



Village of Hobart  
 Village Office 2990 S. Pine Tree Rd, Hobart, WI  
[www.hobart-wi.org](http://www.hobart-wi.org) - [www.buildinhobart.com](http://www.buildinhobart.com)

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday May 3<sup>rd</sup> 2022 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 29<sup>th</sup> day of April, 2022 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

## **MEETING NOTICE – VILLAGE BOARD (Regular)**

Date/Time: Tuesday May 3<sup>rd</sup> 2022 (6:00 P.M.)

Location: Village Office, 2990 South Pine Tree Road

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

### **4. PUBLIC HEARINGS**

**5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

A. Payment of Invoices (Page 3); B. VILLAGE BOARD: Minutes of April 19<sup>th</sup> 2022 (Regular) (Page 8); C. POLICE COMMISSION: Minutes of December 9<sup>th</sup> 2021, February 17<sup>th</sup> 2022, February 25<sup>th</sup> 2022 and April 21<sup>st</sup> 2022 (Page 11)

### **6. ITEMS REMOVED FROM CONSENT AGENDA**

**7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

A. PRESENTATION – TDS Fiber Optic Project (Page 15)

B. INFORMATIONAL – March 2022 Hobart-Lawrence Police Department Municipality Summary Report (Page 31)

C. DISCUSSION AND ACTION – Resolution 2022-10 (A RESOLUTION COMMEMORATING THE 20TH ANNIVERSARY OF THE INCORPORATION OF HOBART AS A VILLAGE) (Page 38)

The incorporation of the Village of Hobart became official on May 13<sup>th</sup> 2002 following confirmation from the Secretary of State, verifying the community's status as a Village

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

### **9. COMMITTEE REPORTS AND ACTIONS**

### **10. OLD BUSINESS**

**11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)**

A. DISCUSSION AND ACTION – Amending Previous Bid Award (Page 39)

On April 6<sup>th</sup> the Board awarded the bid for the 2022 Street and Drainage Improvements (Contract 2320-22-02) to MCC, Inc. (Appleton). The original bid award did not include a \$5,000 allowance for concrete testing. There will be concrete testing on the curb and gutter placed at the intersection of Merrimac Way and Camelot Court. The contract amount will change from \$289,057.80 to \$294,057.80. Staff would request the Board amend its previous motion to award the bid (\$294,057.80) to MCC.

B. DISCUSSION AND ACTION – Ordinance 2022-06 (AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, SPECIFICALLY SECTION 5 (LOUD AND UNNECESSARY NOISE PROHIBITED) OF CHAPTER 221 (PEACE AND GOOD ORDER)) (Page 40)

The purpose of this Ordinance is to amend the current ordinance to regulate musical performances by prohibiting musical instruments, radios, juke boxes, speakers, or other means of electric sound or music amplification being used or operated in an outdoor area, defined as any area, whether or not enclosed by a roof, which is open to the elements, after 10:00 p.m. Sunday through Wednesday and after 11:00 p.m. on Thursday, Fridays and Saturdays.

#### **C. DISCUSSION AND ACTION – Board, Commissions and Committees Ordinance (Page 42)**

Questions have been raised in recent years over the exact and precise powers, duties and responsibilities of the Village's various committees and commissions. Staff is proposing changes to the existing Ordinance to provide a more clearly defined role for each board, committee, and commission (unless already specified in state statute).

#### **D. DISCUSSION AND ACTION – Naming Rights Policies and Procedures (Page 54)**

The Village passed a policy in 2020 to establish a formal procedure and criteria for the sponsorship of special events with non-profit organizations in the Village of Hobart. Staff is proposing an amendment to the policy to address the issue of naming rights and sponsorship of Village assets and property to follow moving forward.

#### **E. DISCUSSION AND ACTION – Awarding of Salt Shed Bid (Page 61)**

The 2022 Capital Projects budget included \$300,000 for the replacement of the Salt Shed at the Public Works Facility on North Overland Road. Bids for the project were opened on April 13<sup>th</sup>, with two bids being received. Staff recommends awarding the bid (\$440,392.30) to replace the salt shed at the Public Works Facility to Mike Koenig Construction. Staff is proposing the cost overrun be funded with APRA (Stimulus) Funds (\$120,392.30) and the Storm Water Fund (approximately 25 percent of the pavement for the yard waste component - \$20,000.00)

#### **F. DISCUSSION - Items for future agenda consideration or Committee assignment**

#### **G. ADJOURN to CLOSED SESSION:**

- 1) Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements
- 2) Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs

#### **H. CONVENE into open session**

#### **I. ACTION from closed session**

### **12. ADJOURN**

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Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), Tim Carpenter, David Dillenburg, Vanya Koepke, Tammy Zittlow

#### **UPCOMING BOARD MEETINGS**

Tuesday May 17<sup>th</sup> 2022 (6:00 PM) – Regular Board Meeting at Village Office  
 Tuesday June 7<sup>th</sup> 2022 (6:00 PM) – Regular Board Meeting at Village Office  
 Tuesday June 21<sup>st</sup> 2022 (6:00 PM) – Regular Board Meeting at Village Office

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: [www.hobart-wi.org](http://www.hobart-wi.org). Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer's office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.

4/27/2022 10:33 AM

Check Register - Quick Report - ALL

Page: 1

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 5/03/2022 From Account:  
 Thru: 5/03/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
56590	5/03/2022	ADVANCE AUTO PARTS AIR FILTERS -7	330.74
56591	5/03/2022	AT&T PHONE LINE BOOSTER STATION	225.33
56592	5/03/2022	AXON ENTERPRISE INC. BWCAMTAP	18,288.83
56593	5/03/2022	BAY LAKE REGIONAL PLANNING 2022 MEMBERSHIP	5,000.00
56594	5/03/2022	BELLIN HEALTH CAPTAIN TESTING/ FIREFIGHTERS PHYSICALS	555.00
56595	5/03/2022	BELSON CO. FLOOR CLEANER - GREEN EARTH	245.00
56596	5/03/2022	BROADWAY AUTOMOTIVE 20 FORD EXP 1FM5K8AB5LGB67315 TUNE-UP	885.74
56597	5/03/2022	CASSIE DIEDRICK REFUND SECURITY DEPOSIT PARK	175.00
56598	5/03/2022	CELLCOM GREEN BAY MSA ALL CELL PHONES - DATA LINES	927.65
56599	5/03/2022	DAN VANLANEN REIMBURSEMENT UNIFORM	110.78
56600	5/03/2022	DAVID DILLENBURG 2018 BRAKE PARTS	91.59
56601	5/03/2022	DEBBIE SCHUMACHER SITE REVIEW MEETING FEBRUARY	25.00
56602	5/03/2022	DELTA DENTAL OF WISCONSIN DENTAL & VISION	2,100.90
56603	5/03/2022	DIVERSIFIED BENEFIT SERVICES INC. FSA - 125 ACCOUNT ADMIN SERVICES	95.00
56604	5/03/2022	EDUARDO TARAREZ MORA OVERPAYMENT CITATIONS Bf12038-5	38.40
56605	5/03/2022	ERICA BERGER REIMBURSEMENT MILEAGE	327.19
56606	5/03/2022	FAIR MARKET ASSESSMENTS MAY ASSESSOR FEE	2,825.00
56607	5/03/2022	GAT SUPPLY INC. MULTIPLE INVOICES SUPPLIES/DEPTS	534.18
56608	5/03/2022	HANAWAY ROSS LAW FIRM MUNICIPAL ATTORNEY MARCH	4,920.56

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ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 5/03/2022 From Account:  
 Thru: 5/03/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
56609	5/03/2022	HAWKINS INC. CHLORINE CYLINDERS	15.00
56610	5/03/2022	K-9 SERVICES WORKSHOP / CERT-TREMEL/BAX NOV 1-4-2022	300.00
56611	5/03/2022	LEXISNEXIS RISK DATA MANAGEMENT INC AVCC ANNUAL SUB FEE -tax removed	1,650.95
56612	5/03/2022	MARCO TECHNOLOGIES LLC CONTRACT BASE CHARGE APRIL20-MAY18-2022	99.93
56613	5/03/2022	MOHR'S SERVICE & REPAIR LLC SERVICE CALL - AIR LEAK AIR DRYER ASSMBL	400.78
56614	5/03/2022	PACKERLAND VETERINARY CENTER LTD STRAY INTAKE HB199	175.00
56615	5/03/2022	POMP'S TIRE SERVICE INC. MULTIPLE INVOICES	856.15
56616	5/03/2022	RAY O'HERRON CO. INC. 9MM LUGER, 124 GR FMJ	1,890.00
56617	5/03/2022	STANARD & ASSOCIATES INC. TEST NFLST	237.50
56618	5/03/2022	TECHNOLOGY ARCHITECTS INC. MULTIPLE INVOICES	4,266.24
56619	5/03/2022	THE UNIFORM SHOPPE UNIFORM EXP D. VANLANEN	8.95
56620	5/03/2022	TMK ARMS POLICE EQUIPMENT	1,540.00
56621	5/03/2022	TRUCK EQUIPMENT, INC SQUAD APPLICATION	782.23
56622	5/03/2022	UHS PREMIUM BILLING HEALTH INSURANCE PREMIUM	36,253.68
56623	5/03/2022	VILLAGE OF ASHWAUBENON PURCHASED WATERR 1ST QTR AREA #2 WELL7	26,434.76
56624	5/03/2022	VON BRIESEN & ROPER S.C. ATTORNEYS AT LAW MULTIPLE INVOICES	15,103.50
56625	5/03/2022	WI DEPT. OF JUSTICE - CIB TIME TIME ACCESS AND QTRLY CHARGE	345.75
56626	5/03/2022	WILLMAN - DAVIS - ELAINE WILLMAN CONSULTATION FEE	1,000.00
56627	5/03/2022	WIS LAW ENFORCEMENT MEMORIAL 2-FLAGS	130.00

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ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 5/03/2022 From Account:  
 Thru: 5/03/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
56628	5/03/2022	WMCA BOR 2022	50.00
ERICA - VISA	5/03/2022	SANDWICH BOARDS - VISA CREDIT - TAX REFUNDED	-27.12
		Manual Check	
ERICA - VISA	5/03/2022	LOCAL GOVERNMENT EDUCATION EDUCATION	569.00
		Manual Check	
ERICA - VISA	5/03/2022	NEWSC FOX WOLF WATERSHED	60.00
		Manual Check	
ERICA - VISA	5/03/2022	A. RIFKIN CO. - VISA ELECTION SUPPLIES	191.50
		Manual Check	
ERICA - VISA	5/03/2022	SANDWICH BOARDS - VISA SANDWICH BOARDS - ELECTION	364.10
		Manual Check	
ERICA - VISA	5/03/2022	MAILCHIMP - VISA HEADLINES	39.99
		Manual Check	
ERICA - VISA	5/03/2022	BEST BUY - VISA FIRE DEPARTMENT COMPUTER	2,319.96
		Manual Check	
ERICA - VISA	5/03/2022	GODADDY - VISA HEADLINES	21.17
		Manual Check	
JERRY - VISA	5/03/2022	CRYSTAL COFFEE CAFE - VISA FIRE DEPT MEETING	69.63
		Manual Check	
JERRY - VISA	5/03/2022	SHANKSLAWN - VISA CASTER WHEEL/ SPINDLE/ IDLER/WHEEL	1,028.60
		Manual Check	
JERRY - VISA	5/03/2022	FLEET FARM - VISA MULTIPLE INVOICES / DEPTS	499.68
		Manual Check	
JERRY - VISA	5/03/2022	HARBOR FREIGHT - VISA FIRE DEPARTMENT TOOLS	470.21
		Manual Check	
JERRY - VISA	5/03/2022	MENARDS - VISA FIRE DEPARTMENT TOOLS	169.04
		Manual Check	
JERRY - VISA	5/03/2022	FLEET FARM - VISA ADAPTER/FITTINGS/PIPE/BARASTOCK	33.30
		Manual Check	
JERRY - VISA	5/03/2022	GALLAGHER'S PIZZA INC - VISA FIRE DEPARTMENT LUNCH	151.95
		Manual Check	
JERRY - VISA	5/03/2022	BOSTON AIRCONTROLS - VISA WATER BOOSTER STATION	351.90
		Manual Check	
JERRY - VISA	5/03/2022	WRWA - VISA ANNUAL TECHNICAL CONF. J. LANCELLE	216.20
		Manual Check	
JERRY - VISA	5/03/2022	FLEET FARM - VISA TIRES / BEARINGS MOWERS	331.71
		Manual Check	

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Check Register - Quick Report - ALL

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ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 5/03/2022

From Account:

Thru: 5/03/2022

Thru Account:

Check Nbr	Check Date	Payee	Amount
JERRY - VISA	5/03/2022	D2 HOBART - VISA	97.97
	Manual Check	DPW CREW LUNCH	
JERRY - VISA	5/03/2022	EXPEDIA - VISA	305.36
	Manual Check	LODGING AT WRWA CONFERENCE	
RANDY - VISA	5/03/2022	AMAZON - VISA	281.78
	Manual Check	SUPPLIES	
		Grand Total	136,788.24

4/27/2022 10:33 AM

Check Register - Quick Report - ALL

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ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 5/03/2022

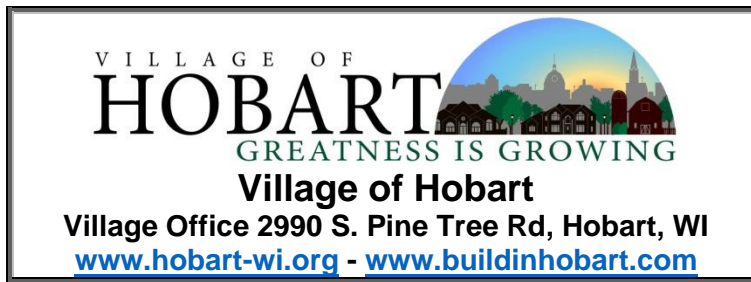
From Account:

Thru: 5/03/2022

Thru Account:

Amount

Total Expenditure from Fund # 001 - General Fund	80,496.92
Total Expenditure from Fund # 002 - Water Fund	27,941.62
Total Expenditure from Fund # 004 - Capital Projects Fund	1,252.44
Total Expenditure from Fund # 006 - K-9 Fund	300.00
Total Expenditure from Fund # 007 - Storm Water Fund	373.17
Total Expenditure from Fund # 008 - TID #1 Fund	2,835.00
Total Expenditure from Fund # 011 - ARPA	23,589.09
Total Expenditure from all Funds	136,788.24



**MEETING MINUTES – VILLAGE BOARD (Regular)**

**Date/Time: Wednesday, April 19, 2022 (6:00 P.M.)**

**Location: Village Office, 2990 South Pine Tree Road**

**ROUTINE ITEMS TO BE ACTED UPON:**

**1. Call to order/Roll Call:**

The meeting was called to order by Rich Heidel at 6:01pm. Rich Heidel, David Dillenburg, Tim Carpenter, Vanya Koepke, and Tammy Zittlow were present.

**2. Certification of the open meeting law agenda requirements and approval of the agenda:**

Motion by Rich Heidel, second by Vanya Koepke, to approve the agenda as presented. The motion passed unanimously.

**3. Pledge of Allegiance:**

Those present recited the Pledge of Allegiance.

**4. PUBLIC HEARINGS:**

None.

**5. CONSENT AGENDA:**

**A.** Payment of Invoices

**B.** Village Board: Minutes of April 6, 2022

**C.** Planning & Zoning Commission: Minutes of March 9, 2022

**D.** Parks & Recreation Commission: Minutes of September 9, 2021

Motion by Tim Carpenter, second by Tammy Zittlow, to approve the consent agenda as presented. The motion passed unanimously.

**6. ITEMS REMOVED FROM CONSENT AGENDA:**

None.

