREA AS PLATTED**  
Lot 15: 54,250 Sq. Ft. (1.25 Acres)  
Lot 23: 54,250 Sq. Ft. (1.25 Acres)

**NUMBER OF LOTS**  
23 Lots  
1 Outlet  
Environmental Strategies, Inc. on 5/27/2023

**OWNER**  
Leontopium Home, Inc.  
1250 Centennial Centre Boulevard  
Hobart, WI 54155

**PLATTED AREA DEDICATED TO THE PUBLIC**  
71,434 Square Feet  
1,450 Acres

**PLATTED AREA**  
524,581 Square Feet  
12,043 Acres

**LEGEND**

- 54 x 23 1/2" outside diameter 30" iron pipe with sec. 5435 iron fit
- Existing 1" iron pipe
- ⊙ Existing 2" iron pipe
- ⊙ H2S monument as noted
- ⊙ Wetlands delineated by Bay Environmental Strategies, Inc. on 5/27/2023
- ▨ Environmentally sensitive area (ESA)

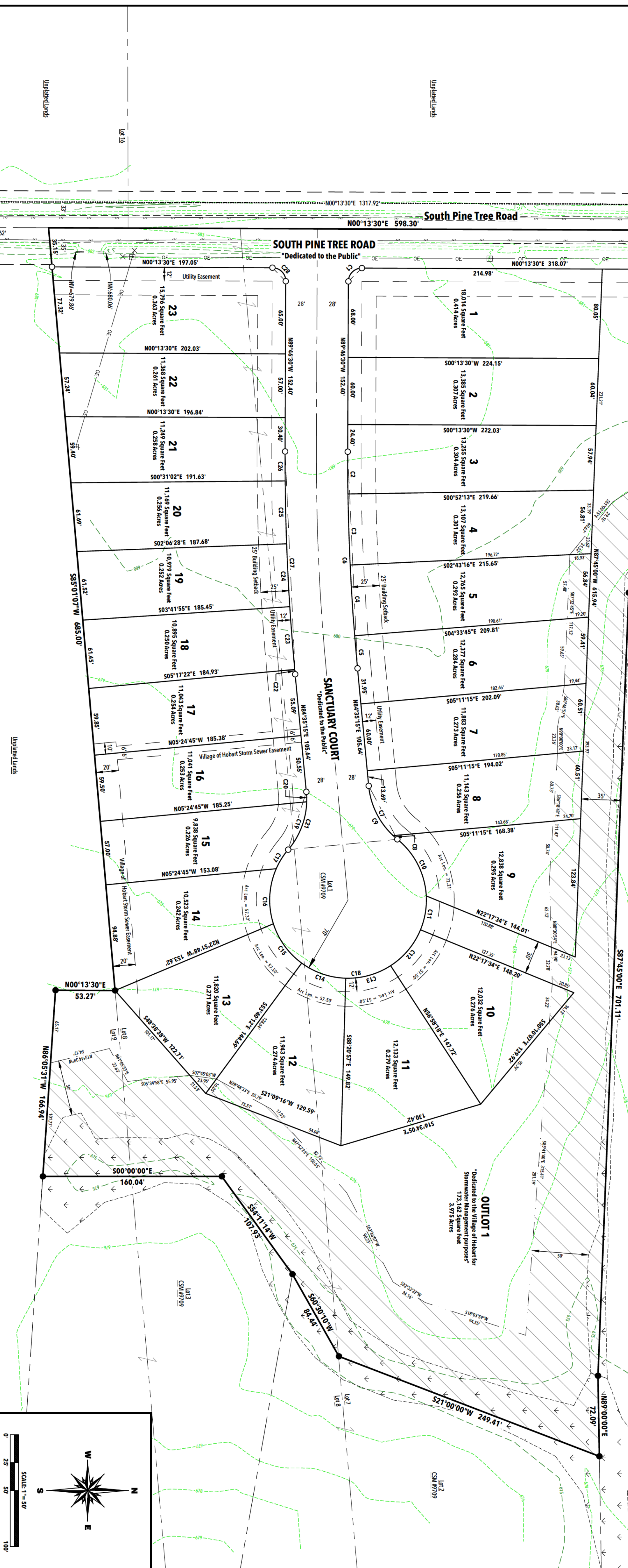
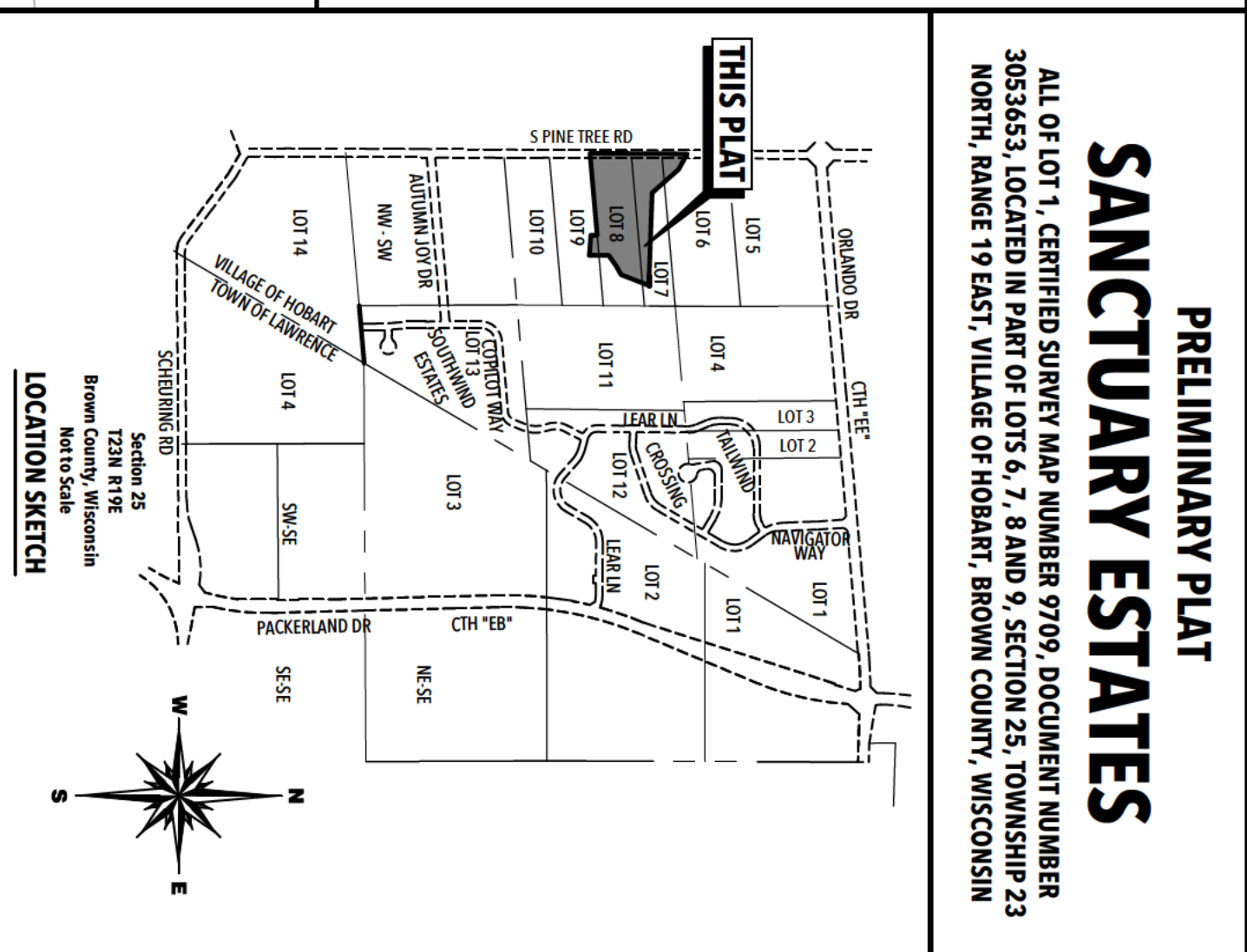
All other lot and outlet corners marked with a 1.125" outside dia. x 18" iron pipe weighing 1.13 lbs/lin. ft.

