



Village of Hobart  
 Village Office 2990 S. Pine Tree Rd, Hobart, WI  
[www.hobart-wi.org](http://www.hobart-wi.org) - [www.buildinhobart.com](http://www.buildinhobart.com)

Notice is hereby given according to State Statutes that the VILLAGE BOARD of the Village of Hobart will meet on Tuesday September 20<sup>th</sup> 2022 at 6:00 P.M. at the Hobart Village Office. NOTICE OF POSTING: Posted this 16<sup>th</sup> day of September, 2022 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village website.

## **MEETING NOTICE – VILLAGE BOARD (Regular)**

**Date/Time: Tuesday September 20<sup>th</sup> 2022 (6:00 P.M.)**

**Location: Village Office, 2990 South Pine Tree Road**

### **ROUTINE ITEMS TO BE ACTED UPON:**

1. Call to order/Roll Call.
2. Certification of the open meeting law agenda requirements and approval of the agenda
3. Pledge of Allegiance

### **4. PUBLIC HEARINGS**

#### **A. PUBLIC HEARING – To Consider the Rezoning of Parcel HB-645-3, 4547 Country Aire Court, from R-2: Residential District to ER: Estate Residential (Page 3)**

The property owner is proposing to rezone parcel HB-645-3 located at 4547 Country Aire Ct. from R-2: Residential District A-1: Agricultural District. The lot is currently developed with a residential structure and the property owner has raised horses there since the late 1970's. This property was originally zoned A-1 and back in approximately 1982, all the lots along Country Aire Ct. were rezoned to R-2. A change to the A-1: Agricultural District would bring the property back into conformance with the past and current uses. The parcel is 5.005 acres and would be in compliance with the Village Zoning Code based on the minimum lot size, which is a minimum of 5 acres. The property owner has a letter (copy attached) from past Town Chairman Alvin Gerrits and Town legal counsel dated September 9, 1982, stating that the current use could remain as a legal non-conforming use. A rezoning from R-2 to A-1 would bring the property in to conformance with Village Codes relating to uses on the property.

#### **B. ACTION on aforesaid agenda item – Ordinance 2022-15 (AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN) (Page 10)**

### **5. CONSENT AGENDA (These items may be approved on a single motion and vote due to their routine nature or previous discussion. Please indicate to the Board President if you would prefer separate discussion and action.)**

**A. Payment of Invoices (Page 12); B. VILLAGE BOARD: Minutes of September 6<sup>th</sup> 2022 (Regular) (Page 17); C. ETHICS COMMITTEE: Minutes of March 11<sup>th</sup> 2019 (Page 20); D. PLANNING AND ZONING COMMISSION: Minutes of August 10<sup>th</sup> 2022 (Page 21)**

### **6. ITEMS REMOVED FROM CONSENT AGENDA**

### **7. CITIZENS' COMMENTS, RESOLUTIONS AND PRESENTATIONS (NOTE: Please limit citizens' comments to no more than three minutes)**

**A. PRESENTATION – Donations for the Hobart Fire Station #1 Project and Hobart-Lawrence Police Department**

### **8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS**

### **9. COMMITTEE REPORTS AND ACTIONS**

#### **A. DISCUSSION AND ACTION – Consider a three lot CSM dividing one parcel into three separate parcels of 2.50 acres, 4.33 acres, and 8.84 acres (500 Block Airport Dr., HB-1345-1) (Planning and Zoning Commission) (Page 24)**

The property owner currently has one parcel of 15.669 acres and is proposing a three lot Certified Survey Map (CSM) that would create two additional new lots. This proposed CSM will establish three separate parcels of 2.50 acres, 4.33 acres, and 8.84 acres respectively. The property is currently undeveloped and has a property zoning of R-4: Single and Two-Family Residential District. This existing 15.669-acre parcel is currently zoned R-4 which requires a minimum lot size of 2.5 acres per parcel and minimum lot frontage of 120 feet. All three proposed lots meet or exceed these minimum requirements as proposed.

**10. OLD BUSINESS****11. NEW BUSINESS (Including items for future agenda consideration or Committee assignment)****A. DISCUSSION AND ACTION – 2023-2027 Capital Project Plan with 2023-2032 Road Projects Plan (Page 33)**

Under this proposed Capital Project Plan, the major proposed projects in 2023 are the resurfacing of Trout Creek (Hidden Trail to County Highway J, 5,438 feet) (\$478,278), replacing the 2007 snowplow (\$290,000), the start of a 2-year plan to install emergency sirens (\$28,583), starting to replace the Fire Department's mobile radios (\$35,000), and a total upgrade to the Taser system for the Police Department (\$31,000).

**B. DISCUSSION AND ACTION – Discussions on FY2023 Budget process (Page 39)**

Staff will make the first proposals on the FY2023 budget, as well seeking Board input on proposed salary increases and programming and personnel changes.

**C. DISCUSSION AND ACTION – To Establish a Public Hearing to Consider a Conditional Use Permit for Additional Accessory Building, HB-606-4, 743 Melanie Drive**

Staff would recommend the Public Hearing be held at the October 18<sup>th</sup> Board meeting.

**D. DISCUSSION AND ACTION – To Establish a Public Hearing to Consider a Conditional Use Permit (HB-1490-15, 788 Brookwood Circle) for increase in square footage and height of a detached accessory building**

Staff would recommend the Public Hearing be held at the October 18<sup>th</sup> Board meeting.

**E. DISCUSSION - Items for future agenda consideration or Committee assignment****F. ADJOURN to CLOSED SESSION:**

1. Under Wisconsin State Statute 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility RE: Personnel
2. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements
3. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

**G. CONVENE into open session****H. ACTION from closed session****12. ADJOURN**


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Aaron Kramer, Village Administrator

Village Board of Trustees: Richard Heidel (President), Tim Carpenter, David Dillenburg, Vanya Koepke, Tammy Zittlow

**UPCOMING BOARD MEETINGS**

Tuesday October 4<sup>th</sup> 2022 (6:00 PM) – Regular Board Meeting at Village Office

Tuesday October 18<sup>th</sup> 2022 (6:00 PM) – Regular Board Meeting at Village Office

NOTE: Page numbers refer to the meeting packet. All agendas and minutes of Village meetings are online: [www.hobart-wi.org](http://www.hobart-wi.org). Any person wishing to attend, who, because of disability requires special accommodations, should contact the Village Clerk-Treasurer's office at 920-869-1011 with as much advanced notice as possible. Notice is hereby given that action by the Board may be considered and taken on any of the items described or listed in this agenda. There may be Board members attending this meeting by telephone if necessary.



**TO: Planning & Zoning Commission**

**RE: Rezoning of Parcel HB-645-3, 4547 Country Aire Ct. from R-2: Residential District to ER: Estate Residential District**

**FROM: Todd Gerbers, Director of Planning & Code Compliance**

**DATE: September 14, 2022**

**ISSUE:** Consider a request to rezone parcel HB-645-3 from R-2: Residential District to ER: Estate Residential District

**RECOMMENDATION:** Staff recommends approval

### **GENERAL INFORMATION**

1. Applicants/Agent: Debrael Behm
2. Owner: Debrael Behm
3. Parcel: HB-645-3
4. Zoning: R-2: Residential District

### **ZONING REQUIREMENTS**

The property owner is proposing to rezone parcel HB-645-3 located at 4547 Country Aire Ct. from R-2: Residential District to ER: Estate Residential District. The lot is currently developed with a residential structure and the property owner has raised horses there since the late 1970's. This property was originally zoned A-1 and back in approximately 1982, all the lots along Country Aire Ct. were rezoned to R-2. A rezoning request was before the commission at the August 10, 2022, meeting, but the commission denied the request for A-1: Agricultural District, but took action to approve the parcel be rezoned to ER. Unfortunately, for procedural reasons, the request is required to formally come back with the change in zoning classification to ER being noted. The property owner agreed to the ER zoning during the August meeting, and they remain in agreement with that change. A change to the ER: Estate Residential District would bring the property back into conformance with the past and current uses. The parcel is 5.005 acres and would be in compliance with the Village Zoning Code based on the minimum lot size, which is a minimum of 2.5 acres. The property owner has a letter (copy attached) from past Town Chairman Alvin Gerrits and Town legal counsel dated September 9, 1982, stating that the current use could remain as a legal non-conforming use. A rezoning from R-2 to ER would bring the property in to conformance with Village Codes relating to uses on the property.

### **RECOMMENDATION/CONDITIONS**

Staff recommends approval as submitted to rezone parcel HB-645-3 from R-2: Residential District to ER: Estate Residential District



- Rezoning Review
- Conditional Use Permit Review
- Planned Development Review
- CSM/Plat Review

Village of Hobart  
 Dept of Planning & Code  
 Compliance  
 2990 S Pine Tree Rd  
 Hobart WI 54155  
 Phone: (920) 869-3809  
 Fax: (920) 869-2048

**APPLICANT INFORMATION**

Petitioner: Debrael Behm Date: \_\_\_\_\_  
 Petitioner's Address: 4547 Country Aire Ct. City: Oneida State: WI Zip: 54155  
 Telephone #: 920 865 7223 Email: Debrael777@new.rr.com  
 Status of Petitioner (Please Check):  Owner  Representative  Tenant  Prospective Buyer  
 Petitioner's Signature (required): Debrael Behm Date: 8-5-22

**OWNER INFORMATION**

Owner(s): Debrael Behm Date: 8-5-22  
 Owner(s) Address: 4547 Country Aire Ct. City: Oneida State: WI Zip: 54155  
 Telephone #: 920 865 7223 Email: Debrael777@new.rr.com  
 Ownership Status (Please Check):  Individual  Trust  Partnership  Corporation

**Property Owner Consent: (required)**

By signature hereon, I/We acknowledge that Village officials and/or employees may, in the performance of their functions, enter upon the property to inspect or gather other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Neighborhood Services Department for incomplete submissions or other administrative reasons.

Property Owner's Signature: Debrael Behm Date: 8-5-22

**SITE INFORMATION**

Address/Location of Proposed Project: 4547 Country Aire Ct. Parcel #: HB- 645-3  
 Proposed Project Type: \_\_\_\_\_  
 Current Use of Property: Home and Farmette Zoning: R-2  
 Land Uses Surrounding Site:  
 North: Kleppok 5 acres  
 South: Peterson 5 acres  
 East: Klopotik 5 acres  
 West: Oneida Tribal Acres Wetland Mitigation

**\*\*Please note that a meeting notice will be mailed to all abutting property owners regarding your request prior to any Public Hearing.**

- Application fees are due at time of submittal. Make check payable to Village of Hobart.
- Please refer to the fee schedule for appropriate fee. FEE IS NON-REFUNDABLE

Pd. Cash  
\$ 225  
8/5/22

**KAFTAN, KAFTAN, KAFTAN, VAN EGEREN, OSTROW, GILSON & GEIMER, s. c.**

ATTORNEYS AND COUNSELORS AT LAW

200 SOUTH MONROE AVENUE

GREEN BAY, WIS. 54301-4093

ROBERT A. KAFTAN  
1878-1944  
J. ROBERT KAFTAN  
ARTHUR KAFTAN  
FRED F. KAFTAN  
JAMES L. VAN EGEREN  
WINSTON A. OSTROW  
JEFFREY J. GILSON  
ROBERT H. GEIMER  
LISE LOTTE GAMMELTOFT

TELEPHONE  
437-7134  
AREA CODE 414

September 9, 1982

Mr. Alvin Gerrits  
Chairman, Town of Hobart  
540 Acorn Drive  
Oneida, WI 54155

Dear Mr. Gerrits:

Recently you telephoned with a couple of questions requiring my comments. The first deals with a proposal that a certain area of the Town be rezoned from agricultural to R-2. Apparently such a change would cause certain uses within the present agricultural district to become nonconforming. For example, apparently one or more persons in that area keep horses or cattle on their property which would not be permitted under an R-2 district. Of course, such a use would become nonconforming once the ordinance was changed. As you understand, such a change in the ordinance would not prohibit the continuation of the nonconforming use. However, as stated in your ordinance at Article XVIII, if such nonconforming use is discontinued or terminated for a period of 12 months any future use shall conform to the provisions of the ordinance. You had a question concerning to what degree the present use could be changed. Most of the statutory provisions and court cases deal with to what extent buildings and structures can be modified that are nonconforming. This, of course, does not apply in this situation. Although I can find no specific case dealing with the question the general rule does seem to be that an increase in volume, intensity or frequency of a use is not a prohibited expansion of a nonconforming use. Accordingly, as long as the character of the use remains the same, that is, a use of animals for personal use, the number may change up or down without causing a violation of the ordinance. This, as I stated, is not a clear cut proposition but unless the number of animals or the manner of their use changes significantly I would not think that the Town would be in a good position to attempt to require the property owners to maintain the level at the same point it was when the ordinance was passed.