**7. CITIZEN COMMENTS, RESOLUTIONS, AND PRESENTATIONS:**

Matthew Koenig – 1180 Pleasant Valley Drive: Comments on stormwater drainage concerns

**A. Swearing in Police Captain Michael Renkas:**

Chief Bani introduced Captain Renkas to the Village Board before Clerk-Treasurer, Erica Berger, administered the official oath.

**B. Resolution 2022-07 (A Resolution Honoring Debbie Schumacher for Her Service to the Residents of Hobart):**

Motion by Vanya Koepke, second by Dave Dillenburg, to approve Resolution 2022-07 (A Resolution Honoring Debbie Schumacher for Her Service to the Residents of Hobart). The motion passed unanimously.



- C. Resolution 2022-08 (A Resolution Honoring Ed Kazik for His Service to the Residents of Hobart):**  
Motion by Tammy Zittlow, second by Rich Heidel, to approve Resolution 2022-08 (A Resolution Honoring Ed Kazik for His Service to the Residents of Hobart). The motion passed unanimously.
- D. Resolution 2022-09 (A Resolution Declaring the Week of May 1<sup>st</sup> through May 7<sup>th</sup> as Professional Municipal Clerk's Week):**  
Motion by Rich Heidel, second by Tim Carpenter, to approve Resolutions 2022-09 (A Resolution Declaring the Week of May 1st through May 7th as Professional Municipal Clerk's Week). The motion passed unanimously.

**8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS:**

**A. Summer Food Truck Rally Event:**

Village Clerk-Treasurer, Erica Berger, informed the Village Board of the planning of a Village Summer Food Truck Rally Event on July 31<sup>st</sup>. Advertising for the event will begin soon.

**9. COMMITTEE REPORTS AND ACTIONS:**

Village President, Rich Heidel, attended the HALO meeting as Hobart's representative.

**A. Consider Plat for North Autumn Joy Subdivision, HB-362-5 (Planning & Zoning Commission):**

Motion by Rich Heidel, second by Tim Carpenter, to approve the 8-lot plat for the North Autumn Joy Subdivision, subject to the following conditions:

1. Securing the necessary rezoning of the parcel
2. Payment of the Park Fee of \$1,800.00 (\$300.00 per lot, excluding existing developed lot and outlot)

The motion passed unanimously.

**10. OLD BUSINESS:**

None.

**11. NEW BUSINESS:**

**A. Establish a Public Hearing to Consider a Rezoning Request for 1260 S. Pine Tree Road (HB-362-5) from A-1: Agricultural District to R-1: Residential District:**

Motion by Rich Heidel, second by Vanya Koepke, to schedule a Public Hearing to Consider a Rezoning Request for 1260 S. Pine Tree Road (HB-362-5) from A-1: Agricultural District to R-1: Residential District for May 17, 2022 at 6:00pm. The motion passed unanimously.

**B. Village Representative to the Brown County Planning Commission Board of Directors Transportation Subcommittee:**

Motion by Dave Dillenburg, second by Rich Heidel, to appoint Jerry Lancelle as the Village Representative to the Brown County Planning Commission Board of Directors Transportation Subcommittee. The motion passed unanimously.

**C. Commission and Committee Appointments:**

Motion by Rich Heidel, second by Dave Dillenburg, to appoint the list of candidates as presented by Village President, Rich Heidel, for another term. The motion passed unanimously.

**D. Items for future agenda consideration or committee assignment:**

None.

**E. ADJOURN TO CLOSED SESSION:**

- i. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever

competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements

- ii. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs

The Village Board did not adjourn to closed session.

**F. CONVENE INTO OPEN SESSION:**

Not Applicable.

**G. ACTION FROM CLOSED SESSION:**

None.

**12. ADJOURN**

Motion by Vanya Koepke, second by Tim Carpenter, to adjourn at 6:51pm. The motion passed unanimously.

Village of Hobart-Town of Lawrence Police Commission  
Meeting Minutes – Thursday, December 9<sup>th</sup>, 2021 @ 6:30 PM

Village of Hobart Office  
2990 South Pine Tree Road  
Hobart, WI 54155

**Call to Order, Roll Call**

The meeting was called to order by John Shimek @ 6:36 PM. John Shimek, Melissa Tanke, Gary Pieschek, and Don Hedrick were present. Ron Jaeger was absent (excused). Chief Bani was in attendance.

**Certification of the Wisconsin Open Meeting Law and agenda requirement; approval of the agenda**

A motion to approve the agenda as posted was made by Don Hedrick, seconded by Gary Pieschek. All in favor; motion carried.

**Approve Minutes of 02-17-21 Meeting**

A motion to approve minutes of the February 17<sup>th</sup>, 2021 meeting was made by Gary Pieschek, seconded by John Shimek. All in favor; motion carried.

**Police Department Update by Chief Bani**

The hiring of a Captain and a patrol officer was approved by the Village of Hobart Board with a vote of 3-2 and by the Town of Lawrence Board with a vote of 4-1. The officers' preference of 12 hour shifts over a 6-3 schedule was discussed. Also discussed was the Sergeant's work hours and the schedule for the captain's position. The Staffing & Needs Analysis was addressed as well as the community support for the HLPD.

**Discussion & Action: Job description & Posting for Police Captain/Patrol Officer**

Village of Hobart and Town of Lawrence Boards approved the job description(s) for the newly added positions included in the FY 2022 budget. The commission discussed the job posting for the captain position. The commission unanimously approved the job posting and description of the position with minor changes to improve clarity.

**Discussion & Action: Scheduling of the next HLPC meeting**

The procedure for calling and scheduling meetings was discussed. Any HLPC member may call a meeting at any time for any reason. Should a commissioner or Chief Bani need to schedule or call a meeting, this request for a meeting will be organized via HLPC Chairman John Shimek. The next meeting will be called by John Shimek unless a commissioner requests a meeting before then. Additionally, commissioners have the liberty of adding items to the agenda. Adding items to the agenda should be done via John Shimek, Erica Berger, or Aaron Kramer.

**Adjourn**

Meeting adjourned at 8:19 PM. Motion made by Gary Pieschek, seconded by Don Hedrick. All in favor; motion carried.

Meeting Minutes submitted by:  
Melissa Tanke

Village of Hobart-Town of Lawrence Police Commission  
Meeting Minutes – Thursday, February 17, 2022 @ 6:00 PM

Village of Hobart Office  
2990 S. Pine Tree Rd.  
Hobart, WI 54155

**Call to Order**

Meeting was called to order by John Shimek @ 5:58 PM.

**Roll Call**

John Shimek, Gary Pieschek, Ron Jaeger, Melissa Tanke, and Don Hedrick were present. Chief Bani was in attendance.

**Approval of Agenda**

Motion to approve the agenda made by Melissa Tanke, second by Don Hedrick. All in favor; motion carried.

**Adjourn to Closed Session**

Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: Police Captain Position

Meeting was adjourned to closed session at 6:08 PM to interview candidates for the Police Captain position. Motion by John Shimek, seconded by Melissa Tanke. All in favor; motion carried.

**Convene to Open Session**

Meeting convened to open session at 9:48 PM. Motion by John SHimek; seconded by Melissa Tanke. All in favor; motion carried.

**Action from Closed Session**

Decision by Commissioners John Shimek, Ron Jaeger, Melissa Tanke, Gary Pieschek, and Don Hedrick, in favor of continuing with the interview process by interviewing additional candidates. All in favor; motion carried.

Date for next meeting will be February 25<sup>th</sup> at 1:00 PM. Arrangements will be made to interview additional candidates on February 25<sup>th</sup> at 1:00.

**Adjournment**

Motion to adjourn the meeting at 10:02PM was made by John Shimek, seconded by Gary Pieschek. All in favor; motion carried.

Meeting Minutes submitted by:  
Melissa Tanke

Village of Hobart-Town of Lawrence Police Commission  
Meeting Minutes – Friday, February 25th, 2022 @ 1:00 PM

Village of Hobart Office  
2990 S. Pine Tree Rd.  
Hobart, WI 54155

**Call to Order, Roll Call:**

The meeting was called to order at by John Shimek @ 1:04 PM. Roll Call: John Shimek, present; Melissa Tanke, present; Don Hedrick, present; Ron Jaeger, present; Gary Pieschek, present. Chief Bani, in attendance.

**Approval of Agenda**

A motion to approve the agenda was made by Don Hedrick, seconded by Ron Jaeger. All in favor; motion carried.

**Approve Minutes of prior meetings**

Motion to postpone approval of minutes for the December 9<sup>th</sup>, 2021; January 26<sup>th</sup>, 2022; and February 17<sup>th</sup>, 2022 meetings was made by John Schimek, seconded by Gary Pieschek. All in favor. Motion carried.

**Adjourn to Closed Session**

Under Wisconsin State Statute 19.85 (1) (b) Considering dismissal, demotion, licensing, or discipline of any public employee; and (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Meeting was adjourned to closed session at 1:07 PM to interview candidates for the Police Captain position. Motion by John Shimek; seconded by Don Hedrick. All in favor; motion carried.

**Convene to Open Session**

Meeting convened to open session at 5:48 PM. Motion by Gary Pieschek, seconded by John Shimek. All in favor; motion carried.

**Action from Closed Session**

Decision by Commissioners in a vote of 4 -to- 1 to provide the chosen candidate a conditional offer of employment for the Captain Position.

**Adjournment**

Motion to adjourn the meeting at 5:54 PM was made by John Shimek, seconded by Gary Pieschek.

Meeting Minutes submitted by:  
Melissa Tanke

Village of Hobart-Town of Lawrence Police Commission  
Meeting Minutes – Thursday, April 21, 2022 @ 6:00 PM

Village of Hobart Office  
2990 S. Pine Tree Rd.  
Hobart, WI 54155

**Call to Order, Roll Call:**

The meeting was called to order by John Shimek @ 6:02 PM. Roll Call: John Shimek, present; Melissa Tanke, present; Don Hedrick, present; Gary Pieschek, present; Ron Jaeger, absent (excused). Chief Bani and Captain Renkas were in attendance.

**Approval of Agenda**

Motion to approve the agenda with the following change: the approval of past meeting minutes will be postponed to the next meeting. This motion was made by John Shimek, second by Gary Pieschek. All in favor; motion carried.

**Adjourn to Closed Session**

Under Wisconsin State Statute 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. RE: To interview Police Sergeant Candidates.

The meeting was adjourned to closed session at 6:05 PM to interview Police Sergeant Candidates. This motion was made by John Shimek; second by Gary Pieschek.

**Convene to Open Session**

Meeting convened to open session at 8:55 PM. This motion was made by John Shimek; second by Gary Pieschek. All in favor, motion carried.

**Action from Closed Session**

Decision by Commissioners Melissa Tanke, John Shimek, Gary Pieschek, and Don Hedrick, in favor of a follow-up meeting to further consider the Police Sergeant candidates. Motion made by Melissa Tanke; second by Don Hedrick. All in favor; motion carried.

The date for the next meeting will be: Tuesday, April 26<sup>th</sup> at 7:30 PM. Meeting will take place at the Village of Hobart Office.

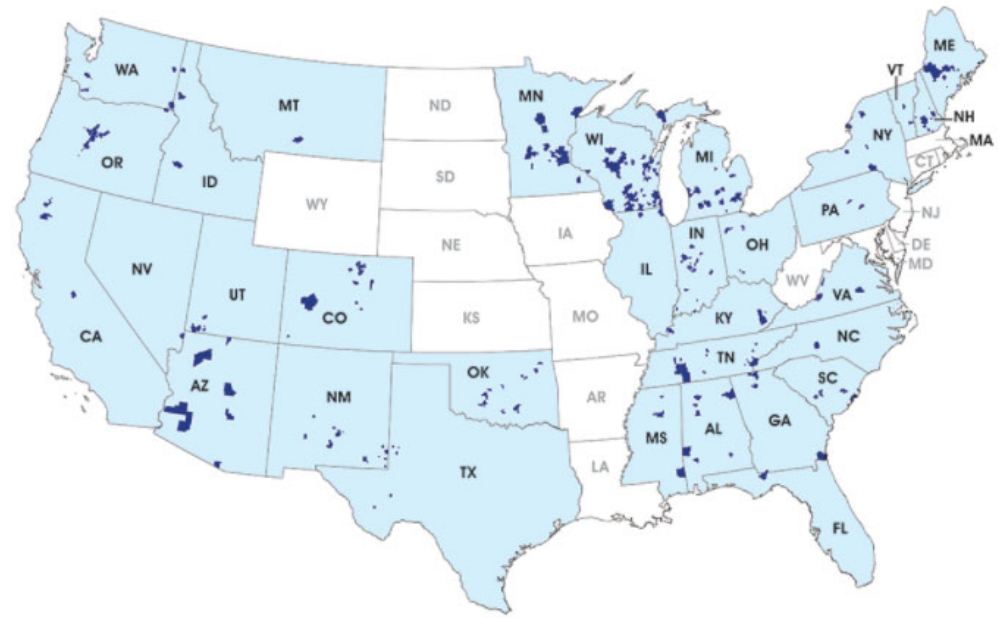
**Adjournment**

Motion by John Shimek, second by Gary Pieschek to adjourn meeting at 8:55 PM. Motion approved unanimously.

Meeting Minutes submitted by:  
Melissa Tanke

# TDS today

- More than 1.2 million connections
- 3,500 associates nationwide
- Offering some of the fastest internet speeds in the country
- Bringing faster broadband internet to rural America
- Extending fiber deeper into our network
- Leveraging industry-leading technologies to offer new, faster, more reliable services (e.g., vectoring, copper bonding, DOCSIS 3.1, FTTH, FTTN)



*It's all about delighting customers with great service.*



# Fiber Deployments

- TDS has aggressively pursued two fiber strategies:
  - Overbuilding existing areas in our footprint to better serve customers and remain competitive
  - Greenfield builds include deploying next generation fiber versus copper and coax networks
- Fiber results have been exceptional:
  - Overall broadband take rates of 50% in fiber-served areas
  - 44% of customers take a double or triple play (Data and Video and/or Voice)
  - Named Wisconsin's fastest broadband provider by Speedtest as reported by the Milwaukee Journal Sentinel





# The Entire Community Benefits

- Fiber-optic technology is tomorrow's technology, available today—it's the preferred network
- Enjoy speeds up to 2Gig
- Expands bandwidth capability; fiber cables carry loads of information, thousands of times more than conventional technology
- Extremely reliable; while made of glass, fiber is virtually immune to interference and doesn't falter under harsh weather conditions
- Security—it's nearly impossible for hackers to tap into the lines or sneak into a network
- Home values increase, by as much as 3.6%
- Future-proof! Fiber easily carries today's services (internet, TV, phone) with room to spare for what's to come

---

**GBPS** GIGABIT PER SECOND—CAN TRANSMIT A  
TYPICAL 2-HOUR MOVIE IN 16 SECONDS.

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# Why Hobart ?

- During evaluation of communities, Hobart was identified:
  - Demographics match areas TDS has been successful
  - Residents are ready to adopt fiber and the advanced technologies it delivers
  - Your community is underserved by existing providers
  - Products and services currently available do not meet the needs of residents or businesses
- Partnership with TDS would deliver Hobart with new products including:
  - 2Gig broadband service
  - Fully-featured IP-based TV video service with whole home DVR, wireless set-top boxes, and VoD
  - managedIP, a hosted voice solution for business customers
  - Advanced services (cloud back-up services, network security, and Wi-Fi)
- 24/7 technical support
  - Local technicians
  - National help desk, with more than 300 technical support reps



# Network Construction

- Aerial Cable Placement (Bucket Truck)
- Buried Cable Placement (Directional Bore)



# Community Impacts



**A versatile enclosure that is built to Last!**  
 ... And you won't believe all you get for the price.  
 Equipped with stainless steel hardware The Dual Bay Cabinet series affords a lifetime of maintenance free service and resistance to vandalism. Ultra easy access to equipment by authorized technicians is a major feature.