Readings are based on the Brown County Coordinate System. The west line of Lot 6, Section 25, T23N-R19E, bears N00°13'28"E, 517.00± feet to the nearest hundredth of a foot and computed to the nearest hundredth of a foot.

All linear measurements have been made to the nearest three seconds and computed to the nearest half second.

**CURVE TABLE**

Curve #	Delta	Radius	Length	Chord	Direction	Length	Chord	Tangent Bearing	Second Tangent Bearing
C1	90°00'00"	12.00	1.885	544.46±30'E	16.97	500°13'30'W	16.97	S89°46'30"E	S89°46'30"E
C2	1°05'44"	1922.00	37.70	N89°40'39"E	37.70	S89°46'30"E	37.70	N87°07'47"E	N87°16'44"E
C3	1°51'02"	1922.00	63.30	N88°12'16"E	63.69	N87°16'44"E	63.69	N85°26'15"E	N85°26'15"E
C4	1°50'30"	1922.00	62.88	N88°21'30"E	63.88	N87°16'44"E	63.88	N84°35'15"E	N84°35'15"E
C5	0°51'00"	1922.00	29.25	N85°00'45"E	29.25	S89°46'30"E	29.25	S89°46'30"E	N84°35'15"E
C6	5°38'16"	1922.00	194.04	N87°24'23"E	193.96	N84°35'15"E	193.96	N83°05'34"E	N83°05'34"E
C7	4°29'24"	70.00	50.70	N63°50'24"E	49.59	N84°35'15"E	49.59	N89°00'52"E	N89°00'52"E
C8	4°04'42"	70.00	55.68	N41°03'13"E	54.22	N84°35'15"E	54.22	N89°00'52"E	N89°00'52"E
C9	4°54'04"	70.00	55.68	N61°48'04"E	56.83	S86°54'57"W	56.83	S89°00'52"E	S89°00'52"E
C10	4°54'04"	70.00	55.68	S62°57'54"W	56.83	N67°42'26"W	56.83	N67°42'26"W	N67°42'26"W
C11	29°22'37"	70.00	31.00	N80°23'45"W	41.72	N33°01'42"W	41.72	N01°39'03"E	N01°39'03"E
C12	34°40'45"	70.00	42.37	N50°22'04"W	41.72	N33°01'42"W	41.72	N01°39'03"E	N01°39'03"E
C13	34°40'45"	70.00	42.37	N15°41'19"W	41.72	N33°01'42"W	41.72	N01°39'03"E	N01°39'03"E
C14	34°40'45"	70.00	42.37	N18°29'18"E	41.72	N33°01'42"W	41.72	N01°39'03"E	N01°39'03"E
C15	34°40'45"	70.00	42.37	N54°21'46"E	43.34	N27°23'44"E	43.34	N36°19'48"E	N36°19'48"E
C16	4°16'41"	70.00	50.43	N56°51'55"E	49.35	S56°19'35"E	49.35	N72°23'44"E	N72°23'44"E
C17	16°29'13"	70.00	20.41	S58°04'59"E	20.07	S49°50'22"E	20.07	S46°19'35"E	S46°19'35"E
C18	27°10'46"	70.00	46.70	N05°24'45"W	45.84	S49°50'22"E	45.84	N88°03'56"W	N88°03'56"W
C19	38°13'34"	70.00	66.70	N68°57'09"W	66.07	N88°03'56"W	66.07	S84°35'15"W	S84°35'15"W
C20	7°20'49"	70.00	8.98	N84°28'57"E	8.97	N84°42'38"E	8.97	N84°42'38"E	N84°42'38"E
C21	4°54'04"	208.00	55.68	N72°37'34"W	54.22	N87°05'48"E	54.22	N87°05'48"E	N87°05'48"E
C22	0°07'23"	208.00	4.36	N85°30'21"E	56.30	N87°05'48"E	56.30	N87°05'48"E	N87°05'48"E
C23	1°35'27"	208.00	56.31	N88°05'48"E	56.30	N87°05'48"E	56.30	N87°05'48"E	N87°05'48"E
C24	1°35'27"	208.00	56.30	N88°41'15"E	56.27	S89°46'30"E	56.27	S89°46'30"E	N87°05'48"E
C25	0°44'32"	208.00	26.27	N87°24'23"E	199.47	S89°46'30"E	199.47	S89°46'30"E	N84°35'15"E
C26	5°38'16"	208.00	199.55	N87°24'23"E	16.97	S89°46'30"W	16.97	S89°46'30"W	S89°46'30"W
C27	5°38'16"	208.00	199.55	S45°13'30"W	16.97	N89°14'30"W	16.97	N89°14'30"W	N89°14'30"W
C28	90°00'00"	12.00	1.885	545°13'30'W	16.97	N89°14'30'W	16.97	N89°14'30'W	N89°14'30'W