The other question you had deals with a property owner who has apparently constructed a barbed wire fence along his

Mr. Alvin Gerriss  
Town of Hobart, Chairman  
September 9, 1982  
Page Two

property line and all the way to a Town road. Apparently this fence encroaches on the Town right-of-way. In this regard I would call your attention to Section 86.04 of the Wisconsin Statutes, a copy of which is enclosed with this letter. That Section provides for a 30 day notice to the property owner if he has constructed a fence or other encroachment which encroaches upon a highway right-of-way. It also lays out the procedure for giving this notice and for penalties if it is not complied with. I believe that it is important for the Town to remove this fence from the right-of-way in order to avoid any potential liability on the part of the Town. If you need any guidance on the specific contents of the notice after reading this Statute or the method of serving it on the property owner, please contact me.

Very truly yours,

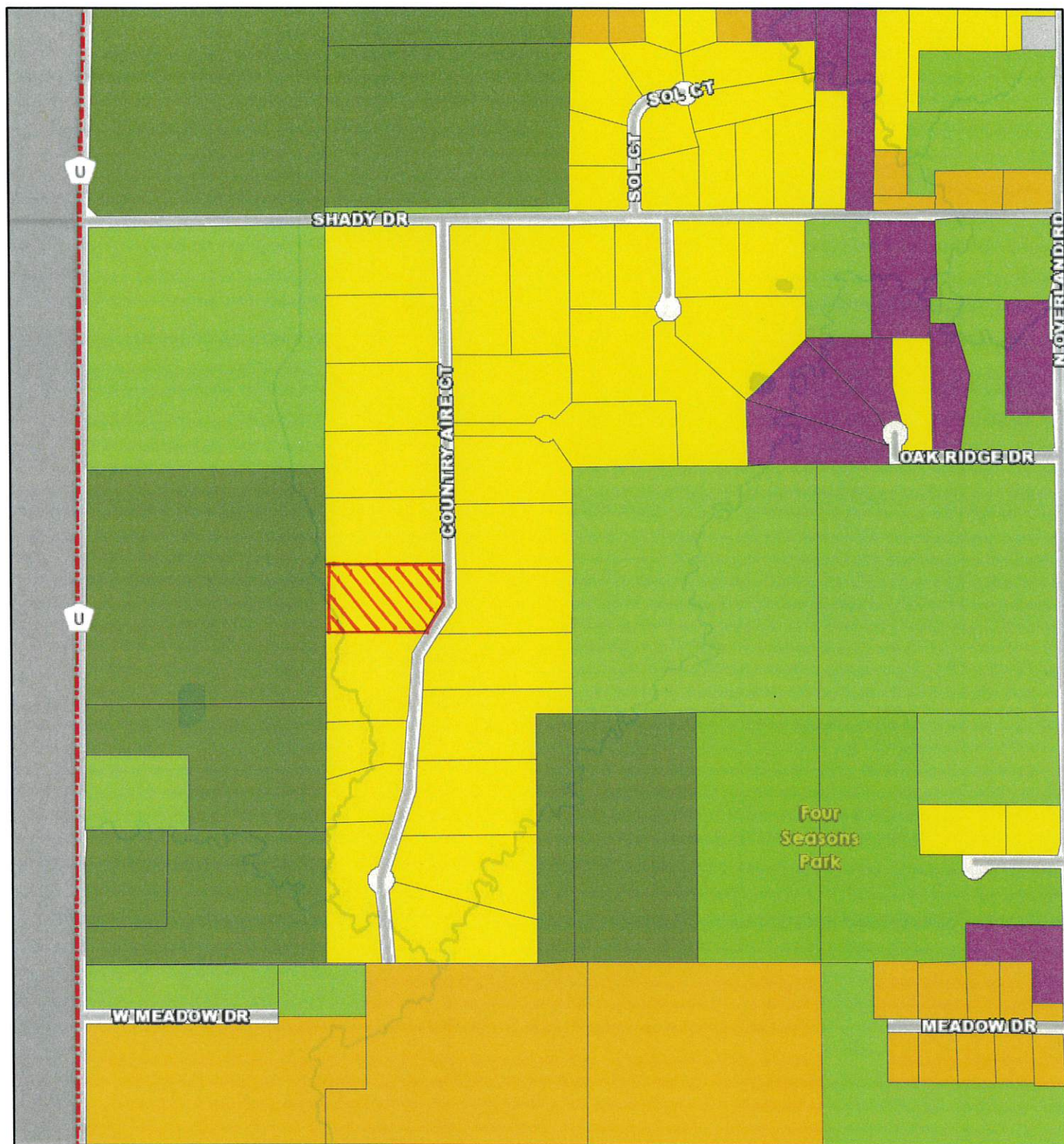
KAFTAN, KAFTAN, KAFTAN, VAN EGEREN,  
OSTROW, GILSON & GEIMER, S.C.

Jeffrey J. Gilson

JJG/cje  
Enclosure



# 4547 Country Aire Ct. - Zoning - ER



9/8/2022, 3:29:49 PM

Zoning

R-2: Residential District

ER: Estate Residential District

R-2-R: Rural Residential District

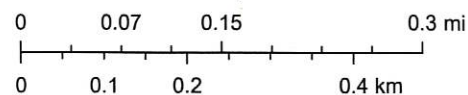
A-1: Agricultural District

A-2: Exclusive Agricultural District

I-1: Limited Industrial District

R-2 to ER  
Zoning Change

1:9,028













Brown County, Robert E. Lee & Associates, Inc.



Part of Brown County WI

LEGEND / KEY

-  Parcel Boundary
-  Condominium
-  Gap or Overlap
-  "hooks" indicate parcel ownership crosses a line
-  Parcel line
-  Right of Way line
-  Meander line
-  Lines between deeds or lots
-  Historic Parcel Line
-  Vacated Right of Way

A complete map legend (map key) is available at: [tinyurl.com/BrownDogLegend](http://tinyurl.com/BrownDogLegend)

Map printed 8/5/2022



1:1,200

1 inch = 100 feet\*

1 inch = 0.0189 miles\*

\*original page size is 8.5" x 11"  
*Appropriate format depends on zoom level*

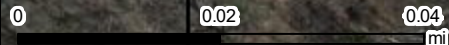
This is a custom web map created by an online user of the GIS map services provided by the

**Brown County Wisconsin  
Planning & Land Services  
Department**



(920) 448-6480

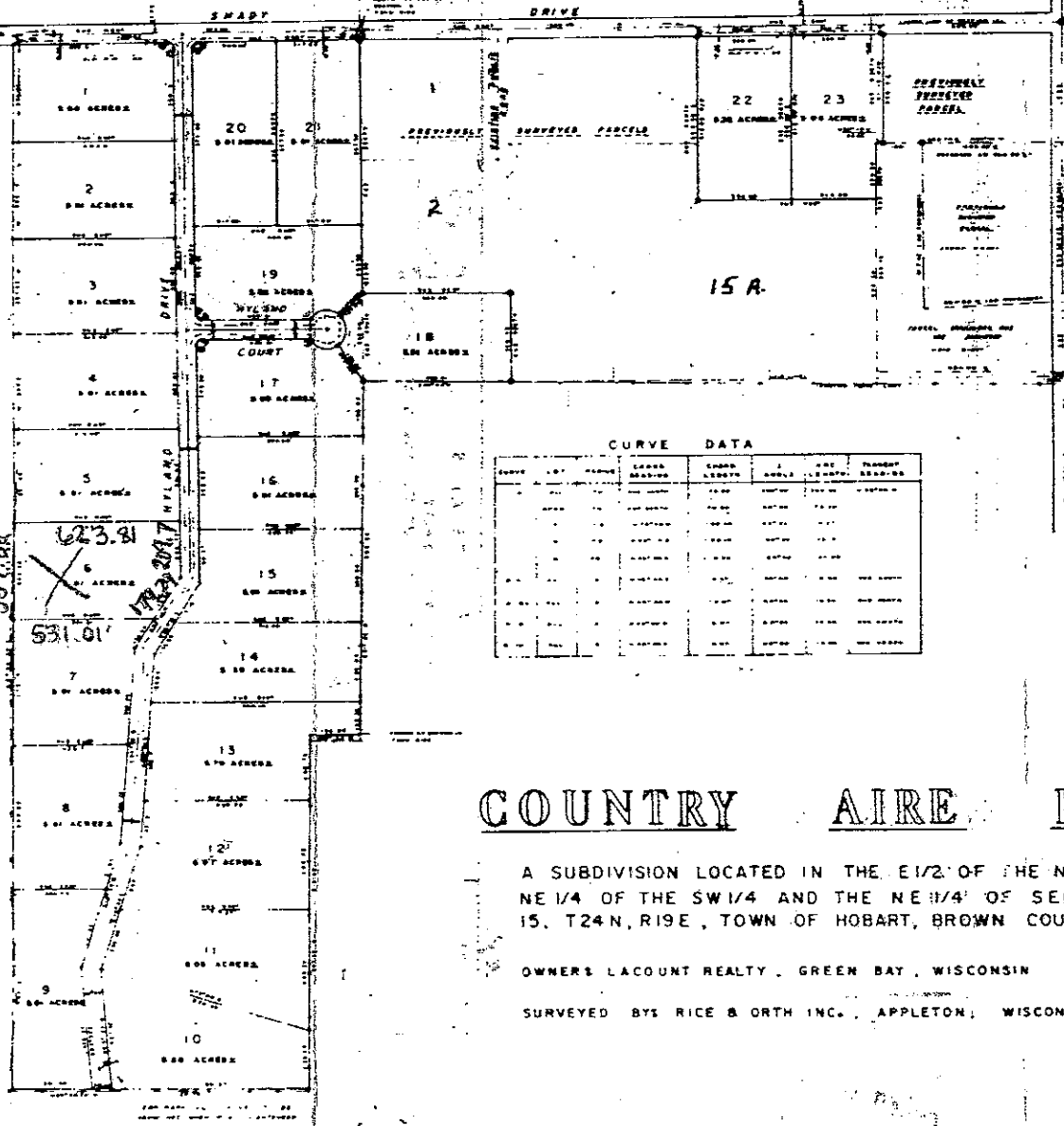
[www.browncountywi.gov](http://www.browncountywi.gov)







WILLIAM RICE  
DAVE BAYES



CURVE DATA

NO.	PT.	BEARING	CHORD BEARING	CHORD LENGTH	ARC LENGTH	ANGULAR DISTANCE	PIVOT BEARING
1	1	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	2	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	3	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	4	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	5	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	6	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	7	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	8	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	9	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	10	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	11	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	12	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	13	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	14	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	15	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	16	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	17	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	18	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	19	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	20	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	21	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	22	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E
1	23	N 0° 00' 00" E	N 0° 00' 00" E	0.00	0.00	0.00	N 0° 00' 00" E

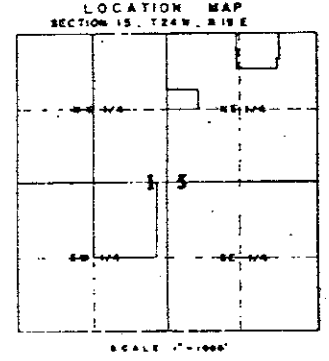
351.88  
623.81  
531.01  
173.207

LEGEND

INDICATED BY STEEL BAR OR CONCRETE SET 1/4" DIA. 1" LONG IN THE PT.

INDICATED BY 1/2" DIA. IRON PIPE OR CONCRETE SET 1/2" DIA. 1" LONG IN THE PT.