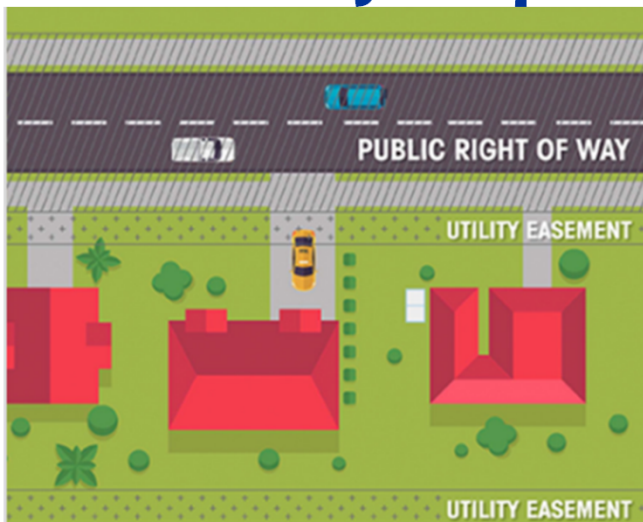


## Construction


Available in these heights (all are 60" wide):

32 RU	48 RU	60 RU	72 RU	84 RU
P/Ns: AM32P-6036-32RU AM32P-6042-32RU	P/Ns: AM47P-6036-48RU AM47P-6042-48RU	P/Ns: AM58P-6036-60RU AM58P-6042-60RU	P/Ns: AM68P-6036-72RU AM68P-6042-72RU	P/Ns: AM78P-6036-84RU AM78P-6042-84RU


- Power.** A pre-wired 20 Amp quad receptacle is a standard feature.
- Ground Bar Kit.** Kit position is dated copper ground bar.
- 19" or 23" Relay racks.** E/A adjustable.
- Solar Shield Roof.** The space between the double walled roof allows heat to dissipate reducing the effects of radiant heat.
- Locking.** Extremely secure and impermeable. Three-point pad lockable door mechanisms.
- Lifting Brackets.** Don't worry about loading your Dual Bay Enclosure before installation. Crane install: Stainless steel lifting brackets on top.
- Battery Storage Option.** The battery storage compartment offers front and back door access for up to four standard telecom style batteries.
- Exhaust Fan Ventilation Option.** Thermostat controlled, air flow is drawn through inlet filters and is evacuated by single exhaust fans.



# Notification - Letter




## THE SCOOP ON TDS FIBER CONSTRUCTION



Excitement is in the air, because soon there will be TDS Fiber in the ground! Here are the ins and outs of the construction process that will bring cutting-edge fiber Internet, TV, and phone services to your neighborhood.

**> What is a Utility Easement?**  
Easements grant utility companies, like TDS, the legal right to access areas of a property for running transmission lines, underground electric lines, and water, sewer, and fiber-optic lines.




A crew will mark the easement with utility flags and/or spray paint (see reverse side). You should receive a letter in the mail that notifies you before this work takes place.

Often times, easements are in readily accessible parts of a yard. Occasionally, we run across obstructed easements, such as those located in a fenced-in backyard. Please help to ensure any fences are unlocked, so workers may access the easement.

**> Safety is Essential**  
Once utilities are marked, please do not remove the flags or cut the painted grass—these markings are essential to keeping you and your home safe! Crews will remove flags when it is safe to do so after construction.

Learn more: [TDSFIBER.COM/construction](http://TDSFIBER.COM/construction)

See more on other side.



## GIVE FIBER A GOOD HOME. YOURS!

Great news!  
TDS® is building a state-of-the-art, all-fiber network that will deliver the area's best Internet, TV, and phone services to your neighborhood. Below you'll find information about what to expect as fiber network construction takes place.

Following this letter, you'll receive:

- A postcard and door hanger reminding you construction begins soon

And you'll notice:

- Existing utilities being marked with colored flags that correspond to each utility to prevent any damage
- Large TDS construction signs at your neighborhood's entrance and smaller signs near your mailbox

TDS is committed to making the construction phase as easy as possible for you. We understand you may have questions about fiber construction. Here are some answers to questions we hear most frequently:

**Do TDS and construction crews have permission to be on my property?**  
TDS has rights to access the designated utility easements, typically located within a strip of property running along the street, the sidewalk, the rear lot line, or between two lots. If the easement is within a fenced-in yard, crews will need your help accessing this area.

**Will TDS restore the construction areas?**  
Once construction is complete and weather permits, TDS will restore lawns in areas where digging occurred. Our crews make every effort to minimize impact to properties.

**When can I remove the utility flags and/or paint in my yard?**  
Markers and paint need to remain in place until construction of the network is complete.

If you have additional questions, please contact us. We look forward to becoming a part of the best Internet, TV, and phone services.

Sincerely,  
The TDS Team

**REGISTER TODAY!**  
And be one of the first in line for installation when fiber service launches.

Register at  
[TDSFiber.com/future](http://TDSFiber.com/future)

**2GIG INTERNET**  
2GBPS DOWNLOAD/2GBPS UPLOAD SPEEDS

- NO DATA CAPS
- NO THROTTLING



**WHO'S TDS®?**  
TDS is a leading provider of fiber Internet, TV, and phone services, delivering amazing, cutting-edge technology to tech-savvy communities nationwide. We've been delighting households and businesses for 50 years with innovative technology and services.

**HOW ARE WE DIFFERENT?**  
We've invested heavily to install a future-forward infrastructure in the communities we serve, capable of accommodating the technologies of today and tomorrow. With more than 1.2 million connections across the country, we've earned a rock-solid reputation in the industry.

# Notification – Postcard

## IMPORTANT CONSTRUCTION NOTICE

# TDS FIBER

YOUR NEIGHBORHOOD IS  
ALMOST READY FOR THE FUTURE!  
TDS FIBER MEANS:

- Lightning-fast Internet speeds up to 1Gig
- Robust TV programming packages
- Crystal-clear, reliable phone service

Thanks in advance for your patience  
during the construction process.

Register for Service Today at  
[TDSFIBER.COM/now](http://TDSFIBER.COM/now)

202687/5-20/12086

## IMPORTANT CONSTRUCTION NOTICE

Work on a fiber-optic network is about to begin in your area.

Before we get started, there are few things  
you must know.

1. A contractor will be in your area marking  
underground utilities with flags or spray paint.
2. Property owner is responsible for:
  - ✓ clearly marking any privately owned  
facility (e.g. watering system, invisible  
fence, security system, or private power)  
with flags or spray paint
  - ✓ calling the construction hotline at  
1-855-259-8576

**DURING CONSTRUCTION**, we'll use drilling and/or  
plowing techniques designed to limit disruptions.  
We'll also use existing utility easements and public  
rights-of-way as much as possible. However, there  
will be areas where digging is required.

We'll finish up as quickly as possible and restore any  
areas disrupted by construction. If winter weather  
interrupts construction, we will return in the spring to  
complete cleanup.



Questions? PLEASE CALL

**1-855-259-8576**

# Notification – Doorhanger



**IMPORTANT!**



**FIBER-OPTIC NETWORK  
CONSTRUCTION  
IS ABOUT TO BEGIN.**

Construction to bring TDS® Fiber internet service to your neighborhood will begin soon.



A contractor will be in your area marking existing underground utilities with flags or spray paint. This helps prevent damage to those facilities and adds a layer of safety for workers and residents.

If you need further assistance or additional information is needed, please call our construction hotline at 1-855-259-8576 or visit [TDSFiber.com/construction](http://TDSFiber.com/construction). TDS appreciates your assistance and patience during our network expansion to your neighborhood.

**DURING CONSTRUCTION**, we'll use drilling and/or plowing techniques that are designed to limit disruptions. We'll also use existing utility easements and public rights-of-way as much as possible. However, there will be areas where digging is required. Construction will be completed as quickly as possible.

We'll promptly clean up and restore any areas disrupted by construction. If construction is interrupted due to winter weather, we will return in the spring and complete cleanup efforts.

Questions? Please call  
**1-855-259-8576**

**TDS FIBER**

WHEN YOUR NEIGHBORHOOD FIBER PROJECT IS COMPLETE, YOUR HOME WILL BE READY TO WELCOME THE FUTURE.

Just imagine: Internet speeds up to 1 Gbps, robust TV programming packages, plus crystal-clear phone service.

Thanks in advance for your patience during the construction process.

**REGISTER FOR FIBER SERVICE TODAY!**  
**[TDSFIBER.COM/now](http://TDSFIBER.COM/now)**

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# Notification – Yard Signs



**2GIG INTERNET | TV | PHONE**  
**ALL-FIBER NETWORK**  
**CONSTRUCTION**

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Crews are bringing TDS® Fiber Internet service to your neighborhood.  
Construction will be completed as quickly as possible,  
and we'll promptly clean up and restore any disrupted areas.

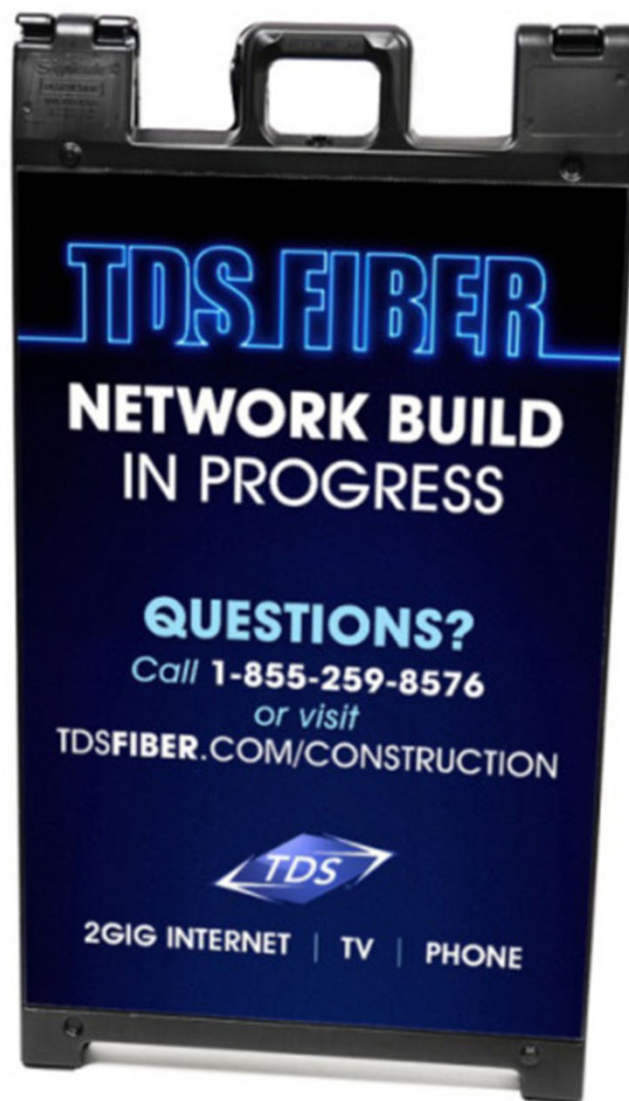
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**QUESTIONS?**  
**TDSFiber.com/construction | 1-855-259-8576**

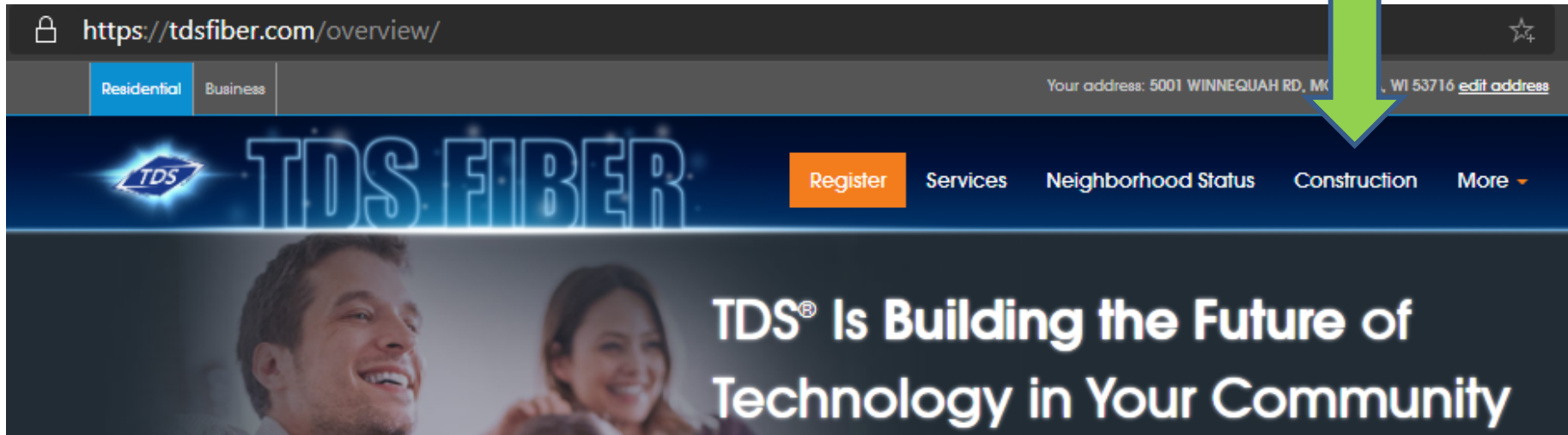




# Notification – Sandwich Boards



# Information – TDSFiber.com



https://tdsfiber.com/overview/

Residential Business

Your address: 5001 WINNEQUAH RD, MK, WI 53716 [edit address](#)

**TDS FIBER** Register Services Neighborhood Status Construction More

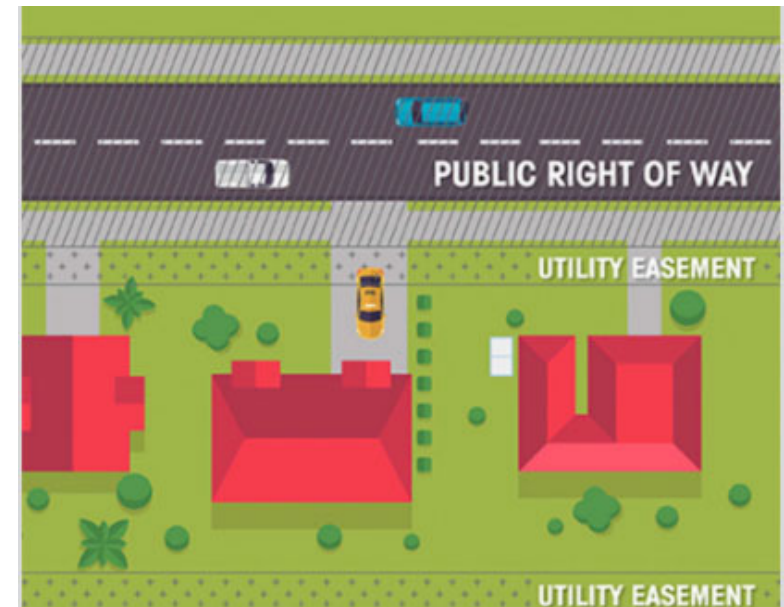
**TDS® Is Building the Future of Technology in Your Community**

## Safety Is Essential

TDS uses an independent contractor specializing in locating any existing underground facilities. This helps prevent damage to those facilities and adds a layer of safety for workers and residents.

## When Construction Begins

We'll use cable placement techniques, such as directional drilling, to limit disruptions in the road right of way or utility easements the best we can. However, there will be areas where digging is required, and additional excavation is necessary.



# Customer Service Triage Team

- Toll free number directs caller to TDS customer contact center.
  - Callers who select a subcategory “construction related inquiry” are directed to a special Triage Team.
- Triage team is specially trained to respond to resident construction inquiries.
  - Can create and assign tickets for resolution.
  - Contractors working with TDS are required to assign 1-2 employees to receive issue tickets.
  - Ticketing system between TDS and contractors ensures tracking and resolution.