**DRAWN** 4/4/2024  
**DATE** 4/4/2024  
**TOY HEWITT**  
**DATE** 4/27/18, preliminary dwg  
**CHECKED** JOHNO  
**DATE** 4/23/18  
**BYRON PFEIFFER**

**PREL Robert E. Lee & Associates, Inc.**  
1250 Centennial Centre Blvd | Hobart, WI | 920-662-9641 | releehc.com

**SHEET NO.**  
1 of 1

(Newly Created) Single-family residential

Residential dwelling units comprised of single family, townhouse, row house or condominium where the owner occupies the dwelling unit. Single-family residences are limited to two stories.

A. Permitted uses. Single-Family dwellings are permitted in the District.

B. Lot requirements.

(1) Lot area. Single-family lots shall have a minimum density of 7,500 square feet, unless otherwise approved by the Village Board through the plat approval process.

(2) Lot frontage. No single-family lot is to be less than 55 feet in width.

(a) Exception. Lots located on a cul-de-sac may be reduced so long as the lot width complies with the minimum 55 feet at the front setback line, and such lots maintain the minimum 7,500 square feet in area.

C. Height regulations. All structures must be designed so as to ensure adequate air, light and privacy for all residents. Maximum height restrictions are 35 feet, unless otherwise approved by the Site Review Committee.