INDICATED BY EXISTING PEACE LINE

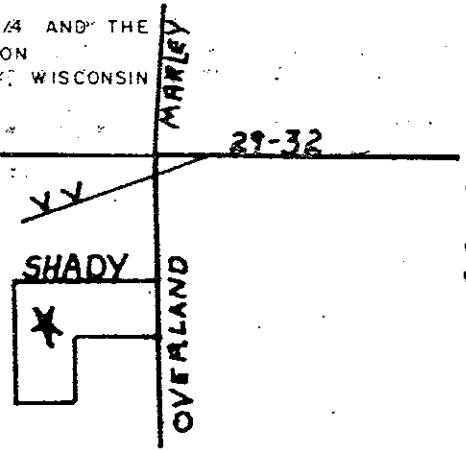


# COUNTRY AIRE ESTATES

A SUBDIVISION LOCATED IN THE E 1/2 OF THE NW 1/4 AND THE NE 1/4 OF THE SW 1/4 AND THE NE 1/4 OF SECTION 15, T24N, R19E, TOWN OF HOBART, BROWN COUNTY, WISCONSIN

OWNER'S LACOUNT REALTY, GREEN BAY, WISCONSIN

SURVEYED BY RICE & ORTH INC., APPLETON, WISCONSIN



COUNTRY AIRE ESTATES  
SURVEYED FOR LACOUNT REALTY  
117 S. CHESTNUT ST., GREEN BAY, WISCONSIN

DL  
L.A.M.  
DATE 02/24/74  
FILE NO. 1  
P. 001



**ORDINANCE 2022-15**

**AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN**

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**Purpose:** The purpose of this Ordinance is to re-zone property.

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The Village Board of the Village of Hobart, Brown County, Wisconsin, does ordain as follows:

**Section 1:** That the following described premises, to-wit:

HB-645-3: 5.005 AC M/L THAT PRT OF SE1/4 NW1/4 S15 T24N R19E DES IN J2152-21

Be re-zoned from R-2: Residential District to ER: Estate Residential.

**Section 2:** Any Ordinance or parts thereof, inconsistent herewith are hereby repealed.

**Section 3.** This Ordinance shall be published as required by law after passage by the Village Board.

Passed and approved this 20<sup>th</sup> day of September, 2022.

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Richard Heidel, Village President

Attest:

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Aaron Kramer, Village Administrator

**CERTIFICATION**

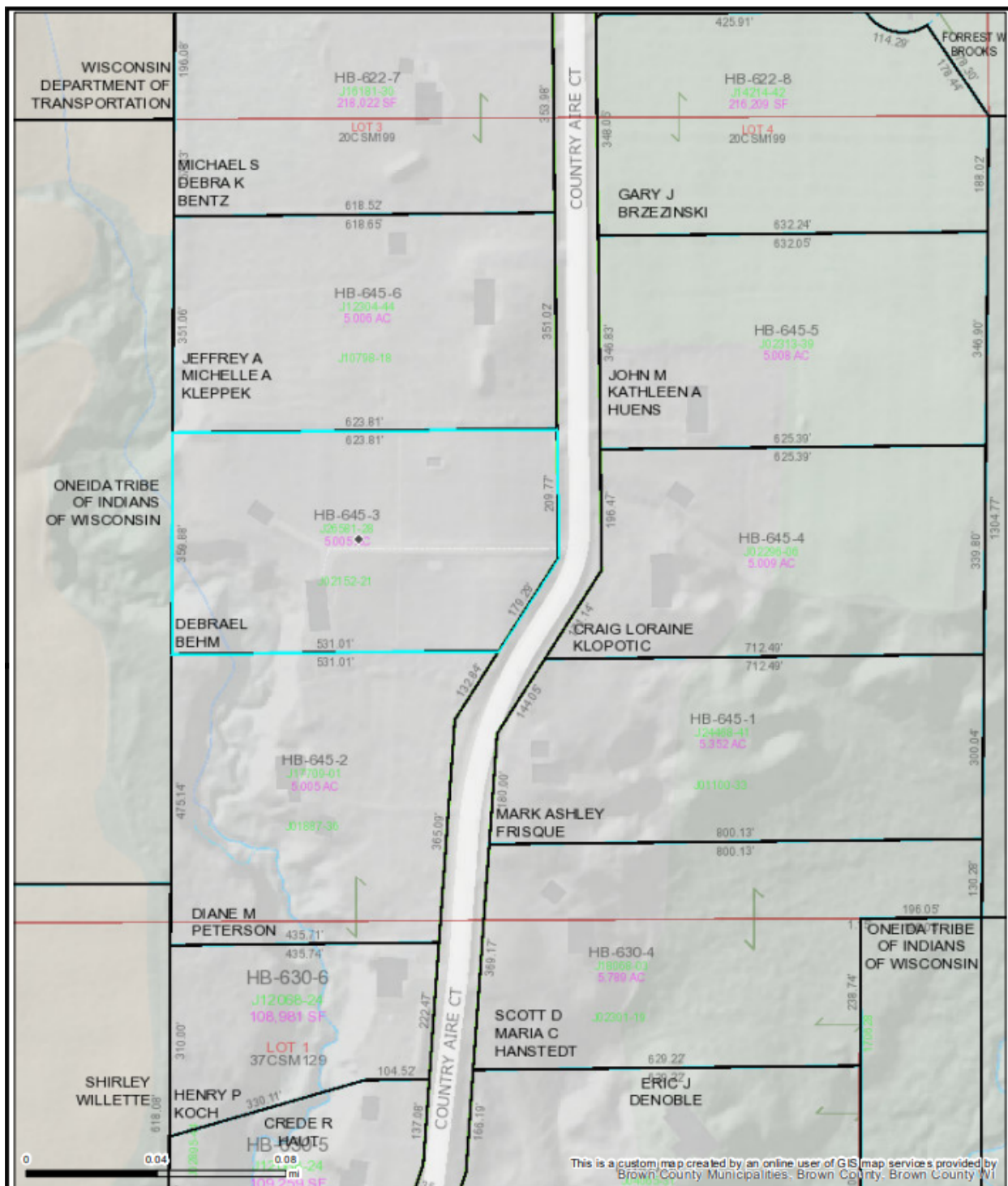
The undersigned, being the duly appointed Clerk-Treasurer of the Board of the Village of Hobart, certifies that the aforementioned is a true and exact reproduction of the original ordinance or resolution adopted by the Village Board.

IN WITNESS WHEREOF, I have executed this Certificate in my official capacity on September 20<sup>th</sup> 2022.

(Seal)

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Erica Berger, Village Clerk-Treasurer





9/14/2022 1:29 PM

Check Register - Quick Report - ALL

Page: 1

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 9/20/2022 From Account:  
 Thru: 9/20/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
57080	9/20/2022	ASHWAUBENON - HOBART- PRESS PUBLIC HEARING 9/6/2022	43.23
57081	9/20/2022	AXON ENTERPRISE INC. MULTIPLE INVOICES	10,804.02
57082	9/20/2022	BADGER LABORATORIES & ENGINEERING CO. INC. COLIFORM TESTING	724.00
57083	9/20/2022	BADGER METER INC. BEACON MBL HOSTING	980.24
57084	9/20/2022	BAY EAST ANIMAL HOSPITAL BAX MEDS	35.04
57085	9/20/2022	BELSON CO. BUILDING MAINTENANCE SUPPLIES	755.04
57086	9/20/2022	BROADWAY AUTOMOTIVE MULTIPLE INVOICES	586.77
57087	9/20/2022	BROWN COUNTY JAIL MENKE, RYAN 22-505766	40.00
57088	9/20/2022	BROWN COUNTY TREASURER - COURT PAYMENTS AUGUST COURT FINES & SURCHARGES	828.40
57089	9/20/2022	C. J. BURKEL CONSTRUCTION LLC STORM REMOVAL ON TROUT CREEK	1,312.50
57090	9/20/2022	CHARTER COMMUNICATIONS / SPECTRUM SERVICE 8/30-9/29/2022	615.00
57091	9/20/2022	COUNTRY VISIONS COOPERATIVE MULTIPLE INVOICES	405.24
57092	9/20/2022	CULLIGAN GREEN BAY FIRE DEPARTMENT	50.83
57093	9/20/2022	D2 OF HOBART AUGUST & NOVEMBER ELECTION RENTAL FEES	600.00
57094	9/20/2022	DAVID DILLENBURG MULTIPLE INVOICES SQUAD REPAIR	564.99
57095	9/20/2022	DIVERSIFIED BENEFIT SERVICES INC. SEPTEMBER 105-HRA ADMIN SERVICE	108.00
57096	9/20/2022	EAGLE ENGRAVING INC. FIRE DEPT TAGS	24.20
57097	9/20/2022	ERC INC MONTHLY EAP SERVICES	258.33
57098	9/20/2022	FEDEX RADAR SENT FOR SERVICE	29.75

9/14/2022 1:29 PM

Check Register - Quick Report - ALL

Page: 2

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 9/20/2022 From Account:  
 Thru: 9/20/2022 Thru Account:

Check Nbr	Check Date	Payee	Amount
57099	9/20/2022	FERGUSON WATERWORKS MINN CURB BX	51.00
57100	9/20/2022	FORTRESS FENCE VINYL TID#1 N. OVERLAND / CENTERLINE	8,060.00
57101	9/20/2022	GFL - GFL SOLID WASTE MIDWEST LLC WASTE & RECYCLING COLLECTION	26,356.25
57102	9/20/2022	GREEN BAY METROPOLITAN SEWERAGE DISTRICT AUGUST TREATMENT FEES	69,535.42
57103	9/20/2022	GREEN BAY WATER UTILITY PURCHASED WATER	38,641.21
57104	9/20/2022	HANAWAY ROSS LAW FIRM MUNICIPAL PROSECUTION AUGUST	3,185.85
57105	9/20/2022	LINDE GAS & EQUIPMENT (PRAXAIR) INC. PROPANE & OXYGEN	96.44
57106	9/20/2022	MARCO TECHNOLOGIES LLC BASE RATE CHARGE SHARP MX-4071	185.50
57107	9/20/2022	MOHR'S SERVICE & REPAIR LLC SERVICE 16/SPARTAN ENGINE 1721	3,393.63
57108	9/20/2022	MOTOROLA SOLUTIONS, INC TRANS 8081449733 CUST#1036763888	5,060.43
57109	9/20/2022	NORTHEAST ASPHALT INC. 3/4" STONE	175.52
57110	9/20/2022	NORTHERN PIPE EQUIPMENT INC TRAVEL & CLEAN LIFT STATIONS	578.39
57111	9/20/2022	NSIGHT TELS SERVICES PHONE LINES BUILDINGS	744.85
57112	9/20/2022	PACKER CITY INTERNATIONAL TRUCKS INC. TENDER	5,627.45
57113	9/20/2022	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC LEASE FOR POSTAGE METER	222.06
57114	9/20/2022	SAM'S CLUB / GEMB MULTIPLE INVOICES	814.66
57115	9/20/2022	SECURIAN FINANCIAL GROUP INC LIFE INSURANCE PREMIUMS OCTOBER	624.19
57116	9/20/2022	SORENSEN FAMILY TRUST PRINCIPLE & INTEREST FOR LAND PURCHASE	628,568.26
57117	9/20/2022	ST. JOSEPH CHURCH AUGUST & NOVEMBER 2022 ELECTIONS	600.00

9/14/2022 1:29 PM

Check Register - Quick Report - ALL

Page: 3

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 9/20/2022

From Account:

Thru: 9/20/2022

Thru Account:

Check Nbr	Check Date	Payee	Amount
57118	9/20/2022	STATE OF WISCONSIN COURT FINES & SURCHARGES AUGUST COURT FINES & SURCHARGES	3,106.18
57119	9/20/2022	SUSANA AGUILAR PARK DEPOSIT REFUND 8/27/2022	175.00
57120	9/20/2022	SWINKLES TRUCKING & EXCAVATING CORP DUMP FEE BRUSH	550.00
57121	9/20/2022	TECHNOLOGY ARCHITECTS INC. MULTIPLE INVOICES	10,237.00
57122	9/20/2022	THE UNIFORM SHOPPE MULTIPLE INVOICES POLICE & FIRE DEPT	477.65
57123	9/20/2022	TRUCK EQUIPMENT INC TRUCK DPW	21,513.00
57124	9/20/2022	WANDA DIEMEL REFUND PARK DEPOSIT 8/28/22	175.00
57125	9/20/2022	WI DEPT OF JUSTICE - CRIME INFORMATION BUREAU BACKGROUND CHECKS	42.00
57126	9/20/2022	WPS UTILITIES ALL BUILDINGS	10,099.06
ERICA - VISA	9/20/2022	DOA - DOC SALES - VISA SEALS	830.41
		Manual Check	
ERICA - VISA	9/20/2022	CULVERS DEPERE - VISA ELECTION EXPENSE	40.05
		Manual Check	
ERICA - VISA	9/20/2022	BEST BUY - VISA WIRELESS MOUSE	29.99
		Manual Check	
ERICA - VISA	9/20/2022	D2 HOBART - VISA CLERK EXP	34.84
		Manual Check	
ERICA - VISA	9/20/2022	MAILCHIMP - VISA HEADLINES	39.99
		Manual Check	
ERICA - VISA	9/20/2022	CHULA VISTA RESORT - VISA CLERKS CONF	153.79
		Manual Check	
JERRY - VISA	9/20/2022	B2B PRIME -VISA MEMBERSHIP	179.00
		Manual Check	
JERRY - VISA	9/20/2022	SCOTT'S SUBS - VISA SEASONAL LUNCH	64.94
		Manual Check	
JERRY - VISA	9/20/2022	UNITED RENTALS - VISA ROLLER	1,952.70
		Manual Check	
RANDY - VISA	9/20/2022	AXON - VISA TASER BATTERY - CASEY	121.76
		Manual Check	



9/14/2022 1:29 PM

Check Register - Quick Report - ALL

Page: 4

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 9/20/2022

From Account:

Thru: 9/20/2022

Thru Account:

Check Nbr	Check Date	Payee	Amount
RANDY - VISA	9/20/2022	AMAZON - VISA	9.99
	Manual Check	COURT CABLE FOR LAPTOPS	
RANDY - VISA	9/20/2022	BLAUER MANUFACTURING - VISA	284.85
	Manual Check	POLICE UNIFORM	
RANDY - VISA	9/20/2022	AMAZON - VISA	6.98
	Manual Check	COURT SUPPLIES	
RANDY - VISA	9/20/2022	AMAZON - VISA	46.50
	Manual Check	MULTIPLE DEPTS	
RANDY - VISA	9/20/2022	FLEET FARM - VISA	132.52
	Manual Check	SGT. CAR SUPPLIES	
RANDY - VISA	9/20/2022	DEPERE - BADGER STORAGE. - VISA	88.00
	Manual Check	STORAGE	
RANDY - VISA	9/20/2022	ANNEX APPAREL - VISA	75.00
	Manual Check	POLICE UNIFORM EXPENSE	
		Grand Total	861,752.89

9/14/2022 1:29 PM

Check Register - Quick Report - ALL

Page: 5

ALL Checks

ACCT

ALL BANK ACCOUNTS

Dated From: 9/20/2022

From Account:

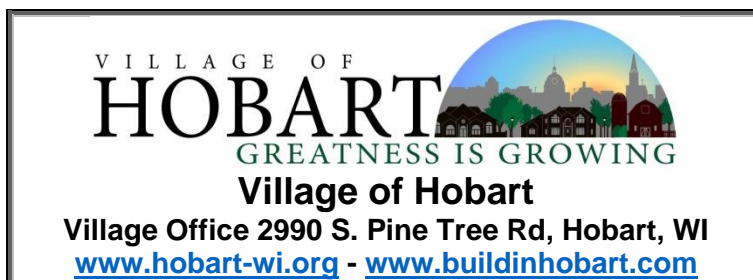
Thru: 9/20/2022

Thru Account:

Amount

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Total Expenditure from Fund # 001 - General Fund	78,320.94
Total Expenditure from Fund # 002 - Water Fund	41,550.51
Total Expenditure from Fund # 003 - Sanitary Sewer Fund	70,561.07
Total Expenditure from Fund # 004 - Capital Projects Fund	20,800.00
Total Expenditure from Fund # 006 - K-9 Fund	35.04
Total Expenditure from Fund # 007 - Storm Water Fund	1,952.70
Total Expenditure from Fund # 008 - TID #1 Fund	632,598.26
Total Expenditure from Fund # 011 - ARPA	15,934.37
Total Expenditure from all Funds	861,752.89



### MEETING MINUTES – VILLAGE BOARD (Regular)

**Date/Time: Tuesday, September 6, 2022 (6:00 P.M.)**

**Location: Village Office, 2990 South Pine Tree Road**

#### **ROUTINE ITEMS TO BE ACTED UPON:**

**1. Call to order/Roll Call:**

The meeting was called to order by Rich Heidel at 6:01pm. Rich Heidel, David Dillenburg, Tim Carpenter, Vanya Koepke, and Tammy Zittlow were present.

**2. Certification of the open meeting law agenda requirements and approval of the agenda:**

Motion by Dave Dillenburg, second by Tammy Zittlow, to approve the agenda as presented. The motion passed unanimously.

**3. Pledge of Allegiance:**

Those present recited the Pledge of Allegiance.

**4. PUBLIC HEARINGS:**

**A. Consider Rezoning of Parcel HB-1449, 1590 Park Drive, from R-1: Residential District to R-2-R: Rural Residential District:**

The public hearing was opened at 6:03pm.

Director of Planning & Code Compliance, Todd Gerbers, presented the application.

No residents made comments.

The public hearing was closed at 6:05pm.

**B. Ordinance 2022-14 (AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE MUNICIPAL CODE OF THE VILLAGE OF HOBART, BROWN COUNTY, WISCONSIN):**

Motion by Tim Carpenter, second by Rich Heidel, to approve Ordinance 2022-14 rezoning of Parcel HB-1449, 1590 Park Drive, from R-1: Residential District to R-2-R: Rural Residential District. The motion passed unanimously.

**C. Consider a Conditional Use Permit for a Second Accessory Structure of an Additional 416 Square Feet at HB-1694-25, 3792 Rolling Meadows Road:**

The public hearing was opened at 6:06pm.

Director of Planning & Code Compliance, Todd Gerbers, presented the application.

No residents made comments.

The public hearing was closed at 6:08pm.

**D. Action on Aforesaid Agenda Item**

Motion by Dave Dillenburg, second by Tim Carpenter, to approve a conditional use permit for an accessory structure of 416 square feet at HB-1494-25 with the following conditions:

1. Proposed structure shall be of similar materials as the existing accessory building and the existing dwelling



2. Proposed structure shall be of one story and not to exceed 25' in height from grade.  
The motion passed unanimously.

**5. CONSENT AGENDA:**

- A. Payment of Invoices
- B. Village Board: Minutes of August 16, 2022
- C. Site Review Committee: Minutes of July 20, 2022

Motion by Vanya Koepke, second by Tim Carpenter, to approve the consent agenda as presented. The motion passed unanimously.

**6. ITEMS REMOVED FROM CONSENT AGENDA:**

None.

**7. CITIZEN COMMENTS, RESOLUTIONS, AND PRESENTATIONS:**

No comments from the public.

**A. Resolution 2022-14 (A Resolution Honoring Curt Witynski and Gail Sumi for Their Service with the Wisconsin League of Municipalities):**

Motion by Rich Heidel, second by Tammy Zittlow, to pass Resolution 2022-14 (A Resolution Honoring Curt Witynski and Gail Sumi for Their Service with the Wisconsin League of Municipalities) as presented. The motion passed unanimously.

**8. VILLAGE ADMINISTRATOR'S REPORT/COMMUNICATIONS:**

**A. 2022 Estimated Population:**

The Board was presented with a report detailing the population growth in Hobart including the number of estimated eligible voters in the village.

**B. Update on Summer Road Repairs:**

Staff updated the Board on the ongoing road repair projects including the completion of the major pothole on N. Overland Road. Some other upcoming repairs include potholes on Overland Road and a manhole near Woodfield Prairie Drive.

**9. COMMITTEE REPORTS AND ACTIONS:**

**A. Update on a Request for new wall signage at 560 Larsen Orchard Parkway (Hobart Family Dentistry) (Site Review Committee):**

The committee approved the proposed signage for the northern and western walls of Hobart Family Dentistry at 560 Larsen Orchard Parkway.

**10. OLD BUSINESS:**

**A. Ordinance 2022-12 (An Ordinance to Amend the Municipal Code of the Village of Hobart, Specifically Section 5 (Wild and Exotic Animals Prohibited) of Article II (Prohibited and Protected Animals, Fowl, Reptiles, and Insects) of Chapter 102 (Animals)):**

The Village Board was provided an updated copy of the ordinance with the changes discussed at the previous board meeting.

Motion by Rich Heidel, second by Tammy Zittlow, to approve ordinance 2022-12 (An Ordinance to Amend the Municipal Code of the Village of Hobart, Specifically Section 5 (Wild and Exotic Animals Prohibited) of Article II (Prohibited and Protected Animals, Fowl, Reptiles, and Insects) of Chapter 102 (Animals)) as presented. The motion passed unanimously.

**11. NEW BUSINESS:****A. Ordinance 2022-16 (An Ordinance to Amend the Municipal Code of the Village of Hobart, Specifically Section 3 (Penalties) of Article II (General Penalty) of Chapter 1 (General Provisions)):**

Motion by Vanya Koepke, second by Tim Carpenter, to approve Ordinance 2022-16 (An Ordinance to Amend the Municipal Code of the Village of Hobart, Specifically Section 3 (Penalties) of Article II (General Penalty) of Chapter 1 (General Provisions)) as presented. The motion passed unanimously.

**B. Ordinance 2022-17 (An Ordinance to Amend a Section of the Municipal Code for the Village of Hobart, Brown County, Wisconsin, Specifically Section 38 (Village Participation in Improvements on Private Property) of Article III (Stormwater Management Utility) of Chapter 150 (Erosion Control and Stormwater Management)):**

Motion by Dave Dillenburg, second by Tammy Zittlow, to approve Ordinance 2022-17 (An Ordinance to Amend a Section of the Municipal Code for the Village of Hobart, Brown County, Wisconsin, Specifically Section 38 (Village Participation in Improvements on Private Property) of Article III (Stormwater Management Utility) of Chapter 150 (Erosion Control and Stormwater Management)) as presented. The motion passed unanimously.

**C. Approval of Service Contract with PayaGov:**

Motion by Rich Heidel, second by Vanya Koepke, to approve a service contract with PayaGov for electronic billing and payment solutions. The motion passed unanimously.

**D. Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2023:**

Motion by Rich Heidel, second by Tim Carpenter, to approve the Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2023 as presented. The motion passed unanimously.

**E. Items for future agenda consideration or committee assignment:**

None.

Motion by Rich Heidel, second by Vanya Koepke, to recess at 6:49pm.

The Board reconvened at 6:59pm.

**F. ADJOURN TO CLOSED SESSION:**

- i. Under Wisconsin State Statute 19.85 (1) (e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session RE: TID Projects/Development Agreements
- ii. Under Wisconsin State Statute 19.85 (1) (g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. RE: Tribal Affairs; Potential Litigation

Motion by Rich Heidel, second by Tammy Zittlow, to adjourn to closed session at 7:00pm. Roll call vote. The motion passed unanimously.

**G. CONVENE INTO OPEN SESSION:**


Motion by Tim Carpenter, second by Tammy Zittlow, to convene into open session at 8:09pm. Roll call vote. The motion passed unanimously.

**H. ACTION FROM CLOSED SESSION:**

Motion by Rich Heidel, second by Tim Carpenter, to approve the development agreement with PMR Enterprises of Green Bay, LLC, for the construction of a commercial building on HB-1961, located in Tax Increment District #2, with a minimum assessed value of \$1.5 million, subject to the land being transferred to PMR and the restrictive covenants being put in place.

**12. ADJOURN**

Motion by Tim Carpenter, second by Dave Dillenburg, to adjourn at 8:11pm. The motion passed unanimously.