## Residential Products & Services

- Internet
  - Speeds from 300Mbps to 2Gig
  - Symmetrical upload and download speeds available for 300Mbps internet product
- TDS TV
  - Award-winning interface
  - Whole-home DVR
  - Wireless set-top boxes
  - More than 190 channels, 100+ in HD
  - Premium channels
  - Video on Demand
  - TDS TV Everywhere
- Phone service
  - Popular calling features included
  - Voicemail options





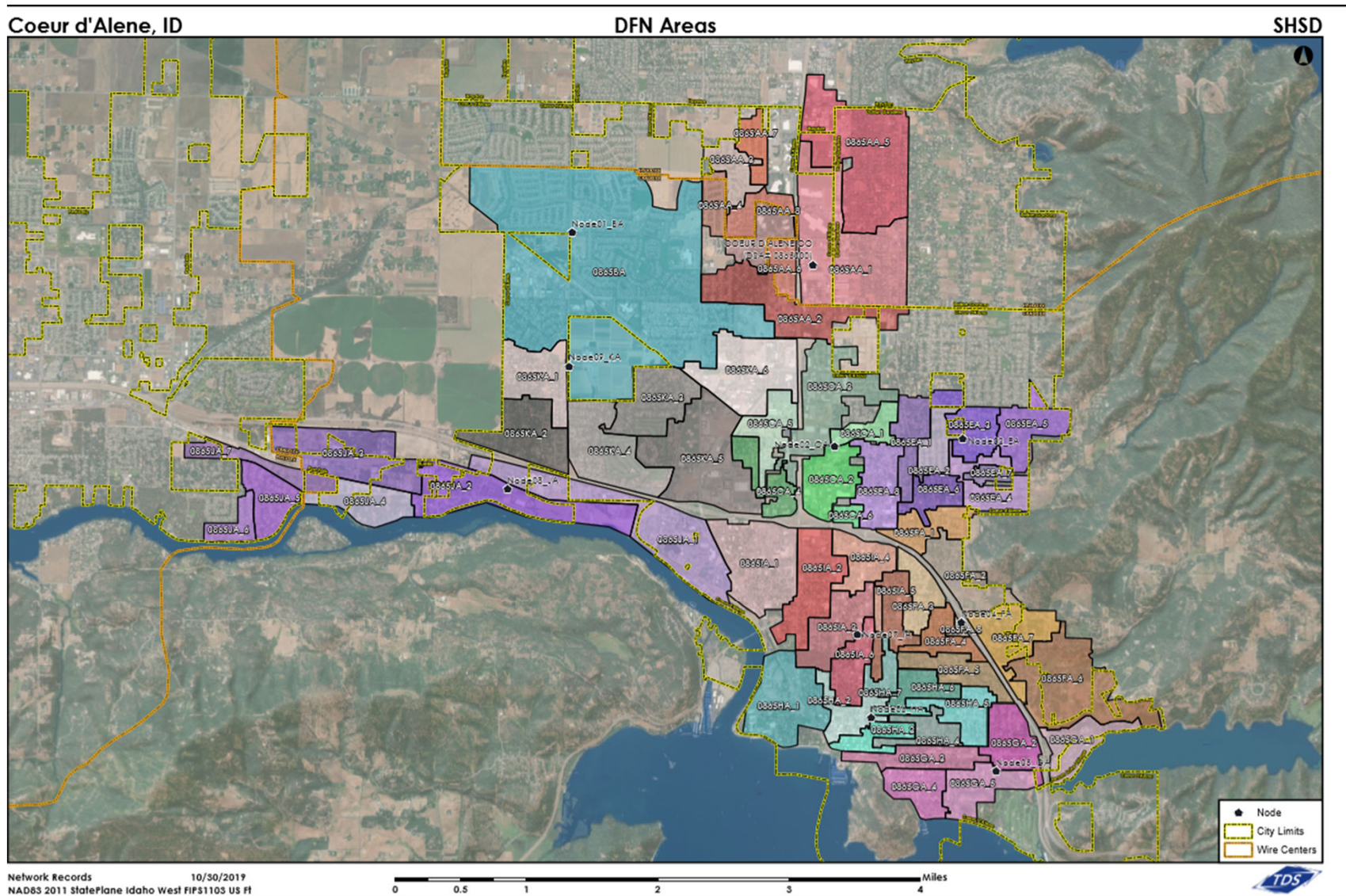
## About Our Business Solutions

- Providing powerful VoIP solutions
- Delivering strong cybersecurity products
- Offering dedicated, fast and highly-reliable internet service
- Deploying data networking solutions
- Offering enterprise-level solutions, including hosted-managed services



***More than 100,000 customers  
are experiencing the benefits of  
TDS business solutions.***

# DFN (Digital Fiber Network... example)





HOBART LAWRENCE  
POLICE DEPARTMENT

Municipality Summary Report

From: 03/01/22 To: 03/31/22

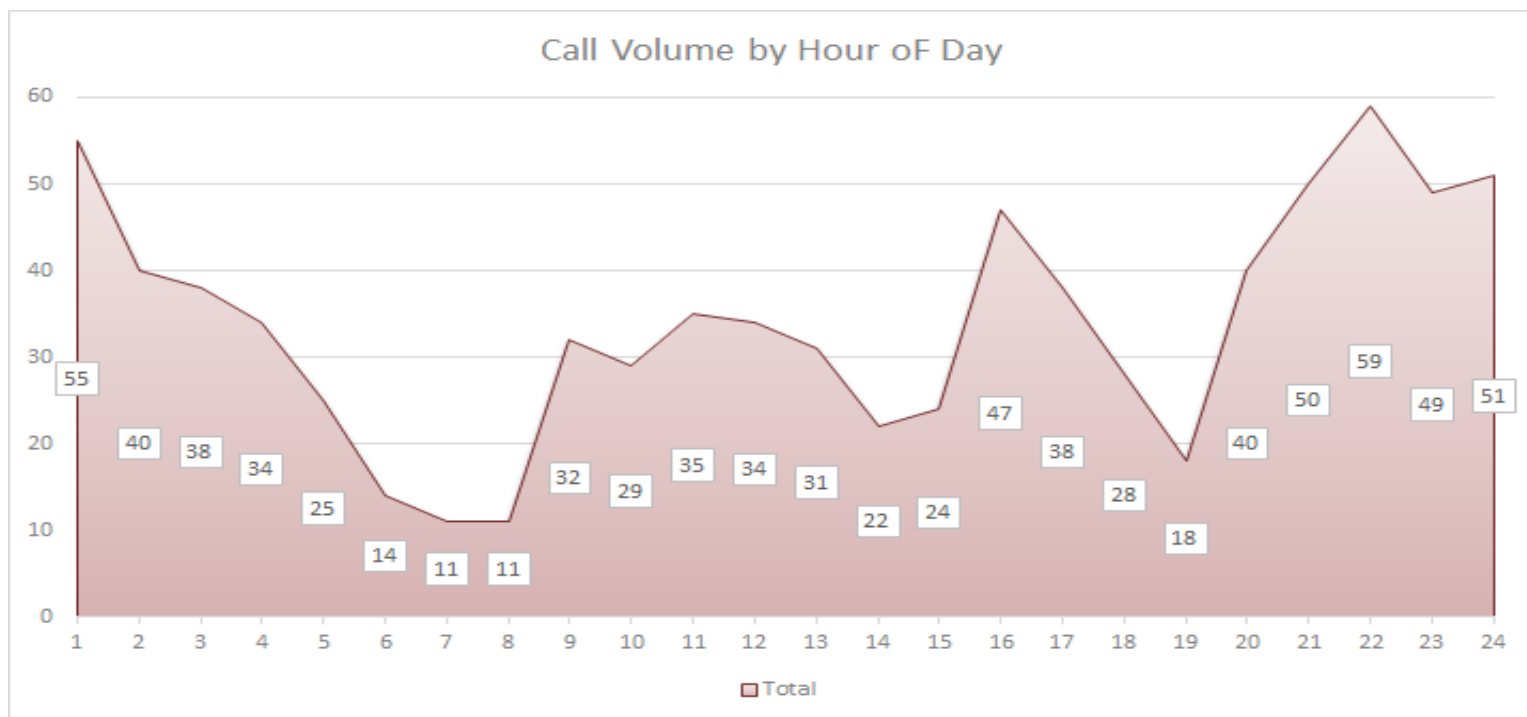
Village of Hobart and Town of Lawrence



HOBART LAWRENCE  
POLICE DEPARTMENT

## Municipality Summary

### Calls for Service



#### Incident Type Dispatched Details

Incident Types	Total Calls	% of Total
TRAFFIC STOP	189	23.19
CRIME PREVENTION	132	16.20
Traffic Complaint	102	12.52
BUILDING SECURITY	61	7.48
PRE-ALERT MEDICAL	61	7.48
ASSIST MOTORIST	34	4.17
RECKLESS DRIVING COMPLAINT	33	4.05
ACCIDENT CALL	24	2.94
HAZARD CALL	19	2.33
ANIMAL CALL	18	2.21
SUSPICIOUS VEHICLE	18	2.21
WELFARE CHECK	15	1.84
ASSIST OTHER LEO AGENCY	14	1.72
DISTURBANCE	12	1.47
911 HANG UP	10	1.23

#### Top Addresses

Address	# Calls
EB STH 29-32	34
NB I-41 LAWRENCE	33
SB I-41 LAWRENCE	26
650 CENTENNIAL CENTRE	25
GRANT ST	22
N. OVERLAND	22
AIRPORT DR	17
1000 PLEASANT LANE; DOG PA	16
2703 S PINE TREE RD	14
RIVERDALE DR	14
PACKERLAND DR	14
W MASON ST	14
WILLIAMS GRANT	14
1625 QUARRY PARK DR	11
1649 SAND ACRES DR	11
MM I-41 Lawrence	10
ORLANDO DR	10
S PINE TREE	8
1900 WILLIAMS GRANT DR	8





HOBART LAWRENCE  
POLICE DEPARTMENT

## Municipality Summary

Incident Types	Total Calls	% of Total
ONLY IF NO OTHER INCIDENT TYP	9	1.10
ALARM CALL	8	0.98
HARASSMENT COMPLAINT	5	0.61
SUSPICIOUS SITUATIONS	5	0.61
ACCIDENT WITH INJURY	4	0.49
SUSPICIOUS PERSON	4	0.49
DAMAGE TO PROPERTY/CRIMINAL	3	0.37
VEGETATION FIRE	3	0.37
FIRE ALARM	2	0.25
FRAUD CALL	2	0.25
PARKING VIOLATION	2	0.25
THEFT CALL	2	0.25
VEHICLE ACCIDENT WITH INJURY	2	0.25
WEAPONS CALL	2	0.25
911 ASSIST CALL	1	0.12
AUTO THEFT	1	0.12
BURGLARY OVERWITH	1	0.12
CARBON MONOXIDE POLICE	1	0.12
CIVIL MATTER	1	0.12
CIVIL PROCESS	1	0.12
DRUGS CALL	1	0.12
FLOODING (LAW)	1	0.12
GAS LEAK FIRE CALL	1	0.12
JUVENILE CALL	1	0.12
MISSING PERSON	1	0.12
NOISE COMPLAINT	1	0.12
ORDINANCE VIOLATION	1	0.12
RETAIL THEFT COMPLAINT	1	0.12
SCAM CALL	1	0.12
SMOKE/ODOR REMOVAL	1	0.12
STRUCTURE FIRE	1	0.12
TRESPASS CALL	1	0.12
VIOLATION OF COURT ORDER	1	0.12
WARRANT PICKUP/SERVICE	1	0.12
Total Calls:	815	99.96



HOBART LAWRENCE  
POLICE DEPARTMENT

Municipality Summary

Traffic Citations

Top Traffic Violations

Violation	Total
346.57 Speeding	69
Accident Calls	22
343 Driver License Violations	16
347 Vehicle Registration Plates	15
346 Moving Violation	10

Issued Traffic Citations by Officer

From 3/1/2022 to 3/31/2022

	Accident	Speeding	Traffic Sign and Signal	Driver License	Light	Title To Transfer	Moving Traffic	Operating While Intoxicated	Other Equipment	Oversize/Overweight Motor Carrier	Parking	Transportation Rules Other	Safety Belt	Vehicle Registration Plates	All Other Categories	Total
Total	22	69	4	16	0	2	10	3	1	0	0	0	4	15	0	146

Ordinance Citations

Municipal Violations

Municipal Violations

Statute	Description	Citations
961.43(3G)	Possess/Attempt Controlled Substance	5
125.07(4)(b)	Underage Drinking	2
946.41(1)	Resisting/Obstructing Officer	1

Issued Non-Traffic Citations by Officer

From 3/1/2022 to 3/31/2022

	All Terrain Vehicle	Drinking Juvenile(17-20)	Drinking Underage (Under 17)	Drugs	ID Card Juvenile (17-20)	ID Card Underage (Under 17)	Miscellaneous	Snow Mobile	Truancy	Sell/Provide Alcohol	Parking	All Other Categories	Total
Total	0	2	0	5	0	0	0	0	0	0	0	1	8



HOBART LAWRENCE  
POLICE DEPARTMENT

## Municipality Summary

### Traffic Crashes

Crash Summary				
From 3/1/2022 to 3/31/2022				
Crash Date	DOC #	Reportable	Crash Sev	Literal Description
03/01/2022	7RL1F68VSR	Y	PD	22-501513 -- ON IH41 SB826 FT SOF LITTLE RAPIDS RDIN THE TOWN OF LAWRENCEIN BROWN COUNTY
03/03/2022	7RL1F68VST	N	PD	NON REPORTABLE -- 22-501566 -- ON STH29 WB0.82 MI WOF RIVERDALE DR/ CTHJ NBIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/07/2022	7RL1F68VSV	Y	PD	22-501644 -- ON LAWRENCE RD524 FT NOF PISCES PLIN THE TOWN OF LAWRENCEIN BROWN COUNTY
03/07/2022	7RL1G0ZM14	Y	PD	22-501647 -- ON S COUNTY LINE RD/ CTHU NB317 FT NOF RUEDED RDIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/08/2022	7RL1F68VSW	Y	PD	22-501669 -- ON TRIANGLE DR/ CTHVV NB38 FT SOF STH29 EBIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/08/2022	7RL1GFB02Z	Y	PD	22-501676 -- ON NIMITZ DR732 FT WOF MID VALLEY DRIN THE TOWN OF LAWRENCEIN BROWN COUNTY
03/11/2022	7RL1G0ZM15	Y	PD	22-501849 -- ON HILLCREST DR/ CTHFF NB215 FT SOF PLATEAU HEIGHTS RDIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/13/2022	7RL1FLM7VN	Y	PD	22-501775 -- ON STH29 EB0.39 MI EOF TRIANGLE DR/ CTHVV EBIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/16/2022	7RL1F68VSX	N	PD	NON REPORTABLE -- 22-501884 -- PARKING LOTSTELLA CT LOT 4821 (HOUSE/BUILDING 4821)IN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/16/2022	7RL1G0ZM16	Y	PD	22-501885 -- ON STH29 EB0.81 MI WOF RIVERDALE DR/ CTHJ NBIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/18/2022	7RL1FLM7VP	Y	Injury	22-501964 -- ON TROUT CREEK RD248 FT EOF WINDEMER LNIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/18/2022	7RL1FLM7VQ	Y	PD	22-501966 -- ON PINE TREE RD S/ CTHGE SB67 FT NOF STH172 WBIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/18/2022	7RL1GTNC3R	Y	PD	22-501965 -- ON STH29 EB0.44 MI WOF RIVERDALE DR/ CTHJ EBIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/19/2022	7RL1F68VSZ	Y	PD	22-501985 -- ON TRIANGLE DR/ CTHVV EB63 FT SOF STH29 EBIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/22/2022	7RL1F68VT0	Y	PD	22-502061 -- INTERSECTIONON RAMP IH41 SBAT IH41 SBIN THE TOWN OF LAWRENCEIN BROWN COUNTY
03/23/2022	7RL1F68VT1	Y	Injury	22-502091 -- INTERSECTIONON RIVERDALE DR/ CTHJ NBAT CTHFF SBIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/23/2022	7RL1FLM7VR	Y	PD	22-502080 -- ON STH29 EB0.49 MI WOF SHTTUR EBIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/24/2022	7RL1F68VT2	Y	PD	22-502127 -- ON STH29 EB102 FT EOF TRIANGLE DR/ CTHVV NBIN THE VILLAGE OF HOBARTIN BROWN COUNTY
03/31/2022	7RL1G0ZM17	Y	PD	22-502307 -- INTERSECTIONON RAB CTH FAT SCHEURING RD/ CTHF EBIN THE TOWN OF LAWRENCEIN BROWN COUNTY