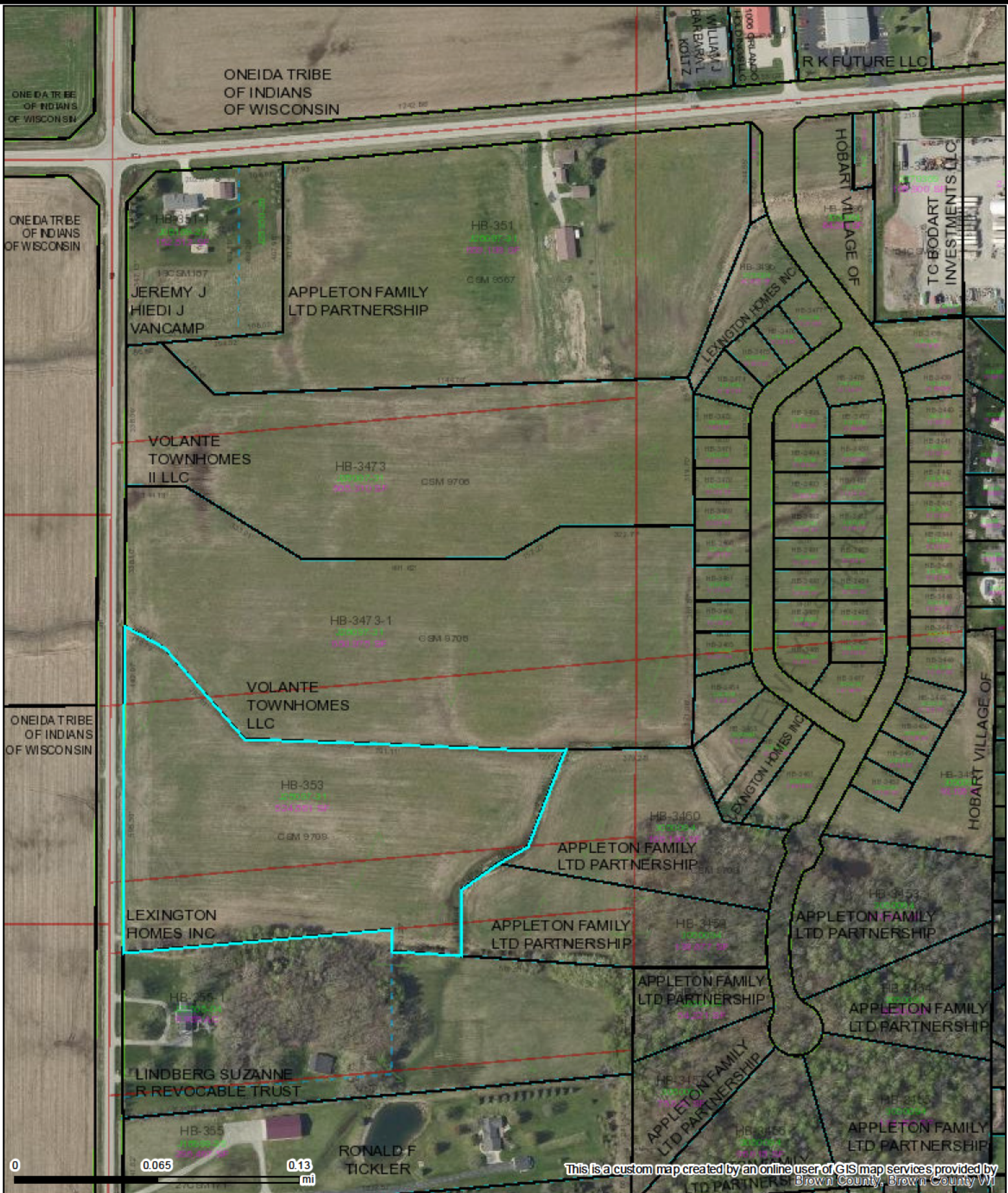
D. Building setbacks. All structures must meet the minimum setback requirements of 23 feet for front yards, five feet for each side yard, 25 feet for rear yards, driveways four feet off property lines, maximum curb cut of 26 feet with 20 feet at the right-of-way, and no detached accessory or utility buildings and no outside storage.

E. Building size.

(1) Minimum size of a one-story dwelling shall be 1,000 square feet for a building in the single-family designation.

(2) Minimum size of a two-story dwelling shall be 1,500 square feet with a minimum of 750 square feet on the first floor.

F. Parking. As outlined under "Parking" within section 295-149 F. (Single-family and two-family residential (SFR)) of this chapter.



This is a custom map created by an online user of GIS map services provided by Brown County, Brown County WI

### Part of Brown County WI

Map printed on 5/9/2024

**1:3,600**  
**1 inch = 300 feet\***  
**1 inch = 0.0568 miles\***  
*\*original page size: 8.5"x11"*  
*Appropriate format depends on zoom level*



#### Parcel ownership key

- Parcel Boundary
- Condominium
- Gap or Overlap
- "hooks" indicate parcel ownership crosses a line

- Parcel line
- Right of Way line
- Meander line
- Lines between deeds or lots
- Historic Parcel Line
- Vacated Right of Way

A complete key (legend) is available at:  
[tinyurl.com/BrownDogLegend](http://tinyurl.com/BrownDogLegend)



(920) 448-6480  
[www.browncountywi.gov](http://www.browncountywi.gov)



TO: Village Board of Trustees  
 FROM: Office Staff  
 RE: Modification of Office Hours  
 DATE: May 21, 2024