 <p><b>VILLAGE OF HOBART</b> GREATNESS IS GROWING Village of Hobart Village Office 2990 S. Pine Tree Rd, Hobart, WI <a href="http://www.hobart-wi.org">www.hobart-wi.org</a> - <a href="http://www.buildinhobart.com">www.buildinhobart.com</a></p>	<p>Notice is hereby given according to State Statutes that the ETHICS COMMITTEE of the Village of Hobart will meet on Monday March 11th 2019 at 6:30 P.M. at the Hobart Village Office. <b>NOTICE OF POSTING:</b> Posted this 4<sup>th</sup> day of March, 2019 at the Hobart Village Office, 2990 S. Pine Tree Rd and on the village's website.</p>
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## ETHICS COMMITTEE MINUTES

**Date/Time: Monday March 11<sup>th</sup> 2019 (6:30 P.M.)**

**Location: Village Office, 2990 South Pine Tree Road**

### ROUTINE ITEMS TO BE ACTED UPON:

- 1. Call to order/Roll Call** – Three members present - Greg Jerlinga (Chairperson), Jim Goral, Jeff Johnson. Two members absent - Fran Junio (Vice-Chairperson) and Bob Zemple. A quorum of the Committee was present.
- 2. Certification of the open meeting law agenda requirements and approval of the agenda** – MOTION: Jerlinga SECOND: Johnson VOTE: 3-0
- 3. Approval of Minutes – February 11<sup>th</sup> 2019** – ACTION: To approve MOTION: Jerlinga SECOND: Johnson VOTE: 3-0
- 4. Public Comment on Non-Agenda Items** - None

### ACTION ITEMS

- 5. ADJOURN to CLOSED SESSION (6:31 PM): Under Wisconsin State Statute 19.85 (1) (b): Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session (Ethics Complaint). Per Village Policy, "...The Chairperson shall call a meeting of the Ethics Board within twenty (20) days from the receipt of a complaint. The Ethics Board shall determine at the meeting if a prima facie case has been alleged, meaning that the facts alleged are sufficient to constitute a violation. If a prima facie case has been alleged, the Ethics Board shall conduct a hearing in accordance with all with all common law requirements of due process. This hearing is closed to the public. It may seek the advice and counsel of parties deemed appropriate by the Ethics Board, such as police officers, Village Attorney, and complaining and named parties." ACTION: To go into closed session MOTION: Jerlinga SECOND: Johnson VOTE: 3-0**
- 6. CONVENE into open session (6:39 PM)** – MOTION: Jerlinga SECOND: Goral VOTE: 3-0
- 7. ACTION from closed session** – ACTION: To determine that a prima facie case has not been established and dismiss the ethics complaint MOTION: Jerlinga SECOND: Goral VOTE: 3-0
- 8. ADJOURN (6:40 PM)** – MOTION: Goral SECOND: Jerlinga VOTE: 3-0

Submitted by Aaron Kramer, Village Administrator



**Village of Hobart Planning & Zoning Commission Minutes**  
**Hobart Village Office; 2990 S. Pine Tree Rd, Hobart, WI**  
**Wednesday, August 10, 2022 – 5:30 pm**

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**1. Call to Order, Roll Call:**

The meeting was called to order by Dave Dillenburg at 5:31pm. Roll call: Rich Heidel, excused; Dave Dillenburg, aye; Tom Dennee, excused; Bob Ross, aye; David Johnson, aye; Jeff Ambrosius, aye; John Rather, excused.

**2. Verify/Modify/Approve Agenda:**

Motion by Bob Ross, seconded by David Johnson, to approve the agenda as presented. All in favor. Motion carried.

**3. Approval of Planning & Zoning Minutes:**

Motion by David Johnson, seconded by Jeff Ambrosius, to approve the July 13, 2022 minutes as presented. All in favor. Motion carried.

**4. Public Comment on Non-Agenda Items:**

None.

**5. Rezoning of Parcel HB-1449, 1590 Park Drive, from R-1: Residential District R-2-R: Rural Residential District:**

Director of Planning & Code Compliance, Todd Gerbers, presented the rezoning application.

Motion by Bob Ross, seconded by David Johnson, to approve the rezoning of 1590 Park Drive (HB-1449) from R-1 to R-2-R. All in favor. Motion carried

**6. Rezoning of Parcel HB-645-3, 4547 Country Aire Ct., from R-2: Residential District to A-1: Agricultural District:**

Director of Planning & Code Compliance, Todd Gerbers, presented the rezoning application. The commission members discussed the application.

Motion by Bob Ross, seconded by Jeff Ambrosius to deny rezoning of 4547 Country Aire Ct. (HB-645-3) from R-2 to A-1. All in favor. Motion carried.

Committee conferred with the property owner to change from R-1 to ER. Property owner agreed.

Motion by Jeff Ambrosius, seconded by Bob Ross, to approve the rezoning of 4547 Country Aire Ct. (HB-645-3) from R-1 to ER. All in favor. Motion carried.

**7. Consider Conditional Use Permit for a second accessory structure of an additional 416 square feet at HB-1694-25, 3792 Rolling Meadows Rd:**

Director of Planning & Code Compliance, Todd Gerbers, presented the CUP application. The commission members discussed the application

Motion by Dave Dillenburg, seconded by David Johnson to approve the second accessory structure of an additional 416 sq. ft. at 3792 Rolling Meadows Rd. (HB1694-25) under the conditions that the proposed structure shall be of similar materials as the existing accessory building and the existing



dwelling, and that the proposed structure shall be one story and not to exceed 25' in height from grade. All in favor. Motion carried.

**8. Rezoning of Parcel HB-550-3, 4758 Forest Rd. from A-1: Agricultural District to R-1: Residential District with a R-7: Planned Unit Development Overlay District:.**

Director of Planning & Code Compliance, Todd Gerbers, presented the rezoning application.

Motion by Dave Dillenburg, seconded by Bob Ross, to suspend the rules and open the meeting to the public. All in favor. Motion carried.

The following residents asked questions and made comments:

- Jennifer Korr-Conger – 4690 Forest Road
- Barb Schwiesow – 4689 Forest Road
- Rhonda De Ruyter – 1079 Butternut Lane
- Tom Wilbur – 1026 Butternut Lane

The developer, Steve Bieda with Mau Associates at 400 Security Blvd., Suite 1 in Green Bay answered questions and made comments.

Motion by Dave Dillenburg, seconded by Bob Ross to return to normal order. All in favor. Motion carried.

Motion by Dave Dillenburg, seconded by Jeff Ambrosius to approve rezoning 4758 Forest Rd. (HB-550-3) from A-1 to R-1 with a R-7. All in favor. Motion carried.

**9. Adjourn:**

Motion by Jeff Ambrosius, seconded by David Johnson, to adjourn at 6:28pm. All in favor. Motion carried.



**TO: Planning & Zoning Commission**

**RE: CSM, 500 Block Airport Dr., HB-1345-1**

**FROM: Todd Gerbers, Director of Planning & Code Compliance**

**DATE: September 14, 2022**

**ISSUE:** Consider a three lot CSM dividing one parcel into three separate parcels of 2.50 acres, 4.33 acres, and 8.84 acres

**RECOMMENDATION:** Staff recommends conditional approval

### **GENERAL INFORMATION**

1. Applicants/Agent: Mau & Associates, LLP
2. Owner: Richard Elm-Hill Jr.
3. Parcel: HB-1345-1
4. Zoning: R-4: Single and Two-Family Residential District

### **ZONING REQUIREMENTS**

The property owner currently has one parcel of 15.669 acres and is proposing a three lot Certified Survey Map (CSM) that would create two additional new lots. This proposed CSM will establish three separate parcels of 2.50 acres, 4.33 acres, and 8.84 acres respectively. The property is currently undeveloped and has a property zoning of R-4: Single and Two-Family Residential District.

This existing 15.669 acre parcel is currently zoned R-4 which requires a minimum lot size of 2.5 acres per parcel and minimum lot frontage of 120 feet. All three proposed lots meet or exceed these minimum requirements as proposed.

### **RECOMMENDATION/CONDITIONS**

Staff recommends conditional approval as submitted noting that this would be approval for both the preliminary and final CSM should there be no adjustments to the final CSM subject to the following condition(s):


1. Payment of the required Park Fee of \$600.00 (two additionally created lots)



Village of Hobart  
Dept of Neighborhood Services  
2990 S Pine Tree Rd  
Hobart WI 54155  
Phone: (920) 869-3809  
Fax (920) 869-2048

**X Certified Survey Map**  
 **Subdivision**

**APPLICANT INFORMATION**

Petitioner: Michael R. Andraschko Date: 8/30/2022  
Petitioner's Address: 400 Security Blvd City: Green Bay State: WI Zip: 54313  
Telephone #: (920) 434-9670 Fax: ( 920) 434-9672 Other Contact # or Email: [mandraschko@mau-associates.com](mailto:mandraschko@mau-associates.com)  
Status of Petitioner (Please Check):  Owner  Representative  Tenant  Prospective Buyer  
Petitioner's Signature (required):  Date: 08/30/2022

**OWNER INFORMATION**

Owner(s): Richard G. Elm-Hill Jr. Date: 08/31/2021  
Owner(s) Address: 1632 W Main Ave #6 City: De Pere State: WI Zip: 54115  
Telephone #: (360 ) 303-3937 Fax: ( ) \_\_\_\_\_ Other Contact # or Email: [relmhill@gmail.com](mailto:relmhill@gmail.com)  
Ownership Status (Please Check):  Individual  Trust  Partnership  Corporation

**Property Owner Consent: (required)**

By signature hereon, I/We acknowledge that Village officials and/or employees may, in the performance of their functions, enter upon the property to inspect or gather other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Neighborhood Services Department for incomplete submissions or other administrative reasons.

Property Owner's Signature:  Date: 08/30/2022

**SUBDIVISION INFORMATION**

(Please Check):  Residential  Commercial/Industrial  Other  
Approvals Requested (Please Check):  Preliminary Subdivision Plat\*  Final Subdivision Plat  Certified Survey Map

\*If preliminary plat, is the entire area owned or controlled by sub-divider included? Yes \_\_\_ No \_\_\_

Location of Proposed Project: Airport Drive, Hobart  
Zoning Classification: R4  
Reason for Division: Divide existing lot into three lots  
Proposed Number of Lots: 3 Proposed Lot Sizes: Min. 2.50 acres Max. 8.84 acres  
Acres in Parcel(s): 15.67 Acres  
Proposed Project Type (include use of buildings and property): Certified Survey Map, agriculture

\_\_\_ Current Use of Property (include existing structures): no change

Significant Natural Amenities (slope, vegetation, large tree stands, etc.): \_\_\_\_\_

Floodplains, navigable streams, wetlands, and Other Development Restrictions: \_\_\_\_\_

Variances- List and explain any requested variances from the Subdivision Regulations: \_\_\_\_\_

**\*\*Please note that a meeting notice will be mailed to all abutting property owners regarding your request.**

SUBMITTAL REQUIREMENTS - Must accompany the application to be complete.

➤ **Basic Materials**

- Completed Application
- Legal Description of Site
- Full size paper print of the preliminary or final plat prepared in accordance with Village Subdivision Regulations
- One copy of the subdivision plat reduced to 8 ½" x 11"
- One copy of the Certified Survey Map
- Digital Copy of Preliminary Plat, Final Plat, or CSM (plans may be e-mailed.)

➤ **Plat Data**

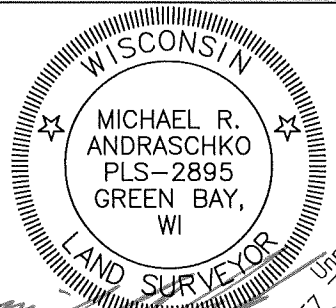
- Title
- Legal description and general location of property
- Date, scale and north arrow
- Names and addresses of the owner, sub-divider, and land surveyor preparing the plat
- Entire area contiguous to the proposed plat owned or controlled by the sub-divider shall be included on the preliminary plat
- Exterior boundaries
- Contours
- Water elevations
- Location, rights-of-way widths and names
- Location and names of any adjacent subdivisions
- Type, width and elevation of existing street pavements within the plat or adjacent thereto
- Location, size, and invert elevation of existing infrastructure items such as sewers, manholes, power poles, etc.
- Locations of all existing property boundary lines
- Dimensions of all lots with proposed lot and block numbers
- Location and dimensions of any sites to be reserved or dedicated for parks, trails, playgrounds, drainage ways, or other public use, or which are to be used for group housing, shopping centers, church sites, or other non-public uses not requiring lotting
- Approximate radii of all curves
- Corporate limit lines
- Any proposed lake and/or stream access
- Any proposed lake and stream including the notice of application for Dept. of Natural Resources' approval, when applicable
- Location of environmentally sensitive areas (wetlands, floodplains, navigable streams, etc.)