HOBART LAWRENCE  
POLICE DEPARTMENT

## Municipality Summary

Warnings	Top Written Warning Offenses	Count
	346.57(5) Speeding	29
	347.06(1) Operate w/o required lamps lighted	13
	341.04(1) Non Registration of Auto	9
	344.62(2) Operate MV w/o proof of Insurance	7
	347.13(1) No taillamp defective taillamp-night	4
	347.13(3) Operate Vehicle w/o Required Lamps	4

Document	Violation Date	Statute # Ordinance #	Violation Description
7R91F68W0Q	Warning 03/26/2022	221-1	Possess Drug Paraphernalia
7R91F68W09	Warning 03/04/2022	341.04(1)	Non Registration of Auto
7R91GTNC7Q	Warning 03/09/2022	341.04(1)	Non Registration of Auto
7R91G0ZM8Z	Warning 03/17/2022	341.04(1)	Non Registration of Auto
7R91G0ZM90	Warning 03/17/2022	341.04(1)	Non Registration of Auto
7R91G0ZM91	Warning 03/17/2022	341.04(1)	Non Registration of Auto
7R91G0ZM92	Warning 03/17/2022	341.04(1)	Non Registration of Auto
7R91G0ZM94	Warning 03/18/2022	341.04(1)	Non Registration of Auto
7R91F68W0M	Warning 03/21/2022	341.04(1)	Non Registration of Auto
7R91F68W0P	Warning 03/25/2022	341.04(1)	Non Registration of Auto
7R91F68W0S	Warning 03/28/2022	341.15(1m)(a)	Improper Attach RearReg/Decal Tag
7R91FLM8DF	Warning 03/01/2022	343.05(3)(a)	Operate w/o Valid License
7R91G0ZM8T	Warning 03/12/2022	343.05(3)(a)	Operate w/o valid license
7R92Q9429Q	Warning 03/18/2022	343.05(3)(a)	Operate w/o Valid License
7R91G0ZM93	Warning 03/18/2022	343.085(2M)(A)2	Probationary License Driver Between Midnight and 5AM
7R91G0ZM90	Warning 03/17/2022	343.18(1)	Operate w/o Carrying License
7R91G0ZM8R	Warning 03/08/2022	344.62(1)	Operate MV w/o Insurance
7R91G0ZM90	Warning 03/17/2022	344.62(1)	Operate MV w/o Insurance
7R91FLM8DG	Warning 03/01/2022	344.62(2)	Operate MV w/o proof of Insurance
7R91FLM8DJ	Warning 03/01/2022	344.62(2)	Operate MV w/o proof of Insurance
7R91G0ZM93	Warning 03/18/2022	344.62(2)	Operate MV w/o proof of Insurance
7R91GFB0FP	Warning 03/13/2022	344.62(2)	Operate MV w/o proof of Insurance
7R91FLM8DX	Warning 03/28/2022	344.62(2)	Operate MV w/o proof of Insurance
7R91FLM8DP	Warning 03/17/2022	346.13(3)	Deviation from Designated Lane
7R91FLM8DD	Warning 03/01/2022	346.57(5)	Speeding
7R91FLM8DJ	Warning 03/01/2022	346.57(5)	Speeding
7R91F68W09	Warning 03/04/2022	346.57(5)	Speeding
7R91GFB0FM	Warning 03/08/2022	346.57(5)	Speeding
7R91G0ZM8S	Warning 03/11/2022	346.57(5)	Speeding
7R91FLM8DL	Warning 03/12/2022	346.57(5)	Speeding
7R91FLM8DM	Warning 03/12/2022	346.57(5)	Speeding
7R91G0ZM8V	Warning 03/13/2022	346.57(5)	Speeding
7R91FLM8DN	Warning 03/13/2022	346.57(5)	Speeding
7R91G0ZM8W	Warning 03/14/2022	346.57(5)	Speeding
7R91G0ZM8X	Warning 03/14/2022	346.57(5)	Speeding
7R91F68W0F	Warning 03/17/2022	346.57(5)	Speeding
7R91GTNC7R	Warning 03/17/2022	346.57(5)	Speeding
7R91F68W0G	Warning 03/17/2022	346.57(5)	Speeding
7R91FLM8DQ	Warning 03/17/2022	346.57(5)	Speeding
7R92Q9429Q	Warning 03/18/2022	346.57(5)	Speeding
7R91F68W0H	Warning 03/18/2022	346.57(5)	Speeding
7R91F68W0J	Warning 03/18/2022	346.57(5)	Speeding
7R92Q9429R	Warning 03/18/2022	346.57(5)	Speeding



HOBART LAWRENCE  
POLICE DEPARTMENT

## Municipality Summary

7R91F68W0K	Warning	03/20/2022	346.57(5)	Speeding
7R91F68W0L	Warning	03/20/2022	346.57(5)	Speeding
7R91GFB0FR	Warning	03/20/2022	346.57(5)	Speeding
7R91F68W0M	Warning	03/21/2022	346.57(5)	Speeding
7R91F68W0N	Warning	03/22/2022	346.57(5)	Speeding
7R91GTNC7T	Warning	03/25/2022	346.57(5)	Speeding
7R91F68W0S	Warning	03/28/2022	346.57(5)	Speeding
7R91GTNC7V	Warning	03/30/2022	346.57(5)	Speeding
7R91F68W0T	Warning	03/30/2022	346.57(5)	Speeding
7R91F68W0B	Warning	03/13/2022	346.57(4)(gm)1	Speeding
7R91GFB0FK	Warning	03/02/2022	347.06(1)	No taillamp/def taillamp
7R91GFB0FL	Warning	03/05/2022	347.06(1)	Operate w/o required lamps lighted
7R91FLM8DL	Warning	03/12/2022	347.06(1)	Operate w/o required lamps lighted
7R91GFB0FN	Warning	03/13/2022	347.06(1)	Operate w/o required lamps lighted
7R91GFB0FP	Warning	03/13/2022	347.06(1)	Operate w/o required lamps lighted
7R91GFB0FQ	Warning	03/13/2022	347.06(1)	Operate w/o required lamps lighted
7R91FLM8DR	Warning	03/17/2022	347.06(1)	Operate w/o required lamps lighted
7R91G0ZM93	Warning	03/18/2022	347.06(1)	Operate w/o required lamps lighted
7R91G0ZM94	Warning	03/18/2022	347.06(1)	Operate w/o required lamps lighted
7R91FLM8DS	Warning	03/25/2022	347.06(1)	Operate w/o required lamps lighted
7R91GFB0FS	Warning	03/25/2022	347.06(1)	Operate w/o required lamps lighted
7R91FLM8DT	Warning	03/25/2022	347.06(1)	Operate w/o required lamps lighted
7R91FLM8DX	Warning	03/28/2022	347.06(1)	Operate w/o required lamps lighted
7R91FLM8DZ	Warning	03/29/2022	347.06(1)	Operate w/o required lamps lighted
7R91F68W0D	Warning	03/15/2022	347.07(3)(a)	Operate w/improper lighting beneath visible to traffic
7R91GTNC7S	Warning	03/17/2022	347.12(1)(a)	Approaching Operator Fail to Dim Multibeams
7R91FLM8DV	Warning	03/25/2022	347.12(1)(a)	Approaching Operator Fail to Dim Multibeams
7R91FLM8DG	Warning	03/01/2022	347.13(1)	No taillamp defective taillamp-night
7R91FLM8DK	Warning	03/07/2022	347.13(1)	No taillamp defective taillamp-night
7R91FLM8DW	Warning	03/28/2022	347.13(1)	No taillamp defective taillamp-night
7R91FLM8DZ	Warning	03/29/2022	347.13(1)	No taillamp defective taillamp-night
7R91G0ZM92	Warning	03/17/2022	347.13(3)	Operate Vehicle w/o Registration Lamps
7R92Q9429T	Warning	03/20/2022	347.13(3)	Operate Vehicle w/o Registration Lamps
7R92Q9429S	Warning	03/19/2022	347.13(3)	Operate Vehicle w/o Required Lamps
7R91FLM8DV	Warning	03/25/2022	347.14(1)	Operating Vehicle w/o Stopping Lights
7R91FLM8DH	Warning	03/01/2022	347.48(2m)(d)	Seatbelt
7R91FLM8DG	Warning	03/01/2022	347.48(2m)(b)	Seatbelt

## OWI Arrests

Total # of OWI's

2

Violation	Incident #	Case #	citation #	Address	Date
346.63(1)(a)	22-501771	22-501771	BG941289	N Overland Rd/Trout Creek	03/12/2022 21:18
346.63(1)(a)	22-501924	22-501924	BG939666	1285 Riverdale Dr	03/17/2022 20:29



## RESOLUTION 2022-10

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### A RESOLUTION COMMEMORATING THE 20<sup>TH</sup> ANNIVERSARY OF THE INCORPORATION OF HOBART AS A VILLAGE

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#### BY THE VILLAGE BOARD OF THE VILLAGE OF HOBART, WISCONSIN:

**WHEREAS**, an amendment in the 2001-2003 Wisconsin State Budget allowed the Town of Hobart's incorporation process to become streamlined, reducing the length of the process from years to months; and

**WHEREAS**, on January 25<sup>th</sup> 2002, following a hearing on a petition circulated in the Township of Hobart by residents Bob Reeners and Richard Happel, Brown County Circuit Judge Richard Dietz ordered that a referendum be placed on the ballot in the spring to consider the question of incorporating the Town as a Village; and

**WHEREAS**, on April 2<sup>nd</sup> 2002, voters of Hobart overwhelmingly approved the proposal to incorporate the Town into a Village, with 794 voters in the affirmative, and 141 in the negative; and

**WHEREAS**, the incorporation of the Village of Hobart became official on May 13<sup>th</sup> 2002 following confirmation from the Secretary of State, verifying the community's status as a Village; and

**WHEREAS**, the community has experienced considerable growth over the past two decades, from an estimated population of 5,285 at the time of the incorporation in 2002 (2003-04 Wisconsin Blue Book, page 753) to 10,717 in 2021 (Wisconsin Demographic Services Center, Wisconsin Department of Administration);

**THEREFORE, BE IT RESOLVED THAT**, the Village of Hobart Board of Trustees does hereby recognize the 20<sup>th</sup> anniversary of the incorporation of the Village of Hobart on May 13<sup>th</sup> 2022; acknowledge the efforts and determination of those involved in the initiating, guiding, and completing the effort to incorporate; and, invite all residents of Hobart to mark this observance.

Adopted this 3rd day of May, 2022

\_\_\_\_\_  
Richard Heidel, Village Board President

Attest:

\_\_\_\_\_  
Erica Berger, Village Clerk / Treasurer

\_\_\_\_\_  
Aaron Kramer, Village Administrator

# Section 00 51 00 (C-510) Notice of Award

Date: May 3, 2022

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Project: 2022 Street and Drainage Improvements

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Owner: Village of Hobart

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Owner's Contract No.: 2320-22-02

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Contract: 2320-22-02

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Engineer's Project No.: 2320-22-02

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Bidder: MCC, Inc.

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Bidder's Address: 2600 N. Roemer Road; P.O. Box 1137, Appleton, WI 54911

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You are notified that your Bid dated **March 11, 2022** for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for **2022 Street and Drainage Improvements project; Contract 2320-22-02 (Merrimac Way & Camelot Court, S. Overland Road Culvert, Inlet Repairs, and Miscellaneous Patching).**

The Contract Price of your Contract is Two Hundred Ninety-Four Thousand Fifty-Seven Dollars and 80/100 (\$294,057.80).

1 copy of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

1 set of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner [1] fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:  
\_\_\_\_\_

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

VILLAGE OF HOBART

Owner

By: \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

Copy to Engineer



## ORDINANCE 2022-06

### AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, SPECIFICALLY SECTION 5 (LOUD AND UNNECESSARY NOISE PROHIBITED) OF CHAPTER 221 (PEACE AND GOOD ORDER)

**Purpose:** The purpose of this Ordinance is to amend the current ordinance to regulate musical performances.

The Village Board of the Village of Hobart, Brown County, Wisconsin, does ordain as follows:

**Section 1:** Section 5 (Loud and Unnecessary Noise Prohibited) of Chapter 221 (Peace and Good Order) of the Code of the Village of Hobart, is hereby amended to read as follows:

§ 221-5. Loud and unnecessary noise prohibited.

A. General prohibition. No person shall make or cause to be made any loud, disturbing or unnecessary sounds or noises which may annoy or disturb a person of ordinary sensibilities in or about any public street, alley or park or any private residence, unless specified in Subsections B, C and D below.

B. Musical Performance. No musical instruments, radios, juke boxes, speakers, or other means of electric sound or music amplification may be used or operated in an outdoor area, defined as any area, whether or not enclosed by a roof, which is open to the elements, after 10:00 p.m. Sunday through Wednesday and after 11:00 p.m. on Thursday, Fridays and Saturdays. Music that is not amplified may continue in an outdoor area for one hour longer than allowed for in this paragraph so long as the noise is not unreasonably loud beyond the property boundaries so as to tend to cause or provoke a disturbance. No outdoor music shall start earlier than 7:00 a.m. on any day of the week.

C. Construction noise. The erection, excavation, demolition, alteration or repair of any building, as well as the operation of any construction equipment or any other similar equipment attended by loud or unusual noise, concussions or disturbing sounds other than between the hours of 7:00 a.m. and 9:00 p.m. on weekdays and 9:00 a.m. and 5:00 p.m. on Saturdays, Sundays and public holidays.

D. Municipal operations exempted. This section shall not apply to public utilities and public works projects and operations during daytime hours Monday through Saturday, however, the noise shall be minimized through proper equipment operations and maintenance. Emergency short-term operations necessary to protect the health and welfare of the citizens shall be exempted from this section. Any noise required specifically by law for the protection, health, welfare, or safety of people or property shall be exempted from this section.

E. Other exemptions. All other exemptions to this section may be granted by the Police Chief or Village Administrator or their designees.

**Section 6:** Any Ordinance or parts thereof, inconsistent herewith are hereby repealed.

**Section 7.** This Ordinance shall be published as required by law after passage by the Village Board.

Passed and approved this 3<sup>rd</sup> day of May, 2022.



---

Richard Heidel, Village President

Attest:

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Aaron Kramer, Village Administrator

\*\*\*

I, Erica Berger, am the duly qualified and acting Village Clerk of the Village of Hobart, Brown County, Wisconsin. I hereby certify that the aforementioned is a true and exact reproduction of the original ordinance or resolution adopted by the Village Board.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity on May 3<sup>rd</sup> 2022.

(Seal)

---

Erica Berger, Village Clerk-Treasurer



**TO:** Village Board  
**FROM:** Aaron Kramer, Village Administrator  
**RE:** Board, Commissions and Committees  
**DATE:** May 3<sup>rd</sup> 2022

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## BACKGROUND

Questions have been raised in recent years over the exact and precise powers, duties and responsibilities of the Village's various committees and commissions. As of today, the only advisory body with a clear, defined list of duties is the Park and Recreation Committee. The intent of this memo is to propose a more clearly defined role for each board, committee, and commission (unless already specified in state statute).