## BACKGROUND

I have been asked on numerous occasions recently to consider a change in our operational hours at the Village Office. I directed Stacy Bell, Treasurer, to do a regional analysis of operational hours and make a recommendation for the Board to consider. The remainder of this memo is her work, recommendation, and supporting documentation. – Village Administrator Aaron Kramer

\* \* \*

The Village Office is currently open weekdays 7:30am - 4:00pm. Global trends have been to reduce office hours and to offer employees a 4-day or 4.5-day work week. To better understand how this has been applied locally, information was gathered from numerous Wisconsin municipalities. The Towns that operate “by appointment only” or did not have hours on their website were excluded from the analysis; the data remaining contained 97 Wisconsin municipalities. The results showed 54/97 (55.7%) Wisconsin municipalities have reduced office hours on Friday and 23/97 (23.7%) are closed on Friday. These trends are present regardless of the type of municipality.

- Cities: 15/23 (65.2%) close early, 3/23 (13.0%) are closed, 5/23 (21.7%) are open.
- Villages: 23/38 (60.5%) close early, 7/38 (18.4%) are closed, 8/38 (21.1%) are open.
- Towns: 14/36 (38.9%) close early, 13/36 (36.1%) are closed, 9/36 (25.0%) are open.

Adjacent Counties (Calumet, Door, Manitowoc, Oconto, Outagamie, Shawano, and Waupaca):

- Cities: 9/15 (60.0%) close early, 2/15 (13.3%) are closed, 4/15 (26.7%) are open.
- Villages: 5/19 (26.3%) close early, 7/19 (36.8%) are closed, 7/19 (36.8%) are open.
- Towns: 4/20 (20.0%) close early, 10/20 (50.0%) are closed, 6/20 (30.0%) are open.

Brown County only:

- Cities: 1/2 (50.0%) closes early, 1/2 (50.0%) is open.
- Villages: 8/9 (88.9%) close early, 1/9 (11.1%) is open. Hobart is the **ONLY** Village open.
- Towns: 3/6 (50.0%) close early, 2/6 (33.3%) are closed, 1/6 (16.7%) is open. Seven of the Towns did not have hours available for inclusion.

Worldwide studies have found many advantages to having a 4-day or 4.5-day work week.

- Respect generally increases between the Employer and Employees which increases Employee retention and creates appeal for future Employees.
- Employees maintain or increase their productivity by completing 100% of their work in 80% of the time to preserve the flexible schedule.
- Employees also have a higher self-perceived health status and personal happiness.
- The improved work-life balance allows for relaxation, sports, and other tasks directly reducing stress and tiredness. They may also be able to take less time off for appointments.

- Prior to April of 2003, the Village Office closed at 12:00pm on Fridays. Employees chose to stay to complete tasks or maintain hours as needed.
- Currently, the Public Works employees work Monday through Thursday from 6:00am – 2:30pm (with no lunch break) and 6:00am – 12:00pm on Friday.

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### **RECOMMENDATION**

*To modify the Village Office hours to close at 11:00am on Fridays.*

Aside from certain events such as tax collections, early voting, utility payments, license deadlines, etc. that bring an influx of people into the Village Office, the traffic is relatively minimal. As citizens embrace the ability to complete applications and pay bills online, we have seen a decrease of phone and in-person encounters. Reducing the office hours on Friday would be an opportunity to have Village staff working similar schedules and be in line with modern practices with no additional expense.

To follow the current Personnel Manual to have a minimum of 40 hours per week, staff could work Monday through Thursday from 7:00am – 4:00pm and Friday 7:00am – 11:00am. The office would open at 7:30am daily to allow staff organization time prior to citizen encounters. There is mutual respect and understanding among employees that adjustments may be necessary depending on current events (tax collections, early voting, utility payments, etc.) and we are committed to our work and take pride in what we do.