**For further information contact the Department of Neighborhood Services for Submittal Requirements.**

- **Application fees are due at time of submittal. Make check payable to Village of Hobart.**
- **Please refer to the fee schedule for appropriate fee. FEE IS NON-REFUNDABLE**

# Certified Survey Map

All of Lot 2, Volume 63, Certified Survey Maps, Page 406, Map No. 8902, document No. 2820177, Brown County Records, being part of Indian Claims 158 and 159, Section 2, T23N-R19E, Village of Hobart, Brown County, Wisconsin.



Michael R. Andraschko  
PLS-2895  
August 30, 2022



### NOTES

Bearings referenced to the South line of Claim 158, Section 2, T23N-R19E, assumed to be S89°40'34"E

North



Scale: 1" = 150'

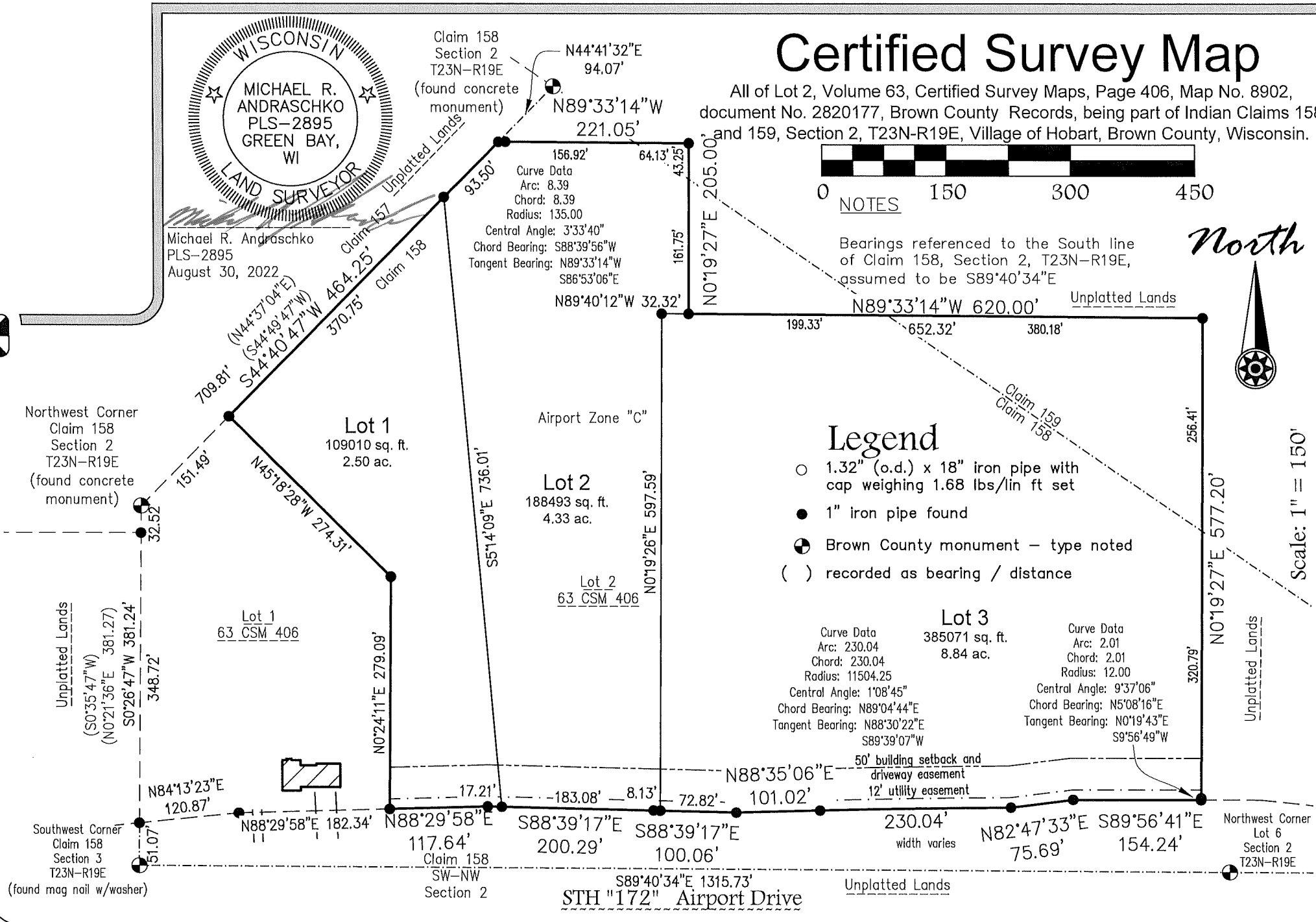
### Legend

- 1.32" (o.d.) x 18" iron pipe with cap weighing 1.68 lbs/lin ft set
- 1" iron pipe found
- ⊕ Brown County monument - type noted
- ( ) recorded as bearing / distance

**Lot 3**  
385071 sq. ft.  
8.84 ac.

Curve Data  
Arc: 230.04  
Chord: 230.04  
Radius: 11504.25  
Central Angle: 1°08'45"  
Chord Bearing: N89°04'44"E  
Tangent Bearing: N88°30'22"E  
S89°39'07"W

Curve Data  
Arc: 2.01  
Chord: 2.01  
Radius: 12.00  
Central Angle: 9°37'06"  
Chord Bearing: N5°08'16"E  
Tangent Bearing: N0°19'43"E  
S9°56'49"W



Sheet One of Four

Project No.: O-8795

Drawing No.: L-11510

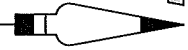
Fieldwork Completed: 06/28/2021

**Mau & Associates, LLP**  
LAND SURVEYING & PLANNING

CIVIL & WATER RESOURCE ENGINEERING  
Phone: 920-434-9670 Website: www.mau-associates.com  
400 Security Blvd, Green Bay, WI 54313

Client: Richard Elm-Hill  
Tax Parcel: HB-1345-1  
Drafted By: MRA

File: O-8795CSM 062921.dwg  
Data File: P-14781.txt







# Certified Survey Map


All of Lot 2, Volume 63, Certified Survey Maps, Page 406, Map No. 8902, document No. 2820177, Brown County Records, being part of Claims 158 and 159, Section 2, T23N-R19E, Village of Hobart, Brown County, Wisconsin.

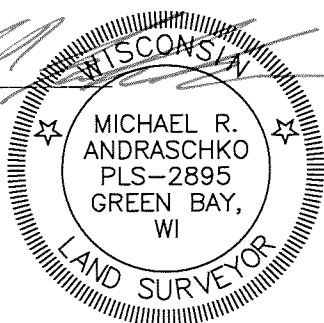
## SURVEYOR'S CERTIFICATE

I, Michael R. Andraschko, Professional Land Surveyor, PLS-2895, do hereby certify that I have surveyed, divided and mapped all of Lot 2, Volume 63, Certified Survey Maps, Page 406, Map No. 8902, document No. 2820177, Brown County Records, being part of Claims 158 and 159, Section 2, T23N-R19E, Village of Hobart, Brown County, Wisconsin.

Parcel contains 682,574 square feet / 15.67 acres more or less.  
Parcel subject to easements and restrictions of record.

That such plat is a correct representation of all the exterior boundaries of the land survey and the division thereof. That I have made such a survey, land division and plat by the direction of the owners listed hereon. That I have fully complied with the provisions of Chapter 236, section 236.34 of the Wisconsin Statutes, the Village of Hobart, and the Brown County Planning Commission in surveying, dividing and mapping the same.

  
Michael R. Andraschko  
PLS-2895  
August 30, 2022



## CERTIFICATE OF THE BROWN COUNTY PLAN COMMISSION

Approved for the Brown County Plan Commission this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Karl Mueller  
Senior Planner

## CERTIFICATE OF THE BROWN COUNTY TREASURER

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the dates listed below.

\_\_\_\_\_  
Paul D. Zeller                      Date  
Brown County Treasurer

## CERTIFICATE OF THE VILLAGE OF HOBART

Approved for the Village of Hobart this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Erica Berger  
Village Clerk

Sheet Two of Four  
Project No.: O-8795  
Drawing No.: L-11510





# Certified Survey Map

All of Lot 2, Volume 63, Certified Survey Maps, Page 406, Map No. 8902, document No. 2820177, Brown County Records, being part of Claims 158 and 159, Section 2, T23N-R19E, Village of Hobart, Brown County, Wisconsin.

## NOTES

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Village has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.

The Austin Straubel International Airport Director shall be contacted for review and approval prior to any development and land disturbing activities within Airport Zoning Districts.

## RESTRICTIVE COVENANTS

The land on all side and rear lot lines of all lots shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

Each lot owner shall grade the property to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.

Access restricted via WisDOT Project 1211-0321.

Lots 1-3 presently have one permitted accesses to STH 172. This access must be used jointly by these lots until such time a permit can be obtained from the Wisconsin Department of Transportation (WDOT) The access may be relocated to a different location with the written approval of the WDOT.

## UTILITY EASEMENT PROVISIONS

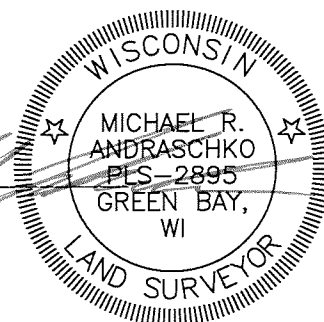
An easement for electric, natural gas, and communications service is hereby granted by

Richard Elm-Hill, Grantor, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee, their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

*Michael R. Andraschko*  
Michael R. Andraschko  
PLS-2895  
August 30, 2022













Sheet Three of Four  
Project No.: O-8795  
Drawing No.: L-11510



Part of Brown County WI

LEGEND / KEY

-  Parcel Boundary
-  Condominium
-  Gap or Overlap
-  "hooks" indicate parcel ownership crosses a line
-  Parcel line
-  Right of Way line
-  Meander line
-  Lines between deeds or lots
-  Historic Parcel Line
-  Vacated Right of Way

A complete map legend (map key) is available at: [tinyurl.com/BrownDogLegend](http://tinyurl.com/BrownDogLegend)

Map printed 9/7/2022



1:4,800

1 inch = 400 feet\*

1 inch = 0.0758 miles\*

\*original page size is 8.5" x 11"

Appropriate format depends on zoom level

This is a custom web map created by an online user of the GIS map services provided by the

**Brown County Wisconsin Planning & Land Services Department**



(920) 448-6480

[www.browncountywi.gov](http://www.browncountywi.gov)





# Village of Hobart Zoning



9/7/2022, 5:24:27 PM

Zoning

R-1: Residential District

R-4: Single and Two-Family Residential District

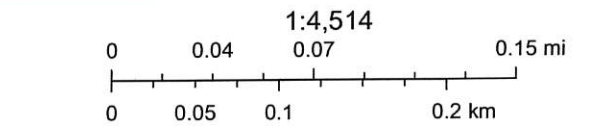
ER: Estate Residential District

R-2-R: Rural Residential District

A-1: Agricultural District

A-2: Exclusive Agricultural District

B-1: Community Business District



Brown County, Robert E. Lee & Associates, Inc.





**THE 2023-2027 CAPITAL PLAN**  
**Including 2023-32 Road Improvement Projects**

**VILLAGE OF HOBART, WISCONSIN**

The following report is the proposed 2023-27 Capital Plan for the Village of Hobart, including the 2023-32 Road Improvement project list. This proposed plan addresses a number of equipment, building and infrastructure needs for the Village. The primary funding source, minus any possible future borrowings, will be the General Fund Property Tax Levy.