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## CURRENT STRUCTURE

The Village currently has nine (9) boards, committees or commissions:

- Planning and Zoning Commission
- Board of Appeals
- Board of Review
- Board of Police Commissioners
- Board of Fire Commissioners
- Public Works and Utilities Advisory Committee
- Site Review Committee
- Ethics Committee
- Park and Recreation Committee.

Last year, the Board amended the ordinance to more clearly define the appointment process for the various board,s committees and commissions:

Appointments. Unless otherwise required by Wisconsin Statutes, and/or specifically denoted in the appointments sections of each board, commission or committee below, members of such boards, commissions and committees shall be appointed to regular terms by the Village President, subject to confirmation by the Village Board at a meeting held after the spring election and prior to May 1 of the calendar year in which the term is to begin. Regular terms shall commence on May 1 and end April 30, and be of such length as hereinafter provided. In the event of a vacancy during a term on a board, commission or committee which does not have an appointed alternate member, an appointment for the remainder of the term shall be made by the Village President, subject to confirmation by the Village Board. In the event of a vacancy during a term on a board, commission or committee having an appointed alternate, that alternate member shall take the place of the vacating regular member, if he or she so accepts, and the Village shall seek to appoint another alternate member in the same manner prescribed above. All appointments shall take into consideration the qualifications for members of the specific board, commission, or committee as established by the Village Board from time to time. All members of boards, commissions, and committees shall serve at the pleasure of the Village Board unless otherwise provided by Wisconsin Statutes.

(1) Upon the conclusion of a member's term to a board, commission or committee, the Village President may have the option of reappointing said member, with approval by the Village Board, subject to confirmation by the Village Board at a meeting held after the spring election and prior to May 1 of the calendar year in which the term is to begin, or, if the Village President elects to appoint another individual to the position, or the current member does not seek to continue serving, the Village President shall make such an appointment, subject to confirmation by the Village Board at a meeting held after the spring election and prior to May 1 of the calendar year in which the term is to begin.

(2) In the event a Board member is unable to discharge his or her duties, on a temporary basis, on a commission or committee as prescribed in this section, the Board President shall appoint, with Board approval, another member of the Village Board to fill the temporary vacancy. Said appointment shall not exceed three months in length. At that time, the Board President must receive Board approval to refill the vacancy.

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## **RECOMMENDED CHANGES**

For this section, proposed changes to each section of the ordinance will be italicized:

### **BOARDS AND COMMISSIONS (§ 5-10 (D))**

#### **1. PLANNING AND ZONING COMMISSION**

(a) *Composition.* The Planning and Zoning Commission shall consist of seven regular members ("Commissioners"), one of whom is the Village President and one of whom is another Village Board member. The Village President shall serve as the Commission's presiding officer, and the Village President and Village Board member shall serve as full voting Commissioners. The Commission shall always have at least three citizen Commissioners who are not Village officials.

(b) *Appointments.* All members of the Commission shall be appointed by the Village President to three-year terms, except that initial appointments shall be as follows: three-year terms, three two-year terms, and one one-year term. Appointments to the Commission do not require Village Board confirmation. Appointments shall be made during the month of April for terms that expire in April or at any other time if a vacancy occurs during the middle of a term.

(c) *Quorum.* A majority of the Planning and Zoning Commissioners (four), shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Commission may adjourn. At least four members of the Commission must vote on all matters, exclusive of abstentions; a majority vote of all members electing to vote shall be necessary for passage or approval of any matter before the Commission.

(d) *Duties.* *The Village Planning and Zoning Commission shall be the authorizing planning agency and shall perform the duties of the Village Planning and Zoning Commission as set forth in § 62.23 of the Wisconsin State Statutes and § 295-335 (Village Planning and Zoning Commission) of Article XXXI (Administration and Enforcement) of Chapter 295 (Zoning), and any other applicable section of the Municipal Code of the Village of Hobart.*

#### **2. BOARD OF APPEALS**

(a) *Composition.* The Board of Appeals shall consist of five regular members and two alternate members. No member of the Village Board shall be a member of the Board of Appeals.

(b) *Appointments.* All regular members of the Board of Appeals shall be appointed by the Village President, subject to the confirmation of a majority vote of the Village Board, to three-year terms, except that initial appointments shall be as follows: two three-year terms, two two-year terms, and one one-year term.

(c) Quorum. A majority of the regular members of the Board of Appeals (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Board may adjourn.

(d) Alternate members. Alternate members shall serve for staggered three-year terms. Annually, the Village President, not subject to a majority vote of the Village Board, shall designate the first alternate member and the second alternate. The first alternate shall act, with full power, only when a member of the Board refuses to vote because of interest or when a member is absent. The second alternate shall so act only when the first alternate so refuses or is absent or when more than one member of the Board so refuses or is absent.

*(d) Duties. The Board of Appeals shall perform the duties as set forth in § 295-334 (Board of Appeals) of Article XXXI (Administration and Enforcement) of Chapter 295 (Zoning), and any other applicable section of the Municipal Code of the Village of Hobart.*

### **3. BOARD OF REVIEW**

(a) Composition. The Board of Review shall consist of five regular members and the Clerk-Treasurer, who shall be a nonvoting member and act as Secretary to the Board.

(b) Appointments. All regular members of the Board of Review shall be appointed by the Village President, subject to the confirmation of a majority vote of the Village Board, to five-year terms, except that initial appointments shall be as follows: two three-year terms, two two-year terms and one one-year term.

(c) Quorum. A majority of the regular members of the Board of Review (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Board may adjourn.

*(d) Duties. The Board of Review shall perform the duties as set forth in in § 70.46 (Boards of review; members; organization) and § 70.47 (Board of review proceedings) of the Wisconsin State Statutes.*

### **4. BOARD OF POLICE COMMISSIONERS**

(a) Composition. The Board of Police Commissioners shall be constituted in accordance with Wisconsin Statutes, including § 61.65, Wis. Stats., but none of the specified "optional powers of Board" are extended to the Board of Police Commissioners. The Board shall consist of five members, at least three of whom are residents of the Village of Hobart, and none of whom shall hold any other public office in the Village of Hobart, or in any other municipality.

(b) Appointments. All regular members of the Board of Police Commissioners shall be appointed by the Village President, subject to the confirmation of a majority vote of the Village Board, to five-year terms, except that initial appointments shall be as follows: one five-year term, one four-year term, one three-year term, one two-year term, and one one-year term.

(c) Quorum. A majority of the members of the Board of Police Commissioners (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Board may adjourn.

*(d) Duties. The Board of Police Commissioners shall perform the duties as set forth in § 61.65, Wis. Stats., but none of the specified "optional powers of Board" are extended to the Board of Police Commissioners.*

### **5. BOARD OF FIRE COMMISSIONERS**

(a) Composition. The Board of Fire Commissioners shall be constituted in accordance with Wisconsin Statutes, including § 61.65, Wis. Stats., but none of the specified "optional powers of Board" are extended to the Board of Fire Commissioners. The Board shall consist of five members, none of whom shall hold any other public office in the Village of Hobart, or in any other municipality.

(b) Appointments. All regular members of the Board of Commissioners shall be appointed by the Village President, subject to the confirmation of a majority vote of the Village Board, to five-year terms, except that initial appointments shall be as follows: one five-year term, one four-year term, one three-year term, one two-year term, and one one-year term.

(c) Quorum. A majority of the members of the Board of Fire Commissioners (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Board may adjourn.

(d) Duties. *The Board of Fire Commissioners shall perform the duties as set forth in § 61.65, Wis. Stats., but none of the specified "optional powers of Board" are extended to the Board of Fire Commissioners.*

\* \* \* \*

## **COMMITTEES (§ 5-10 (E))**

### **1. PUBLIC WORKS AND UTILITIES COMMITTEE**

(a) Composition. The Public Works and Utilities Committee shall consist of seven regular members, two of whom shall be Village Board members, and one alternate member. Village Board members shall serve as full voting members. All regular members shall be residents of the Village.

(b) Appointments. In accordance with Subsection C of this section, members shall be appointed to three-year terms, except that initial appointments shall be as follows: three three-year terms, three two-year terms, and two one-year terms.

(c) Quorum. A majority of the regular members of the Public Works and Utilities Committee (four) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Committee may adjourn.

(d) Alternate member. The alternate member shall attend and participate in all Committee meetings, but shall only act with full voting authority when a regular member of the Committee refuses to vote because of interest or when a regular member is absent.

(e) Duties. *It shall be the duty and responsibility of the Public Works and Utilities Committee to act in an advisory and volunteer capacity to the Village Board. In their capacity, the Public Works and Utilities Committee duties shall be to:*

*[1] Review and make recommendations to the Village Board any requests to change speed limits on Village roads.*

*[2] Review and make recommendations on the staffing levels and responsibilities and duties of the Public Works Department.*

*[3] Review and make recommendations on the Village's Capital planning relative to the Village's infrastructure and Public Works Department equipment needs*

*[4] Review and make recommendations to the Village Board in any other matters as prescribed in the Municipal Code*

*[5] Review and make recommendations to the Village Board in any other matters as assigned to them by the Village Board.*

### **2. SITE REVIEW COMMITTEE**

(a) Composition. The Site Review Committee shall consist of seven regular members, two of whom shall be Village Board members, and one alternate member. Village Board members shall serve as full voting members. All regular members shall be residents of the Village.

(b) Appointments. In accordance with Subsection C of this section, members shall be appointed to three-year terms, except that initial appointments shall be as follows: three three-year terms, three two-year terms, and two one-year terms.

(c) Quorum. A majority of the regular members of the Site Review Committee (four) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Committee may adjourn.

(d) Alternate member. The alternate member shall attend and participate in all Committee meetings, but shall only act with full voting authority when a regular member refuses to vote because of interest or when a regular member is absent.

*(3) Duties. The Site Review Committee shall perform the duties as set forth in Article XXXII (Site Review/Development and Design Standards) of Chapter 295 (Zoning).*

### **3. ETHICS COMMITTEE**

(a) Composition. The Ethics Committee shall consist of five regular members. None of the members shall hold any other public office in the Village. All members shall be residents of the Village.

(b) Appointments. In accordance with Subsection C of this section, members shall be appointed to three-year terms, except that initial appointments shall be as follows: two three-year terms, two two-year terms, and one one-year term.

(c) Quorum. A majority of the regular members of the Ethics Committee (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Committee may adjourn.

*(d) Duties. The Ethics Committee shall investigate alleged violations of the Village of Hobart Ethics Code or of any applicable rules, laws, or regulations governing the performance of official duties or the discharge of official responsibilities, and recommend administrative actions to establish or enforce the Village of Hobart Ethics Code.*

### **4. PARKS AND RECREATION COMMITTEE**

(a) Composition. The Park and Recreation Committee shall consist of five members and one alternate member. All regular members shall be residents of the Village.

(b) Appointments. In accordance with Subsection C of this section, members shall be appointed to three-year terms, except that initial appointments shall be as follows: two three-year terms, two two-year terms, and one one-year terms. The alternate member shall be initially appointed to a one-year term.

(c) Quorum. A majority of the regular members of the Committee (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Committee may adjourn.

(d) Alternate member. The alternate member shall attend and participate in all Committee meetings, but shall only act with full voting authority when a regular member refuses to vote because of interest or when a regular member is absent.

(e) Duties. It shall be the duty and responsibility of the Parks and Recreation Committee to act in an advisory and volunteer capacity to guide the development of parks and recreation opportunities in the Village of Hobart. In their capacity, the Parks and Recreation Committee duties shall be to:

[1] Encourage public recreational activities and the use of parks in the Village.

[2] Recommend projects, legislation, policies, rules, regulations, funding allocations, and other measures, programs, or activities for the development of park and recreation opportunities in the Village.

[3] Recommend projects, legislation, policies, rules, regulations, funding allocations, and other measures, programs, or activities for the development of the forestry program in the Village.

[4] Recommend projects, legislation, policies, rules, regulations, funding allocations, and other measures, programs, or activities for the development of pedestrian bicycle and walking opportunities in the Village.

[5] Act in an advisory capacity to the Village Board and Public Works Director in all matters pertaining to Village parks and recreation.

[6] Initiate, sponsor, and promote involvement, activities, and contributions by the private sector for the development of parks and recreational activities in the Village.

[7] Assist in the planning of recreation programs for the inhabitants of the Village, promote and stimulate public interest therein, and solicit the cooperation of school authorities and other public and private agencies interested therein.

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**NEXT STEPS**

If the Board is in favor of the proposed changes above, an Ordinance to codify those changes will be drafted for action at a future Board meeting.

## Chapter 5. Administration of Government; Organization of Village

### § 5-10. Boards, commissions and committees.

[Amended 10-7-2014 by Ord. No. 04-2014; 1-6-2015 by Ord. No. 01-2015; 8-4-2020 by Ord. No. 2020-08]

A. Definitions. As used in this section, the following terms shall have the meanings indicated:

#### **BOARD**

A permanent body of the Village whose members are officially appointed and empowered to exercise designated governmental functions. When used in this section, the term "board" shall not include the Village Board.

#### **COMMISSION**

A board.

#### **COMMITTEE**

An official body of the Village to which has been delegated particular duties which are to be performed in the expectation that such acts will be confirmed by the Village Board, or that its recommendations and advice will be of aid and assistance to the Village Board in determining what acts and functions the Village should perform.

B. Creation. The following boards, commissions and committees are created to perform such duties as required by the Wisconsin Statutes, rules and regulations and the Village ordinances, and as determined via Village Board resolution as may be amended from time to time:

- (1) Planning and Zoning Commission.
- (2) Board of Appeals.
- (3) Board of Review.
- (4) Board of Police Commissioners.
- (5) Board of Fire Commissioners.
- (6) Public Works and Utilities Advisory Committee.
- (7) Site Review Committee.
- (8) Ethics Committee.
- (9) Park and Recreation Committee.

C. Appointments. Unless otherwise required by Wisconsin Statutes, and/or specifically denoted in the appointments sections of each board, commission or committee below, members of such boards, commissions and committees shall be appointed to regular terms by the Village President, subject to confirmation by the Village Board at a meeting held after the spring election and prior to May 1 of the calendar year in which the term is to begin. Regular terms shall commence on May 1 and



end April 30, and be of such length as hereinafter provided. In the event of a vacancy during a term on a board, commission or committee which does not have an appointed alternate member, an appointment for the remainder of the term shall be made by the Village President, subject to confirmation by the Village Board. In the event of a vacancy during a term on a board, commission or committee having an appointed alternate, that alternate member shall take the place of the vacating regular member, if he or she so accepts, and the Village shall seek to appoint another alternate member in the same manner prescribed above. All appointments shall take into consideration the qualifications for members of the specific board, commission, or committee as established by the Village Board from time to time. All members of boards, commissions, and committees shall serve at the pleasure of the Village Board unless otherwise provided by Wisconsin Statutes.

[Amended 4-20-2021 by Ord. No. 2021-04; 10-5-2021 by Ord. No. 2021-15]

- (1) Upon the conclusion of a member's term to a board, commission or committee, the Village President may have the option of reappointing said member, with approval by the Village Board, subject to confirmation by the Village Board at a meeting held after the spring election and prior to May 1 of the calendar year in which the term is to begin, or, if the Village President elects to appoint another individual to the position, or the current member does not seek to continue serving, the Village President shall make such an appointment, subject to confirmation by the Village Board at a meeting held after the spring election and prior to May 1 of the calendar year in which the term is to begin.
- (2) In the event a Board member is unable to discharge his or her duties, on a temporary basis, on a commission or committee as prescribed in this section, the Board President shall appoint, with Board approval, another member of the Village Board to fill the temporary vacancy. Said appointment shall not exceed three months in length. At that time, the Board President must receive Board approval to refill the vacancy.