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### **REFERENCES**

- Liu, Jennifer. 2024. *Workers report a 4-day workweek improves health, finances, and relationships: It 'simply makes you happy'*. February 24. <https://www.cnbc.com/2023/02/24/worlds-biggest-4-day-workweek-experiment-shows-big-health-benefits.html>.
- Trinet. 2023. *The 4-Day Workweek: Pros and Cons*. October 23. <https://www.trinet.com/insights/the-4-day-workweek-pros-and-cons>.
- World Economic Forum. 2023. *Four-day work week trial in Spain leads to healthier workers, less pollution*. October 25. <https://www.weforum.org/agenda/2023/10/surprising-benefits-four-day-week/>.



TO: Village Board  
 FROM: Aaron Kramer, Village Administrator  
 RE: Web Redesign  
 DATE: May 21<sup>st</sup> 2024

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### BACKGROUND

The Village currently has two websites:

- <https://www.hobart-wi.org/>
- <https://buildinhobart.com/>

The first website is the main site we use to post information on the Village, agendas, forms and permits, etc. The second website was utilized as Tax Increment District #1 and #2 were developing. As both TIDs have exceeded expectations, I am proposing that we “retire” the buildinhobart site, and shift to a new website – aimed at our new residents and businesses – WelcomeToHobart.com.

---

### PROPOSAL

Please see attached the proposal from David Richards (Principal & Creative Director) from BRING Studios, which worked with the Village on the creation and maintenance of buildinhobart.com.

#### FUNDING

I am proposing the \$18,000 fee be paid from the following accounts:

ARPA	\$6,000.00
TID #1 Marketing (008-00-68000-006-000)	\$6,000.00
TID #2 Marketing (009-00-68000-006-000)	\$6,000.00
<b>TOTAL</b>	<b>\$18,000.00</b>

### PROPOSED MOTION

To approve the proposal from Bring Studios to redesign the Village’s buildinhobart.com website, with the funding to come from the following accounts: ARPA (\$6,000), TID #1 Marketing (008-00-68000-006-000) (\$6,000), and TID #2 Marketing (009-00-68000-006-000) (\$6,000)

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# Welcome to Hobart- Web design/Video

CLIENT | Aaron Kramer  
 CAMPAIGN | Welcome to Hobart- web design/video  
 DATE | April 14, 2024

TITLE	DESCRIPTION	INVESTMENT
Web Development	BRING Studios to create <a href="http://WelcomeToHobart.com">WelcomeToHobart.com</a> from existing "Build in Hobart" website. To include updated stats and create new content, interviews and replace testimonials with new businesses. Also add a new home build section with testimonial for developers. Add new Resident page with relevant information. Update mastheads, video and photography with new village landmarks.	\$7,200
Blog /News Updates	BRING to create and upload 4 posts a years to keep momentum and web content fresh and relevant.	\$1,600
Video Production (2 Videos)	BRING Studios to produce 2 new videos. Capture new drone footage and produce one new business video and one residential video featuring a home builder and a resident. Videos to communicate benefits of Hobart, ease of process, community, location and growth potential. Includes testimonials and B-roll footage.	\$9,200

CLIENT APPROVAL

DATE

**Estimate Terms - This is an agreement between you "The Client" and us, "BRING."** Client signed approval constitutes authorization to perform work within scope of estimate and agreement to pay actual charges should scope or timeframe of project change and incur additional time or additional vendor costs. A pre-bill invoice of 50% will be issued upon approval of estimates over \$1,500 and work will not be started until this payment is received. 25% will be billed 30 days from estimate approval and final 25% 60 days from estimate approval. All pre-bills and invoicing 15 days past due will incur a late fee. Estimate is valid for 30 days and does not include sales tax. **Usage Agreement- The client cannot re-sell, re-distribute or re-purpose any creative executions presented by BRING, without written permission.** Unauthorized use of all such aforementioned intellectual property shall constitute a copyright violation of burnham richards advertising LLC- DBA bring.