## 2023 PROJECTS

Project	Total	General Fund	Storm Water	Capital Reserve	Park Reserve	Town of Lawrence	Other Sources
<b><u>2023</u></b>							
<b><u>ROADS AND TRANSPORTATION</u></b>							
Trout Creek (Hidden Trail-County J) - 5,438 feet	\$479,278.00	\$265,495.00	\$113,783.00	\$0.00	\$0.00	\$0.00	\$100,000.00
<b><u>FIRE DEPARTMENT</u></b>							
Replace Mobile Radios (7)	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00
<b><u>PUBLIC WORKS</u></b>							
Replace 2007 Plow Truck	\$290,000.00	\$290,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Replace 2014 F-150 (Lease)	\$10,713.00	\$10,713.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>GENERAL GOVERNMENT</u></b>							
Server Upgrade	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Emergency Sirens	\$28,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,583.00
<b><u>POLICE DEPARTMENT</u></b>							
Squad Car Leases (2)	\$23,100.00	\$11,550.00	\$0.00	\$0.00	\$0.00	\$11,550.00	\$0.00
Vehicle Changover	\$12,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00
Lexipol Policy-Procedure	\$8,600.00	\$4,300.00	\$0.00	\$0.00	\$0.00	\$4,300.00	\$0.00
General Equipment	\$48,000.00	\$8,500.00	\$0.00	\$0.00	\$0.00	\$24,000.00	\$15,500.00
Investigator Supplies	\$1,500.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	\$0.00
Maintenance Fees/Licenses	\$11,000.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	\$0.00
<b>TOTAL</b>	<b>\$957,774.00</b>	<b>\$612,808.00</b>	<b>\$113,783.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$52,100.00</b>	<b>\$179,083.00</b>

### **ROAD PROJECTS**

**Trout Creek (Hidden Trail to County Highway J, 5,438 feet) (\$478,278)** – The 2022 Capital Plan allocated approximately \$100,000 toward the project. While the PASER rating is a 5 for this stretch of road, increased traffic (due to the development of two new subdivisions immediately adjacent to this road) have added to the need to rehabilitate this arterial.

#### **SOURCE OF FUNDS**

2022 Escrow - \$100,000; 2023 General Fund Taxes – \$234,495; 2023 Storm Water Funds - \$143,783

The Board has two additional options to consider – both would likely require bonding to accomplish:

**OPTION A (Intersection realignment with Riverdale) (\$146,135)** – This would make the intersection line up at a more 90-degree angle, with the goal of improving vehicular safety.

#### **SOURCE OF FUNDS**

2023 General Fund Taxes – \$102,295; 2023 Storm Water Funds - \$43,840

**OPTION B (Installation of Multi-Purpose Trail) (\$317,482)** – This would create a multi-purpose trail adjacent to Trout Creek Road, which would require installation of a stormwater system due to the ditches in that area.

#### **SOURCE OF FUNDS**

2023 General Fund Taxes – \$222,237; 2023 Storm Water Funds - \$95,245

**PASER Rating** - The PASER scale is a 1-10 rating system for road pavement condition developed by the University of Wisconsin-Madison Transportation Information Center – 10 being the highest rating and 1 meaning the road needs to be reconstructed. PASER uses visual inspection to evaluate pavement surface conditions. When assessed correctly, PASER ratings provide a basis for comparing the quality of roadway segments.

**FIRE DEPARTMENT**

- **Replace Mobile Radios (\$35,000)** – The fire department currently has 27 mobile radios that we need to replace (\$7,000 per radio). We are proposing the replacement take place over several budget years – the first phase of the replacement program would be the radios used by the Department’s officers. We are proposing the 2023 allocation be funded with ARPA funds.

**PUBLIC WORKS**

- **Replace 2007 snowplow (\$290,000)** – Due to supply chain and delivery issues, we would ask the Board to authorize the ordering of the chassis for the snowplow prior to the FY2023 budget. This would allow for delivery of the final product for the winter of 2023-24.
- **Replace 2014 F-150 with leased vehicle (\$10,713)** – The replacement vehicle will be a 2023 Ford F-150 through Enterprise Fleet Management.

**GENERAL GOVERNMENT**

- **Server Upgrade (\$10,000)** – This server upgrade will start with the renewals of our existing server licenses. In 2024, we will allocate funds for the actual replacement of the server hardware.
- **Emergency Sirens (\$28,583)** – We are proposing the installation of two (2) emergency sirens, one in 2023 and one in 2024, with the proposed funding coming from the Village’s ARPA funds.

2023

(Pleasant Valley at the Village Well House) - Siren and controls (\$17,848), Installation and Pole (\$10,735) – TOTAL (\$28,583)

NOTE: The siren at Fire Station #1 will be replaced as part of the Fire Station Construction project

2024

(Four Seasons Park at the Shelter) - Siren and controls (\$17,848), Installation and Pole (\$9,800) – TOTAL (\$27,648)

**POLICE DEPARTMENT**

- **Squad Car Replacement (2) (\$23,100)** – This is the first phase of leasing police vehicles through Enterprise Fleet Management.
- **Vehicle Changeover (\$12,000)** – This is the cost to outfit the new leased vehicles.
- **Lexipol Policy – Procedures (\$8,600)** – This is an annual fee that is paid to cover and continuously update our policy manual for the department. This a nationally recognized policy program that assists us in up-to-date policies, procedures, changes to laws affecting policy, and training of our officers monthly.
- **General Equipment (\$48,000)** - This line will include a total upgrade to the Taser system for the department and will also pay for equipment needs such as, radio’s, pistol purchases, our camera system, Fast ID, etc. For this capital budget process, a budget enhancement is being proposed to replace our Electronic Control Devices (Tasers). This request is a high priority for the department. The necessity for conducting the replacement is the following: 1) The department recently inspected our electronic control devices. During the inspection, it was found that four Tasers were no longer functioning. Two of the four Tasers are X26 models, which are at the end of their life usage, and are not supported by Axon. The other two were sent in for repairs, but we were advised that they could not be fixed. As such, currently we have officers sharing Tasers with each other to ensure they have proper equipment. 2) Nine of the 11 remaining Tasers are X26s. As stated, Axon stopped supporting these devices. As such, any further issues with them cannot be fixed. 3) The Lexipol policy program we purchased identifies “best practices” for law enforcement agencies. In a review of their policy on Electronic Control Devices, they specifically state, “All ECDs shall be clearly and distinctly marked to differentiate them from the duty weapon and any other device.” This is typically achieved by being a different color. A reason for this practice is the possibility for weapon confusion. Currently, three of our electronic control devices are black in color, the same as our duty weapons. With these existing Tasers, we cannot satisfy this policy language and best practices for law enforcement. 4) As part of this enhancement, new holsters to accommodate the new Tasers will be purchased. Again, Lexipol identified best practices for the location these tools should be placed on officers’ duty gear. Lexipol states, “When carried in uniform, officers shall carry the ECD in a weak-side holster on the side opposite the duty weapon.” Right now, all officers carry on their weak side; however, some officers have a cross-draw holster, which conflicts with best practice. 5) As an added benefit, the new Tasers can also turn on our existing body-worn cameras upon activation. 6) These ECDs are worth their weight in gold in that we no longer have to go hands on with suspects in most cases. Our injury rate and workers compensation cases have been non-existent since the implementation of Tasers in 2004.
- **Investigator Supplies (\$1,500)** – This line item covers the cost of general supplies needed for investigations such as evidence tape, finger printing supplies, etc. This also cover s the cost of maintaining the evidence room and purchasing of any necessary supplies.
- **Maintenance Fees/Licenses (\$11,000)** – Includes the maintenance of our radio programming, camera system annual fees, E-Time licensing, Fast ID programs, Lexis/Nexis Investigative system annual fee, etc.

# 2024

Project	Total	General Fund	Storm Water	Capital Reserve	Park Reserve	Town of Lawrence	Other Sources
<b><u>ROADS AND TRANSPORTATION</u></b>							
Sunbeam Circle (N.Pinetree-Gypsy) - 1,000 feet	\$105,918.00	\$74,143.00	\$31,775.00	\$0.00	\$0.00	\$0.00	\$0.00
S. Overland (Cty EE-Nathan) - 5,280 feet	\$470,688.00	\$329,482.00	\$141,206.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>FIRE DEPARTMENT</u></b>							
Replace Mobile Radios (7)	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00
Repaint E1711 (to extend life span)	\$85,000.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Replace UTV	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>PUBLIC WORKS</u></b>							
Replace 2018 Scag Mower	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Replace Rhino Mower	\$45,000.00	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014 F-150 (Lease -2022)	\$10,713.00	\$10,713.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>GENERAL GOVERNMENT</u></b>							
Server Upgrade	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Emergency Sirens	\$27,648.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,648.00
<b><u>POLICE DEPARTMENT</u></b>							
Squad Car Leases (2)	\$25,000.00	\$12,500.00	\$0.00	\$0.00	\$0.00	\$12,500.00	\$0.00
2023 Squad Car Leases (2)	\$23,100.00	\$11,550.00	\$0.00	\$0.00	\$0.00	\$11,550.00	\$0.00
Vehicle Changover	\$13,000.00	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	\$0.00
Lexipol Policy-Procedure	\$8,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00
General Equipment	\$18,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	\$0.00
Investigator Supplies	\$2,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00
Maintenance Fees/Licenses	\$11,500.00	\$5,750.00	\$0.00	\$0.00	\$0.00	\$5,750.00	\$0.00
<b>TOTAL</b>	<b>\$946,567.00</b>	<b>\$660,638.00</b>	<b>\$172,981.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50,300.00</b>	<b>\$62,648.00</b>

# 2025

Project	Total	General Fund	Storm Water	Capital Reserve	Park Reserve	Town of Lawrence	Other Sources
<b><u>ROADS AND TRANSPORTATION</u></b>							
Conrad Drive (Ravine-Terminus) - 3,380 feet	\$376,294.00	\$263,406.00	\$112,888.00	\$0.00	\$0.00	\$0.00	\$0.00
Springbrook Drive (All) - 1,500 feet	\$131,303.00	\$91,912.00	\$39,391.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>FIRE DEPARTMENT</u></b>							
Replace Mobile Radios (7)	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00
Replace handheld radios (5)	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00
<b><u>PUBLIC WORKS</u></b>							
Replace John Deere 60HP with 80HP	\$80,000.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Alamo Rear Wing Flail Mower	\$27,000.00	\$27,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bobcat Loader (snow removal/trail maintenance)	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>GENERAL GOVERNMENT</u></b>							
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>POLICE DEPARTMENT</u></b>							
Squad Car Leases (2)	\$27,000.00	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	\$0.00
2024 Squad Car Leases (2)	\$25,000.00	\$12,500.00	\$0.00	\$0.00	\$0.00	\$12,500.00	\$0.00
Vehicle Changover	\$14,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00
Lexipol Policy-Procedure	\$8,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00
General Equipment	\$19,000.00	\$9,500.00	\$0.00	\$0.00	\$0.00	\$9,500.00	\$0.00
Investigator Supplies	\$2,500.00	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,250.00	\$0.00
Maintenance Fees/Licenses	\$12,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00
<b>TOTAL</b>	<b>\$892,097.00</b>	<b>\$606,068.00</b>	<b>\$152,279.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$53,750.00</b>	<b>\$80,000.00</b>

# 2026

Project	Total	General Fund	Storm Water	Capital Reserve	Park Reserve	Town of Lawrence	Other Sources
<b><u>ROADS AND TRANSPORTATION</u></b>							
Haven Place (Hwy 54-Border) - 2,006 feet	\$193,156.00	\$135,209.00	\$57,947.00	\$0.00	\$0.00	\$0.00	\$0.00
Belmar Rd (Haven-terminus) - 1,125 feet	\$106,356.00	\$74,449.00	\$31,907.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>FIRE DEPARTMENT</u></b>							
Replace Mobile Radios (6)	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Repaint R1721	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>PUBLIC WORKS</u></b>							
Skid Loader	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Replace 2015 front end loader	\$150,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Wing plow for front end loader	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>GENERAL GOVERNMENT</u></b>							
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>POLICE DEPARTMENT</u></b>							
Squad Car Leases (2)	\$29,000.00	\$14,500.00	\$0.00	\$0.00	\$0.00	\$14,500.00	\$0.00
2025 Squad Car Leases (2)	\$27,000.00	\$13,500.00	\$0.00	\$0.00	\$0.00	\$13,500.00	\$0.00
Vehicle Changer	\$15,000.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	\$0.00
Lexipol Policy-Procedure	\$8,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00
General Equipment	\$20,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00
Investigator Supplies	\$3,000.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00
Maintenance Fees/Licenses	\$13,000.00	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	\$0.00
<b>TOTAL</b>	<b>\$729,512.00</b>	<b>\$582,158.00</b>	<b>\$89,854.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$57,500.00</b>	<b>\$0.00</b>