#### D. Boards/commissions.

##### (1) Planning and Zoning Commission.

- (a) Composition. The Planning and Zoning Commission shall consist of seven regular members ("Commissioners"), one of whom is the Village President and one of whom is another Village Board member. The Village President shall serve as the Commission's presiding officer, and the Village President and Village Board member shall serve as full voting Commissioners. The Commission shall always have at least three citizen Commissioners who are not Village officials.
- (b) Appointments. All members of the Commission shall be appointed by the Village President to three-year terms, except that initial appointments shall be as follows: three-year terms, three two-year terms, and one one-year term. Appointments to the Commission do not require Village Board confirmation. Appointments shall be made during the month of April for terms that expire in April or at any other time if a vacancy occurs during the middle of a term.
- (c) Quorum. A majority of the Planning and Zoning Commissioners (four), shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Commission may adjourn. At least four members of the Commission must vote on all matters, exclusive of abstentions; a majority vote of all members electing to vote shall be necessary for passage or approval of any matter before the Commission.

##### (2) Board of Appeals.

- (a) Composition. The Board of Appeals shall consist of five regular members and two alternate members. No member of the Village Board shall be a member of the Board of Appeals.
- (b) Appointments. All regular members of the Board of Appeals shall be appointed by the Village President, subject to the confirmation of a majority vote of the Village Board, to

three-year terms, except that initial appointments shall be as follows: two three-year terms, two two-year terms, and one one-year term.

- (c) Quorum. A majority of the regular members of the Board of Appeals (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Board may adjourn.
  - (d) Alternate members. Alternate members shall serve for staggered three-year terms. Annually, the Village President, not subject to a majority vote of the Village Board, shall designate the first alternate member and the second alternate. The first alternate shall act, with full power, only when a member of the Board refuses to vote because of interest or when a member is absent. The second alternate shall so act only when the first alternate so refuses or is absent or when more than one member of the Board so refuses or is absent.
- (3) Board of Review.
- (a) Composition. The Board of Review shall consist of five regular members and the Clerk-Treasurer, who shall be a nonvoting member and act as Secretary to the Board.
  - (b) Appointments. All regular members of the Board of Review shall be appointed by the Village President, subject to the confirmation of a majority vote of the Village Board, to five-year terms, except that initial appointments shall be as follows: two three-year terms, two two-year terms and one one-year term.
  - (c) Quorum. A majority of the regular members of the Board of Review (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Board may adjourn.
- (4) Board of Police Commissioners.
- (a) Composition. The Board of Police Commissioners shall be constituted in accordance with Wisconsin Statutes, including § 61.65, Wis. Stats., but none of the specified "optional powers of Board" are extended to the Board of Police Commissioners. The Board shall consist of five members, at least three of whom are residents of the Village of Hobart, and none of whom shall hold any other public office in the Village of Hobart, or in any other municipality.
  - (b) Appointments. All regular members of the Board of Police Commissioners shall be appointed by the Village President, subject to the confirmation of a majority vote of the Village Board, to five-year terms, except that initial appointments shall be as follows: one five-year term, one four-year term, one three-year term, one two-year term, and one one-year term.
  - (c) Quorum. A majority of the members of the Board of Police Commissioners (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Board may adjourn.
- (5) Board of Fire Commissioners.
- (a) Composition. The Board of Fire Commissioners shall be constituted in accordance with Wisconsin Statutes, including § 61.65, Wis. Stats., but none of the specified "optional powers of Board" are extended to the Board of Fire Commissioners. The Board shall consist of five members, none of whom shall hold any other public office in the Village of Hobart, or in any other municipality.
  - (b) Appointments. All regular members of the Board of Commissioners shall be appointed by the Village President, subject to the confirmation of a majority vote of the Village Board, to five-year terms, except that initial appointments shall be as follows: one five-year term, one four-year term, one three-year term, one two-year term, and one one-year term.

- (c) Quorum. A majority of the members of the Board of Fire Commissioners (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Board may adjourn.

E. Committees.

(1) Public Works and Utilities Advisory Committee.

- (a) Composition. The Public Works and Utilities Committee shall consist of seven regular members, two of whom shall be Village Board members, and one alternate member. Village Board members shall serve as full voting members. All regular members shall be residents of the Village.
- (b) Appointments. In accordance with Subsection **C** of this section, members shall be appointed to three-year terms, except that initial appointments shall be as follows: three three-year terms, three two-year terms, and two one-year terms.
- (c) Quorum. A majority of the regular members of the Public Works and Utilities Committee (four) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Committee may adjourn.
- (d) Alternate member. The alternate member shall attend and participate in all Committee meetings, but shall only act with full voting authority when a regular member of the Committee refuses to vote because of interest or when a regular member is absent.

(2) Site Review Committee.

- (a) Composition. The Site Review Committee shall consist of seven regular members, two of whom shall be Village Board members, and one alternate member. Village Board members shall serve as full voting members. All regular members shall be residents of the Village.
- (b) Appointments. In accordance with Subsection **C** of this section, members shall be appointed to three-year terms, except that initial appointments shall be as follows: three three-year terms, three two-year terms, and two one-year terms.
- (c) Quorum. A majority of the regular members of the Site Review Committee (four) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Committee may adjourn.
- (d) Alternate member. The alternate member shall attend and participate in all Committee meetings, but shall only act with full voting authority when a regular member refuses to vote because of interest or when a regular member is absent.

(3) Ethics Committee.

- (a) Composition. The Ethics Committee shall consist of five regular members. None of the members shall hold any other public office in the Village. All members shall be residents of the Village.
- (b) Appointments. In accordance with Subsection **C** of this section, members shall be appointed to three-year terms, except that initial appointments shall be as follows: two three-year terms, two two-year terms, and one one-year term.
- (c) Quorum. A majority of the regular members of the Ethics Committee (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Committee may adjourn.

(4) Park and Recreation Committee.

- (a) Composition. The Park and Recreation Committee shall consist of five members and one alternate member. All regular members shall be residents of the Village.

- (b) Appointments. In accordance with Subsection **C** of this section, members shall be appointed to three-year terms, except that initial appointments shall be as follows: two three-year terms, two two-year terms, and one one-year terms. The alternate member shall be initially appointed to a one-year term.
- (c) Quorum. A majority of the regular members of the Committee (three) shall constitute a quorum. If there is not a quorum present, the fact shall be entered on the journal, and the Committee may adjourn.
- (d) Alternate member. The alternate member shall attend and participate in all Committee meetings, but shall only act with full voting authority when a regular member refuses to vote because of interest or when a regular member is absent.
- (e) Duties. It shall be the duty and responsibility of the Parks and Recreation Committee to act in an advisory and volunteer capacity to guide the development of parks and recreation opportunities in the Village of Hobart. In their capacity, the Parks and Recreation Committee duties shall be to:
  - [1] Encourage public recreational activities and the use of parks in the Village.
  - [2] Recommend projects, legislation, policies, rules, regulations, funding allocations, and other measures, programs, or activities for the development of park and recreation opportunities in the Village.
  - [3] Recommend projects, legislation, policies, rules, regulations, funding allocations, and other measures, programs, or activities for the development of the forestry program in the Village.
  - [4] Recommend projects, legislation, policies, rules, regulations, funding allocations, and other measures, programs, or activities for the development of pedestrian bicycle and walking opportunities in the Village.
  - [5] Act in an advisory capacity to the Village Board and Public Works Director in all matters pertaining to Village parks and recreation.
  - [6] Initiate, sponsor, and promote involvement, activities, and contributions by the private sector for the development of parks and recreational activities in the Village.
  - [7] Assist in the planning of recreation programs for the inhabitants of the Village, promote and stimulate public interest therein, and solicit the cooperation of school authorities and other public and private agencies interested therein.
- (5) Other advisory or ad hoc committees. The Village Board may, via resolution approved by a majority of the Village Board, create such other advisory or ad hoc committees, for such period of time, for such purposes, and of such size, as it shall determine from time to time. Any appointments to such committees shall be made by the Village President, subject to confirmation of the Board.

F. Miscellaneous.

- (1) Unless otherwise provided herein, or as required by Wisconsin Statutes, each Board, Commission and Committee shall annually elect its Chairperson, Vice Chairperson, and, if applicable, Secretary, at its first regular meeting held after April 30.
- (2) Notice of all meetings shall comply with the notice and other requirements of the Wisconsin Open Meeting Law.
- (3) Any board, commission or committee may request any Village officer to confer with it and supply information needed in connection with any matter pending before it. Every such request shall be in writing furnished to the appropriate officer, with a copy to the Clerk-Treasurer, at least 72 hours before the expected return or meeting date.

- (4) This Charter Ordinance was first established in 2002. Subsequent amendment history is as follows: 2013: §§ **5-2**, **5-3**, **5-9** and **5-10**.



**TO:** Village Board  
**FROM:** Aaron Kramer, Village Administrator  
**RE:** Naming Rights Policies and Procedures  
**DATE:** May 3<sup>rd</sup> 2022

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## BACKGROUND

The Village passed a policy in 2020 (see attached) to establish a formal procedure and criteria for the sponsorship of special events with non-profit organizations in the Village of Hobart. Staff is proposing an amendment to the policy to address the issue of naming rights and sponsorship of Village assets and property to follow moving forward. Proposed changes and additions are in italics below.

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## PROPOSED POLICY AMENDMENT

### DONATIONS, SPONSORSHIPS, AND NAMING RIGHTS POLICIES FOR VILLAGE OF HOBART PROPERTIES

#### 1. INTENT AND DECLARATION OF POLICY

The intent of this policy is to establish guidelines and procedures for the sponsorship of special events by the Village of Hobart (“the Village”). The Village actively supports the efforts of Non-profit Organizations and other governmental agencies whose events are held in Village parks and facilities, and further Village program goals and services. Such support may include fee waivers, reduced fees, reduced rental charges and co-sponsorship. All permit fee waivers and reductions, reduced facility rentals and co-sponsorship agreements must comply with the guidelines and procedures set forth below.

*The naming or renaming of a public place or facility is complex and sometimes emotionally evocative since assigning a name is a powerful and permanent identity for a public place and/or facility. The naming and renaming of properties and/or facilities often requires significant resources in terms of changing names on signs, maps, and literature. In addition, excessive and constant name changing can be the source of confusion to the public. The purpose of this policy is to provide guidance to those that have an interest in the naming and or renaming of a public place and/or facility.*

#### 2. DEFINITIONS

For the purpose of this policy the following definitions apply:

(A) “Co-Sponsorship” shall be defined as participation by the Village (via direct funding, waived fees, staff coordination or technical assistance) in an event that is provided by an outside entity.

(B) “Donations” shall be defined as a gift of property, goods or cash for which no benefits are sought.

(C) “Facilities” shall be defined as all structures owned by the Village such as Village buildings, community centers, swimming pools, pavilions, tennis courts, sports fields, fountains, and etc., located within properties under the stewardship of the Village.

(D) "In-Kind Contribution" shall be defined as a contribution received in the form of goods and/or services rather than cash as part of a co-sponsorship.

(E) "Naming" shall be defined as the permanent name assigned by Village Board via an ordinance to a given public place and/or Village facility.

(F) "Non-profit Organizations" shall be defined as organizations designated under the Federal Tax Code as 501(c)(3).

(G) "Non-profit events" shall be defined as events or programs that are held for the purpose of education and awareness, rather than raising money.

(H) "Park" shall be defined as all traditionally designed parks, gardens, natural open spaces, and specialized parks under the stewardship of the Village.

(I) "Public Place" shall be defined as land owned by the Village.

(J) "Sponsorship Agreement" shall be defined as the written legal instrument that sets out the terms and conditions the parties have agreed to.

## **5. GUIDING PRINCIPLES FOR NAMING OR RENAMING**

(A) *In considering proposals for the naming or renaming of a public place and/or facility, the following general principles will be taken into account either collectively or individually. When naming a public place and/or facility, the proposed name will:*

1. *Engender a strong positive image*
2. *Be appropriate having regard to the public place and/or facility's location and/or history*
3. *Have historical, cultural or social significance for future generations*
4. *Commemorate places, people or events that are of continued importance to the city, region, state, and/or nation*
5. *Have symbolic value that transcends its ordinary meaning or use and enhances the character and identity of the public place and/or facility*
6. *Have broad public support*

(B) *RENAMING A PUBLIC PLACE AND/OR FACILITY. Proposals to rename public places and/or facilities whether for a major gift (>75% of costs) or community request need to be evaluated on a case-by-case basis. Likewise, names that have become widely accepted by the community will not be abandoned unless there are compelling reasons and strong public sentiment from the broader community for doing so. Historical or commonly used place names will be preserved wherever possible.*

(C) *NAMING/RENAMING PUBLIC PLACES AND/OR FACILITIES FOR OUTSTANDING INDIVIDUALS. Naming or renaming a public place and/or facility for an outstanding individual is encouraged only for those who have been deceased for at least three years (this provision can be waived at the Village Board's directive) and where that person's significance and good reputation have been accepted in the Village's, State's and/or Nation's history. The naming of a public place and/or facility after people who may have lost their lives due to war or a tragic event will be considered only after the shock of such event has lessened within the community.*

(D) *NAMING/RENAMING FOR HISTORIC EVENTS, PEOPLE, AND PLACES. When a public place and/or facility is associated with or located near events, people, and places of historic, cultural or social significance, consideration will be given to naming that public place and/or facility after such events, people, and places. In considering such proposals, the relationship of the event, person or place to the public place and/or facility must be demonstrated through research and documentation.*

(E) *OTHER CONSIDERATIONS.* The Village reserves the right to rename any public place and/or facility if the person for whom it is named turns out to be disreputable or subsequently acts in a disreputable way. To minimize confusion, public places will not be subdivided for the purpose of naming unless there are readily identifiable physical divisions such as roads or waterways. However, naming of subdivided facilities within public places will be permitted; under these circumstances such names should be different than the public place name to avoid user confusion. All signs that indicate the name of a public place and/or facility shall comply with the Village's Sign Ordinance and any other Village graphic and design standards. Specialized naming signage will not be permitted.

## **6. PROCEDURES & GUIDELINES - REQUESTS FOR NAMING/RENAMING OF PUBLIC PLACES AND/OR FACILITIES (NON-SPONSORSHIP)**

These procedures and guidelines have been established to ensure that the naming or renaming of public places and/or facilities is approached in a consistent manner. All requests for the naming or renaming of a public place and/or facility shall be made in writing to the Village Administrator. Requests should contain the following minimum information:

- (A) The proposed name
- (B) Reasons for the proposed name
- (C) Written documentation indicating community support for the proposed name
- (D) Description/map showing location and boundaries of the public place
- (E) If proposing to name a facility, include a description/map showing the location of the facility.
- (G) If proposing to rename a public place or facility, include justification for changing an established name.
- (F) If proposing to name a public place or facility after an outstanding person, include documentation of that person's significance and good reputation in the Village's, State's or Nation's history.

Each proposal will then be considered by a standing committee that is comprised of the Village Board President, the Village Administrator, the Village Clerk-Treasurer, the Department Head of the affected department, and the Director of Planning and Code Compliance, or his/her representative of each aforementioned committee member. This committee shall:

- (A) Review the proposed request for its adherence to the policies of the Village.
- (B) Ensure that supporting information has been authenticated, particularly when an individual's name is proposed

The standing committee will then present a recommendation to the Village Board who may either accept or reject any proposal.

Any request involving a park shall be forwarded to the Parks and Recreation Commission for review following the same procedures above.

## **7. PROCEDURES & GUIDELINES - REQUESTS FOR NAMING/RENAMING OF PUBLIC PLACES AND/OR FACILITIES (SPONSORSHIP)**

(A) *GUIDELINES.* Over the years, Village has benefited from the generosity of some of its residents, businesses, and foundations. On occasion, the significance of such gifts may warrant consideration being given to requests from either the sponsor or another party to acknowledge such a gift by naming. As a guideline, the threshold for considering the naming of a public place and/or facility will include one or more of the following:

1. Land, which was deeded to the Village, for the majority of the development.
2. When developing the public place and/or facility, a significant contribution determined case-by-case by the standing committee for naming rights.
3. Provision of an endowment for the continued maintenance and/or programming of the public place and/or facility.