## ORDINANCE 2024-07

### AN ORDINANCE TO REPEAL AND RECREATE SECTIONS OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN, SPECIFICALLY SECTION 12 (PERMIT APPLICATION FEE STRUCTURE) OF CHAPTER 250 (REGULATION OF SPECIAL EVENTS)

**Purpose:** The purpose of this Ordinance is to bring the Special Events Ordinance (Chapter 250) into compliance with the annual fee schedule adopted by the Village Board.

The Village Board of the Village of Hobart, Brown County, Wisconsin, does ordain as follows:

**Section 1:** Section 12 (Permit Application Fee Structure) of Chapter 250 (Regulation of Special Events), of the Code of the Village of Hobart, is hereby repealed and recreated to read as follows:

§ 250-12. Permit application fee structure.

A. Event classification. There are three classes of events: Class I, Class II, and Class III. Each class has its own characteristics. An event does not have to have all the characteristics listed to be in the classification. The Village reserves the right to make a final determination of an event's classification.

(1) Class I (Per the annual fee schedule adopted by the Village Board by resolution):

- (a) Event will have a large number of participants and/or spectators of approximately 200 or more people.
- (b) Event is open and may attract interest from the general population of the community and surrounding areas.
- (c) Usually involves the closing of a street.
- (d) May involve multiple events.

(2) Class II (Per the annual fee schedule adopted by the Village Board by resolution):

- (a) Event is open to the public, but is only of interest to a certain segment of the community (i.e., runners, walkers, supporters of certain causes, bicyclists, etc.) and may involve approximately 50 to 200 people.
- (b) Most athletic events (i.e., tournaments).
- (c) May involve the closing of a street.

(3) Class III (Per the annual fee schedule adopted by the Village Board by resolution):

(a) Event is closed to the public or will only appeal to the members of a particular group and their guests.

(b) Event may be of general interest and open to the public, but will only involve a small number of people of approximately 50 people.

(c) Does not include the closing of a street.

B. The permit application fee is for the application only, is nonrefundable and based upon staff time to adequately process the application, and does not substitute or remove charges/fees outlined in the rest of this chapter.

**Section 2:** Any Ordinance or parts thereof, inconsistent herewith are hereby repealed.

**Section 3.** This Ordinance shall be effective from and after its passage by the Village Board and publication as required by law.

Passed and approved this 21<sup>st</sup> day of May, 2024.

---

Richard Heidel, Village President

Attest:

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Aaron Kramer, Village Administrator

**CERTIFICATION**

The undersigned, being the duly appointed Clerk of the Board of the Village of Hobart, certifies that the aforementioned is a true and exact reproduction of the original ordinance or resolution adopted by the Village Board.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity on May 22<sup>nd</sup> 2024.

(Seal)

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Lisa Vanden Heuvel, Village Clerk

Village of Hobart, WI  
Friday, May 10, 2024

## Chapter 250. Special Events, Regulation of

### § 250-12. Permit application fee structure.

- A. Event classification. There are three classes of events: Class I, Class II, and Class III. Each class has its own characteristics. An event does not have to have all the characteristics listed to be in the classification. The Village reserves the right to make a final determination of an event's classification.
- (1) Class I (\$100):
    - (a) Event will have a large number of participants and/or spectators of approximately 200 or more people.
    - (b) Event is open and may attract interest from the general population of the community and surrounding areas.
    - (c) Usually involves the closing of a street.
    - (d) May involve multiple events.
  - (2) Class II (\$75):
    - (a) Event is open to the public, but is only of interest to a certain segment of the community (i.e., runners, walkers, supporters of certain causes, bicyclists, etc.) and may involve approximately 50 to 200 people.
    - (b) Most athletic events (i.e., tournaments).
    - (c) May involve the closing of a street.
  - (3) Class III (\$50):
    - (a) Event is closed to the public or will only appeal to the members of a particular group and their guests.
    - (b) Event may be of general interest and open to the public, but will only involve a small number of people of approximately 50 people.
    - (c) Does not include the closing of a street.
- B. The permit application fee is for the application only, is nonrefundable and based upon staff time to adequately process the application, and does not substitute or remove charges/fees outlined in the rest of this chapter.