# 2027

Project	Total	General Fund	Storm Water	Capital Reserve	Park Reserve	Town of Lawrence	Other Sources
<b><u>ROADS AND TRANSPORTATION</u></b>							
S. Overland (Nathan-Luther) - 5,280 feet	\$462,188.00	\$323,532.00	\$138,656.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>FIRE DEPARTMENT</u></b>							
Replace battery-powered extraction tools	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>PUBLIC WORKS</u></b>							
Replace 2007 Plow Truck	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>GENERAL GOVERNMENT</u></b>							
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b><u>POLICE DEPARTMENT</u></b>							
Squad Car Leases (2)	\$31,000.00	\$15,500.00	\$0.00	\$0.00	\$0.00	\$15,500.00	\$0.00
2026 Squad Car Leases (2)	\$29,000.00	\$14,500.00	\$0.00	\$0.00	\$0.00	\$14,500.00	\$0.00
Vehicle Changer	\$16,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00
Lexipol Policy-Procedure	\$8,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00
General Equipment	\$21,000.00	\$10,500.00	\$0.00	\$0.00	\$0.00	\$10,500.00	\$0.00
Investigator Supplies	\$3,500.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$1,750.00	\$0.00
Maintenance Fees/Licenses	\$14,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00
Engineering for new Police Station	\$50,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00
<b>TOTAL</b>	<b>\$984,688.00</b>	<b>\$759,782.00</b>	<b>\$138,656.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$86,250.00</b>	<b>\$0.00</b>

# FUTURE ROAD PROJECT LIST (2028-32)

FUTURE ROAD PROJECT LIST (2028-32)	TOTAL	GENERAL FUND	STORM WATER	OTHER SOURCES
<b><u>2028</u></b>				
Sunlite Drive (Overland-CCB) - 3,691 yards	\$355,403.00	\$248,782.00	\$106,621.00	
<b>TOTAL</b>	<b>\$355,403.00</b>	<b>\$248,782.00</b>	<b>\$106,621.00</b>	
<b><u>2029</u></b>				
Butternut Ln (All) - 1,000 feet	\$83,707.00	\$58,595.00	\$25,112.00	
Sir Gregory (Navajo-terminus) - 425 feet	\$40,923.00	\$28,646.00	\$12,277.00	
Inverary Court (N. Overland-terminus) - 550 feet	\$48,145.00	\$33,702.00	\$14,443.00	
W. Adam (Cty GE-Terminus) - 1,837 feet	\$144,723.00	\$99,906.00	\$44,817.00	
<b>TOTAL</b>	<b>\$317,498.00</b>	<b>\$220,849.00</b>	<b>\$96,649.00</b>	
<b><u>2030</u></b>				
S. Overland (CTY EE - Fernando) - 5,280 feet	\$462,188.00	\$323,532.00	\$138,656.00	
<b>TOTAL</b>	<b>\$462,188.00</b>	<b>\$323,532.00</b>	<b>\$138,656.00</b>	
<b><u>2031</u></b>				
Trout Creek (N. Overland-Cty U) - 5,333 feet	\$513,510.00	\$359,457.00	\$154,053.00	
<b>TOTAL</b>	<b>\$513,510.00</b>	<b>\$359,457.00</b>	<b>\$154,053.00</b>	
<b><u>2032</u></b>				
Florist (S.Overland-base of hill) - 3,900 feet	\$354,154.00	\$247,908.00	\$106,246.00	
Seminole (Indian Trail-Bridge) - 2,050 feet	\$197,393.00	\$138,175.00	\$59,218.00	
<b>TOTAL</b>	<b>\$551,547.00</b>	<b>\$386,083.00</b>	<b>\$165,464.00</b>	



VILLAGE OF  
**HOBART**  
 GREATNESS IS GROWING  
**MEMORANDUM**



**TO:** Village Board  
**FROM:** Aaron Kramer, Village Administrator  
**RE:** FY 2023 Budget Discussions  
**DATE:** September 20<sup>th</sup> 2022

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**BUDGET PREVIEW**

With inflationary pressures continuing for the foreseeable future, there will be challenges in developing the FY2023 budget that we have not experienced in the past several budgets. In order to ensure we meet those challenges, I am proposing the following changes, and am asking the Board to review these proposals before the final budgets are presented to the Board.

**EXPENDITURE CHANGES**

- Elimination of Village-provided subscription to the Press-Times – This was a budgeted expenditure of \$23,500 in FY2022.
- Combining of Village Clerk and Treasurer Accounts – This has no effect on the overall expenditures, but will provide a more concise accounting of the expense for these functions as we have no separation of the two positions in terms of personnel.
- Change in Salary Allocation – All salaries (and supporting costs) for individual employees will be assigned to one category. For example, the salary for the Village Administrator will be allocated to one account (001-00-51410-001-000) and not over several sub-budget accounts. While this result in large “increases” in certain line items, this will have no effect on the overall expenditures. This change will better align our budget and accounting with our new payroll software.

**PERSONNEL/STAFFING PROPOSALS**

- Salary Increases for FY2023 – Other than those employees who have pre-approved salaries for FY2023, I am proposing a five (5) percent, across-the-board increase in salaries for all other employees, one of the largest in recent history, mainly due to the inflationary pressures on our employees. This is based on a number of factors. Area municipalities are proposing salary increase in the range of 4-8 percent, based on a series of emails between Administrators earlier this month. Another factor I use is the Cost-of-Living Adjustment (COLA) for Social Security recipients. In 2021, the increase was 1.3 percent; 2022 saw a 5.9 percent increase. The inflation gauge used by the Social Security Administration (SSA) to set the annual COLA came in at 9.1 percent for July — the first of three months the agency uses to determine the final figure, slated to be announced in October.
- Direct Enforcement Officer (DEO) – This will be a position in the Police Department, as the employee will have authority to issue ordinance violations. The position will also provide assistance in managing the workload for the Director of Planning and Code Compliance. The cost of the position will be shared with the Town of Lawrence, as they will provide similar services to them. I am proposing a 50 percent division in the salary and supporting costs, versus the current split for police officers (2/3 to Hobart, 1/3 to Lawrence). (See attached job description)

- Public Works Staff – The Public Works and Utilities Advisory Committee will meet on Monday September 19<sup>th</sup> and likely propose additional staffing for the Public Works Department to meet our increase workload. The Board should anticipate at least one (1) additional staff member being proposed.
- Public Works Administration – A proposal to create a foreman’s or street superintendent’s position in the Public Works Department will likely be forwarded to the Board in the first half of FY2023 by the Public Works Utilities and Advisory Committee. Funds for this position will be come from the Contingency Fund.
- Employee Recruitment and Retention - In order to attract new employees and retain the ones on our current staff, I will be proposing a program, likely in the first half of FY2023, which will adjust the current sick leave-vacation-compensatory time policy and allow for the gradual accumulation of some of these benefits for a post-employment payout. At this time, I am not foreseeing this having any budgetary impact in FY2023, but will need to be funded in future budgets in order to meet current accounting practices and avoid any potential unfunded liabilities.
- Employee Insurance Contribution – I will be working with Erica on a possible change in the current employee contribution formula to make it “fairer” across all categories (single, family, etc.). This will not have any impact on the FY2023 budget, as it will only impact the employee’s contribution component of health insurance. Any changes in the current Village contribution rate or the overall structure of the insurance would likely have a significant impact due to the fact that our current insurance platform is considered a pre-Affordable Care Act policy.

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### **BUDGET TIMELINE**

- Tuesday October 18<sup>th</sup> – Presentation of initial General Fund, Capital, and Debt Service budgets for FY2023 (Board meeting). These are the budgets directly connected to the Property Tax Levy.
- Tuesday November 1<sup>st</sup> – Continued budget discussions (Board meeting)
- Tuesday November 15<sup>th</sup> – Public hearing and adoption of FY2023 budget
- Tuesday December 6<sup>th</sup> – Presentation and adoption of Water, Storm Water, Sanitary Sewer, TID #1, TID #2 budgets for FY2023

# Hobart-Lawrence Police Department

## DIRECT ENFORCMENT OFFICER DESCRIPTION



### NATURE OF WORK

This is a specialized, non-supervisory, assignment within the Patrol Division. Work involves the following responsibilities: monitors and enforces a variety of applicable ordinances, codes, and regulations related to zoning, land use, nuisance housing, building codes, health and safety, blight, graffiti, water waste, and other matters of public concern; and serves as a resource and provides information on Village and Town regulations to property owners, residents, businesses, the general public, and other Village/Town departments and divisions.

### ESSENTIAL JOB FUNCTIONS

- Perform a variety of field and office work in support of the Village/Town local code enforcement program; enforce compliance with Village/Town regulations and ordinances including those pertaining to zoning, land use, nuisance housing, building codes, health and safety, blight, graffiti, water waste, and other matters of public concern.
- Receive and respond to citizen complaints and reports from other agencies and departments on alleged violations of Village and Town zoning and related municipal codes and ordinances; interview complainant and witnesses; conduct investigations and provide recommendations for resolution.
- Conduct field investigations; inspect properties for violations; attempt to make contact at the residence or business in order to resolve violation; issue and post warning notices, notices of violation, corrective notices, orders to comply, and related documentation for code violations; schedule and perform all follow-up functions to gain compliance including letters, inspections, calls, meetings, discussions, and negotiations to ensure compliance with appropriate codes and ordinances; issue administrative and parking citations and notices of violation as necessary.
- Prepare evidence in support of legal actions taken by the Village/Town; appear in court as necessary; testify at hearings and in court proceedings as required.
- Maintain accurate documentation and case files on all investigations, inspections, enforcement actions, and other job-related activities including accurate and detailed information regarding code enforcement activity to substantiate violations; draw diagrams and illustrations and take photographs.
- Patrol assigned area in a Village/Town vehicle to identify and evaluate problem areas and/or ordinance violations; determine proper method to resolve violations.
- Attend meetings and serve as a resource to other Village/Town departments, divisions, the public, and outside agencies in the enforcement of zoning regulations; provide research and documentation for meetings; interpret and explain municipal codes and ordinances to members of the general public, contractors, business owners, and other interested groups in the field, over the counter, and on the telephone.
- Locate vacant residences and businesses; secure buildings with proper materials as necessary; post the property as necessary; check vacant buildings regularly for transient activity, graffiti, and other forms of vandalism.
- Participate in Village/Town Site Development and Planning.
- Conduct CEPTED (Crime Prevention Through Environmental Design) Studies for businesses.

## ANCILLARY JOB FUNCTIONS

- Effectively utilize technology to enter, process, and acquire data relative to complaints, inspection sites, and effective code enforcement.
- Gather and conduct analysis of statistical data.
- Analyze trends associated with community concerns and develop response strategies.
- Manage department Neighborhood Police Initiative (NPI) program and initiatives.
- Manage department Abatement Program and initiatives.
- Assist in researching, drafting, and rewriting municipal codes; participate in the development of forms and processes utilized to address various issues.
- Disseminate information with others to assist in the resolution of reported/found issues.
- Conduct presentations to the public and interested stakeholders regarding related matters.
- Identify and solve community problems.

## REQUIREMENTS OF WORK

- Knowledge of federal, state and local laws and ordinances.
- Knowledge of modern principles, practices and methods of police operations.
- Ability to develop collaborative relationships within and outside of department.
- Ability to function in a team environment.
- Ability to communicate orally and in writing in an efficient and effective manner.
- Ability to effectively manage direct enforcement officer workload.
- Ability to evaluate, process, and solve complex, multi-layered issues.
- Ability to use functional reasoning and apply rational judgment in performing diversified police and other job function activities.
- Ability to interact effectively with people of varied standing and background, both within and outside the organization.
- Ability to operate standard office technologies; e.g., computer systems and software.
- Ability to perform basic mathematic calculations.
- Ability to work under often unsafe, life threatening and dangerous conditions where exposure to environmental factors may cause discomfort and pose risk of injury or death.
- Ability to perform all essential duties of a police officer.
- Ability to analyze community problems and formulate solutions, as appropriate.
- Provide fair and lawful treatment of all citizens.
- Must have acquired at least 60 college credits.
- Must be certified by the Wisconsin Law Enforcement Standards Board.
- Must possess a valid Wisconsin driver's license.
- At time of assignment - One (1) year of experience as a police officer, off probation, and have satisfactory performance reviews.

### Acknowledgment

I acknowledge that I have read the job description and requirements for the Direct Enforcement Officer position, and I certify that I can perform these functions.

Applicant Signature

Date

Witness Signature