Exceptions to this will be considered on their merits in a case-by-case basis. Sponsors seeking naming rights for major gifts with respect to an individual will be encouraged to follow the principles that apply to naming a public place and/or



facility for an outstanding person. To ensure a consistent and coordinated approach, prior to approaching a potential sponsor the Village Board, or a designated standing committee, shall determine the content and layout of the proposal document, recognition benefits to be offered, and the organizations, companies, and/or individuals to be approached. Upon securing a sponsor, the Village will execute the necessary written sponsorship agreement and benefit recognition provisions. Ongoing administration of the written sponsorship agreement and the management of the sponsor's relationship with the Village shall be the responsibility of the affected Department Head and the Village Administrator.

*B. TERMINATING SPONSORSHIPS.* The Village reserves the right to terminate any sponsorship should conditions arise during the life of that sponsorship that results in the sponsorship conflicting with this policy or the sponsorship is no longer in the best interests of the Village, including if the sponsoring business, organization, or person for whom it is named turns out to be disreputable or subsequently acts in a disreputable way. Decisions to terminate a sponsorship shall be made by the Village Board.

### **8. ETHICAL CONSIDERATIONS ASSOCIATED WITH SPONSORSHIPS**

Sponsorships are an important way in which the Village can obtain additional resources to support the pursuit of its mission. However, sponsorships may come with unintended consequences and, as such, all sponsorship offers need to receive careful consideration. On occasion the Village may need to reject a sponsorship offer. The Village reserves the right to reject a sponsorship for any reason including, but not limited to, the following:

1. The potential sponsor seeks to secure a contract, permit or lease.
2. The potential sponsor seeks to impose conditions that are inconsistent with the Village's mission, values, policies, and/or planning documents.
3. Acceptance of a potential sponsorship would create a conflict of interest or policy, e.g., a sponsorship from a tobacco company or political campaign.
4. The potential sponsor is in litigation with the Village, or any of its employees or representatives.

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### **NEXT STEPS**

If the Board is in favor of the proposed changes above, the amended Policy will be drafted for action at a future Board meeting.



**POLICY 2020-1**  
***VILLAGE OF HOBART MUNICIPAL SPONSORSHIP (NON-PROFIT ORGANIZATIONS AND EVENTS)***

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PURPOSE: The purpose of this policy is to establish a formal procedure and criteria for the sponsorship of special events with non-profit organizations in the Village of Hobart.

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**1. INTENT AND DECLARATION OF POLICY**

The intent of this policy is to establish guidelines and procedures for the sponsorship of special events by the Village of Hobart (“the Village”). The Village actively supports the efforts of Non-profit Organizations and other governmental agencies whose events are held in Village parks and facilities, and further Village program goals and services. Such support may include fee waivers, reduced fees, reduced rental charges and co-sponsorship. All permit fee waivers and reductions, reduced facility rentals and co-sponsorship agreements must comply with the guidelines and procedures set forth below.

**2. DEFINITIONS**

The following definitions are applicable throughout this Policy.

(A) “Co-Sponsorship” shall be defined as participation by the Village (via direct funding, waived fees, staff coordination or technical assistance) in an event that is provided by an outside entity.

(B) “In-Kind Contribution” shall be defined as a contribution received in the form of goods and/or services rather than cash as part of a co-sponsorship.

(C) “Non-profit Organizations” shall be defined as organizations designated under the Federal Tax Code as 501(c)(3).

(D) “Non-profit events” shall be defined as events or programs that are held for the purpose of education and awareness, rather than raising money.

**3. RESTRICTIONS**

In general, the following industries and products are not eligible for Municipal Co-Sponsorships, unless it is deemed appropriate by the Village Board acting in its sole discretion.

(A) Prohibited or Restricted Products. A company, subsidiary and association with products or services that are prohibited or restricted by Municipal Code or other governing laws and policies.

(B) Adult Products. A company or subsidiary whose business is substantially derived from the sale or manufacture of tobacco products, products prohibited under federal law or sexual/adult-oriented products.

(C) Alcohol Sponsor at Youth-Related Events. An event that is youth-oriented or youth is the intended audience where alcoholic beverages are served.

(D) Parties to Litigation. Parties involved in a lawsuit with the Village.

(E) Conflicts of Interest. Individuals or commercial enterprises having past, present or pending business agreements or associations with the Village, if the Co-Sponsorship would create an appearance of impropriety.

(F) Pending Land-Use Approval. Parties with an active case for any land-use approval before the Village.

(I) Religious or Political Entities. Religious or political associations or candidates running for any political office.

#### **4. CO-SPONSORSHIP REQUESTS**

(A) Fees. The Village charges everyone a fee to permit and have priority use of any park, amenity, stage or recreation Facility. This fee is to cover extra operational expenses associated with the use or event and to guarantee the space for the permittee. Fees are based upon the purpose and size of the event. Additional fees are charged as a damage deposit. Fees may be modified as follows:

1. Any Nonprofit Organization that meets the guidelines set forth below may receive a 50% reduction in fees or rentals.
2. The Village may further reduce or waive an outside organization's permit or rental fees for an event on Village property, as determined by the Village Administrator, that (a) has a close association with the Village's core program goals and services and (b) provides the Village with positive marketing exposure.

(B) Requirements for Reduced Fees. Any nonprofit organization applying for a Village permit or facility rental may be granted a 50% reduction in fees if the following criteria are met:

1. The mission of the Nonprofit Organization does not conflict with the Village's regulations, mission or policies.
2. No fundraising activities are involved as the sole goal and objective of a program or event. Any exceptions must be approved by the Village Administrator or designee.
3. The Nonprofit Organization permit-holder must remain responsible for damage fees and other costs, including, but not limited to, general liability insurance, police coverage, player/team fees, electrical fees, lights, overnight security, concessions, toilet/trash service agreements, fencing and any other additional needs and agreements pertaining to the event. Damage deposits are never waived for events conducted by organizations from outside of the Village's corporate boundaries
4. Any fee reductions for athletic field permits should be limited to youth tournaments and events only. The permitholder is responsible for the damage deposit and any athletic field light fees.

(C) Requests for Co-Sponsorships of Non-Governmental Entities. The Village has a limited in-kind budget each year to actively co-sponsor events. Primarily, the Village can provide limited in-kind contributions. Organizations still must fund other associated costs, including, but not limited to, the cost of additional dumpsters, portable toilets, lighting, etc. When evaluating proposals from organizations, the following criteria are used:

1. The event/program should promote beneficial use of the park, facility, or program.

2. The event/program should be free and open to the public.
3. The event/program should support the Village's core recreation programs, mission and goals.
4. The event/program should demonstrate community pride and involvement.
5. The event/program should not have a religious or political purpose.
6. The sponsoring organization should clearly recognize the Village as a co-sponsor (including logo) on all materials and announcements associated with the event or program, subject to the Village's prior, written approval of the use of the Village logo or trademarks.
7. The Village may display its banners at all co-sponsored events.

This policy has been approved by the Board of Trustees of the Village of Hobart, Brown County, Wisconsin, at a regular meeting of the Board, held on \_\_\_\_\_, 2020.

\_\_\_\_\_  
Richard Heidel, President, Hobart Village Board

Attest:

\_\_\_\_\_  
Aaron Kramer, Administrator, Village of Hobart, WI

\_\_\_\_\_  
Mary R. Smith, Village Clerk-Treasurer, Village of Hobart, WI



**TO:** Village Board  
**FROM:** Aaron Kramer, Village Administrator  
**RE:** Salt Shed Project  
**DATE:** May 3<sup>rd</sup> 2022

**BACKGROUND**

The 2022 Capital Projects budget included \$300,000 for the replacement of the Salt Shed at the Public Works Facility on North Overland Road. Bids for the project were opened on April 13<sup>th</sup>, with two bids being received. Bids were received from two (2) contractors, ranging in cost from \$492,392.30 to \$548,155.03 for the base bid. The alternate bids ranged in cost from \$221,940.00 to \$299,703.45.

**FUNDING PROPOSAL**

I am proposing the project be funded as follows:

2022 Capital Projects budget	\$300,000.00
APRA (Stimulus) Funds	\$120,392.30
Storm Water Fund (approximately 25 percent of the pavement for the yard waste component)	\$20,000.00
<b>TOTAL</b>	<b>\$440,392.30</b>

**PROPOSED MOTION**

To award the bid (\$440,392.30) to replace the salt shed at the Public Works Facility to Mike Koenig Construction.

April 26, 2022

Mr. Jerry Lancelle, Director of Public Works  
VILLAGE OF HOBART  
2990 S. Pine Tree Road  
Hobart, WI 54155

RE: Village of Hobart - Hobart Salt Shed / Yard Improvements; Contract 2320-22-04

Dear Mr. Lancelle:

Bids were opened on April 13, 2022 for the Hobart Salt Shed / Yard Improvements project, Contract 2320-22-04.

Bids were received from two (2) contractors, ranging in cost from \$492,392.30 to \$548,155.03 for the base bid. The alternate bids ranged in cost from \$221,940.00 to \$299,703.45. The apparent low bidder was Mike Koenig Construction, Inc., Sheboygan, WI. A bid tabulation is enclosed. When compiling the alternate bid item, Mike Koenig Construction made a clerical error, and their alternate bid value is not valid for the type of shed proposed. The alternate bid was proposed as a hoop shed, where the base bid was a wooden shed.

We have reviewed the documents submitted with the base bid and everything appears to be in order. Mike Koenig Construction proposes to construct a Wheeler - Wooden Salt Shed, which they have previously constructed multiple times. An example structure of what is to be built has been provided to the Village for reference and has been included with this letter for reference. The proposed shed meets the desired design parameters for the Salt Shed, as bid. In further discussion with Mike Koenig, and as a means to reduce the overall project costs, the total award value will remove Bid Items 17 and 20B; thereby reducing the project value by \$52,000, without reducing the quality or integrity of the structure.

Should the Village desire to advance the project, REL is recommending the Village award the contract to Mike Koenig Construction, Inc. in the bid amount of \$440,392.30. If you have any questions, do not hesitate to call our office.

Sincerely,

ROBERT E. LEE & ASSOCIATES, INC.

  
Jared G. Schmidt, P.E.  
Project Manager

JGS/LAR

ENC.

CC/ENC: Aaron Kramer, Village Administrator, Village of Hobart

ITEMIZED BID TABULATION									
OWNER: VILLAGE OF HOBART									
PROJECT: HOBART SALT SHED / YARD IMPROVEMENT									
CONTRACT: 2320-22-04									
BID DATE: APRIL 13, 2022 - 2:30 p.m.									
Line Item	Item Code	Item Description	Unit	Qty.	MIKE KOENIG CONSTRUCTION Sheboygan, WI		JH HASSINGER, INC. Menomonee Falls, WI		
					Unit Price	Extension	Unit Price	Extension	
<b>Erosion Control</b>									
1	0157.07	Silt fence, install and maintain.	LF	550	\$2.50	\$1,375.00	\$2.98	\$1,639.00	
2	0157.08	Silt fence, remove.	LF	550	\$0.50	\$275.00	\$0.30	\$165.00	
3	0157.13	Sediment erosion logs, install and maintain.	LF	25	\$2.50	\$62.50	\$10.74	\$268.50	
4	0157.14	Sediment erosion logs, remove.	LF	25	\$1.00	\$25.00	\$1.19	\$29.75	
5	0157.22	Tracking pad.	EACH	1	\$1,000.00	\$1,000.00	\$2,984.30	\$2,984.30	
					<b>Total - Erosion Control - Bid Items 1 - 5</b>			<b>\$2,737.50</b>	<b>\$5,086.55</b>
<b>Concrete Pavements</b>									
6	0333.01	Concrete pavement, 8-inch.	SF	330	\$13.31	\$4,392.30	\$16.59	\$5,474.70	
					<b>Total - Concrete Pavements - Bid Item 6</b>			<b>\$4,392.30</b>	<b>\$5,474.70</b>
<b>Geotextile Fabrics</b>									
7	3105.01	Geogrid reinforcement, Type I.	SY	250	\$3.00	\$750.00	\$4.77	\$1,192.50	
					<b>Total - Geotextile Fabrics - Bid Item 7</b>			<b>\$750.00</b>	<b>\$1,192.50</b>
<b>Earthwork</b>									
8	3111.01	Site clearing and grubbing.	LS	1	\$150.00	\$150.00	\$895.29	\$895.29	
9	3123.01	Earthwork, strip, salvage, and stockpile existing topsoil.	LS	1	\$500.00	\$500.00	\$1,432.46	\$1,432.46	
10	3123.02	Earthwork, unclassified excavation.	LS	1	\$17,000.00	\$17,000.00	\$69,235.70	\$69,235.70	
					<b>Total - Earthwork - Bid Items 8 - 10</b>			<b>\$17,650.00</b>	<b>\$71,563.45</b>
<b>Base Course</b>									
11	3211.04	Crushed aggregate base course, Gradation No. 4.	TON	750	\$14.40	\$10,800.00	\$21.49	\$16,117.50	
12	3211.10	Grade, shape, and compact base course.	LS	1	\$1,500.00	\$1,500.00	\$2,387.44	\$2,387.44	
					<b>Total - Base Course - Bid Items 11 - 12</b>			<b>\$12,300.00</b>	<b>\$18,504.94</b>
<b>Asphalt</b>									
13	3212.01	Asphaltic concrete binder pavement, 3 MT 58-28 S, 2 1/2-inch thick.	SY	2,150	\$17.95	\$38,592.50	\$21.43	\$46,074.50	
14	3212.07	Asphaltic concrete surface pavement, 4 MT 58-28 H, 1 1/2-inch thick.	SY	2,150	\$10.50	\$22,575.00	\$12.53	\$26,939.50	
					<b>Total - Asphalt - Bid Items 13 - 14</b>			<b>\$61,167.50</b>	<b>\$73,014.00</b>
<b>Landscaping</b>									
15	3290.11	Landscaping, topsoil, fertilize, seed, and temporary erosion control blanket.	SY	1,000	\$8.00	\$8,000.00	\$21.13	\$21,130.00	
					<b>Total - Landscaping - Bid Item 15</b>			<b>\$8,000.00</b>	<b>\$21,130.00</b>
<b>Non-Standard Items</b>									
16	5000.01	Demolition and disposal.	LS	1	\$20,000.00	\$20,000.00	\$26,261.82	\$26,261.82	
17	5000.02	Electrical, conduit, lighting.	LS	1	\$40,000.00	\$40,000.00	\$22,083.80	\$22,083.80	
18	5000.03	600-ton salt shed.	LS	1	\$295,239.00	\$295,239.00	\$271,439.76	\$271,439.76	
19	5000.04	Concrete bin block retaining wall.	LS	1	\$1,656.00	\$1,656.00	\$7,944.20	\$7,944.20	
20	5000.05	Fencing.	LS	1	\$16,500.00	\$16,500.00	\$19,684.43	\$19,684.43	
20B	5000.07	Furnish and install pipe bollards.	EACH	4	\$3,000.00	\$12,000.00	\$1,193.72	\$4,774.88	
					<b>Total - Non-Standard Items - Bid Items 16 - 20B</b>			<b>\$385,395.00</b>	<b>\$352,188.89</b>
<b>Alternate 1 (Mandatory)</b>									
21	5000.06	600-ton salt shed with 10-foot concrete push walls, in lieu of <u>Item Code 5000.03</u> .	LS	1	\$221,940.00	\$221,940.00	\$299,703.45	\$299,703.45	
					<b>Total - Alternate 1 - Bid Item 21</b>			<b>\$221,940.00</b>	<b>\$299,703.45</b>
					<b>Total Contract 2320-22-04, Bid Items 1-20B</b>			<b>\$492,392.30</b>	<b>\$548,155.03</b>

